



Addendum 1

Vehicle Wraps and Decals

25-FLT-01

Date of Addendum: May 28, 2025

Proposal Due Date: June 26, 2025

1. QUESTIONS AND ANSWERS:

1) In Respect to these items:

Be within 50 miles from our Fleet Department located at 1100 Commerce Drive, Prescott, AZ 86305 or provide transportation of the vehicles safely back and forth.

1.1.3 List the mileage from your shop location and the County Fleet located at 1100 Commerce Drive, Prescott, AZ, 86305. If your company is further than 50 miles, please list how the vehicles will be transported safely from and back to our fleet department.

Is it acceptable for an out of state contractor to bid by renting a garage location within 50 miles and using a local subcontractor for the installation part?

- a. If a submittal is sent in with the information provided, the review team will score according to the RFP. As stated in the RFP, if your company is further than 50 miles, please list how the vehicles will be transported safely from and back to our fleet department. Please ensure you base your answers to the questions per the RFP Award Criteria and Scoring on pages 16 and 17.

2) Can you confirm the number and types of vehicles expected to be wrapped annually? Are the estimates in the RFP firm or subject to change?

- a. Per Page 18 of the RFP under Scope of Work - July 1, 2025- June 30, 2026, estimated amount of vehicle wraps 21 Tahoe units. Plus, any replacement units that may come up during the year. The number of units to be wrapped and decaled annually depends on vehicles that meet the replacement criteria which averages 20 to 40 annually.

3) Will the County provide any graphics or design files, or is full creative and layout expected from the contractor?

- a. Currently the County does have the graphics and design figured out for the units mentioned, however, if changes are needed, these services will be required.

4) Is there a target budget range or historical spend on these types of services?

- a. The budget depends on how many units or vehicles our Board of Supervisors are approving for the fiscal year, which is July 1 – June 30. Due to issues with acquiring vehicles the past few years, the County is currently catching up so this number of units is higher than normal, and the past few years of historical spend will not be completely accurate either. The county is mainly looking for a company we can have a relationship with for a few years or longer.



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- 5) Aside from price, what factors have typically contributed to strong or successful vendor proposals in past vehicle graphics projects?
 - a. Per page 21 Questionnaire and pages 16 and 17, Award Criteria and Scoring; these are the criteria that will be judged and scored, Award Criteria and Scoring is important to focus on as this is what a panel of reviewers will be basing their evaluations on.
- 6) Is there a specific turnaround time expected for vehicle completion after contract award?
 - a. The estimated Award date is August 6th, because we will have the Tahoe units ready for the wraps, we are hoping for them to be completed by Sept 12, 2025, to ensure they get over to the upfit company to get them into service as soon as possible.
 - b. Any other vehicles the turnaround times will be discussed between Fleet and the Vendor.
- 7) Are there common reasons previous proposals have been disqualified or scored poorly that we should be mindful of?
 - a. As stated in answer of item 5 above, Per page 21 Questionnaire and pages 16 and 17, Award Criteria and Scoring, is what the submittal will be based on, the scoring is important to focus on as this is what a panel of reviewers will be basing everything on.
- 8) Is there any volume commitment or minimum number of projects guaranteed under the contract?
 - a. As stated in the answer to question # 2 and 4. Per Page 18 of the RFP under Scope of Work - July 1, 2025- June 30, 2026, estimated amount of vehicle wraps 21 Tahoe units and 8 Silverado units. Plus, any replacement units that may come up during the year. The budget depends on how many units or vehicles our Board of Supervisors approve for the fiscal year, which is July 1 – June 30. Due to issues with acquiring vehicles the past few years, the County is currently catching up so this number of units is higher than normal, and the past few years of historical spend will not be completely accurate either. The county is mainly looking for a company we can have a relationship with for a few years or longer.



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This addendum cover sheet should be signed and included in the bid package as acknowledgment of receipt of ADDENDUM 1.

Bidder's Signature

Bidder's Name and Title

Company Name

Date