

**OFFICE OF BOARD OF SUPERVISORS  
YAVAPAI COUNTY, ARIZONA**

**Prescott, Arizona****November 16, 1998**

The Board of Supervisors met in regular session on November 16, 1998.

Present: Bill Feldmeier, Chairman; Chip Davis, Vice Chairman; Gheral Brownlow, Member; Bev Staddon, Clerk.

Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator.

**ITEM NO. 1. Board of Supervisors.**

1. Approve minutes of meeting of November 2, 1998 and of special meeting of November 5, 1998. **Upon a motion by Supervisor Davis, seconded by Supervisor Brownlow, the Board approved by unanimous vote the minutes of the November 2, 1998, meeting, as amended, and the minutes of the November 5, 1998, meeting, as written.**
2. Present Kathie Glenn with appreciation award for service on the Merit Award Board. **Ms. Glenn was unable to be present for this item, and Supervisor Davis accepted the award on her behalf.**
3. Consider approval of items appearing on the Consent Agenda and on the Consent Agenda for Special Districts. **Approved by unanimous vote, with the exception of items 1.a., 1.b., 1.f., 1.g., 3.b., 5., 6., 7.a., 7.b., 8.a., 8.d., 9. And 10. Motion by Supervisor Brownlow, second by Supervisor Davis. No comments from the public. See Consent Agenda for detail.**

**ITEM NO. 2. Bill Lee, Camp Verde Parks & Recreation Director. Present plaque to Board of Supervisors. Mr. Lee presented to the Board a plaque in appreciation of the County's assistance in recent work done on Butler Park in Camp Verde.**

**ITEM NO. 3. Sheriff Buck Buchanan. Request for permission to enter into contract with the Victim Information and Notification Everyday Company in the amount of \$34,418 to be paid from Jail Enhancement funds (approximate cost of \$22,000 for 1999-2000 fiscal year would be submitted as part of budget requests at appropriate time). Chairman Feldmeier asked Sheriff Buchanan if he anticipated the \$22,000 for next year's budget coming from Jail Enhancement funds. Sheriff Buchanan responded that was unlikely. After brief discussion, which included concerns from Supervisor Brownlow regarding who would keep the system updated and a response from the Sheriff that his department was already doing the work, the Board voted unanimously to approve the contract. Motion by Supervisor Brownlow, second by Supervisor Davis. No comments from the public.**

**ITEM NO. 4. County Administrator Jim Holst. Review information collected regarding County vehicles that are taken home. Participating in discussion were Sheriff Buck Buchanan and Fleet Management Director Dave Burnside. Supervisor Davis asked if there was a policy related to take-home vehicles regarding the distance from an employee's home to his or her work station. He said that the abuses that had been pointed out to him regarding this situation were associated with employees who live a number of miles from work, and he noted that this did not have anything to do with deputies. He said he did not think the County should be responsible for providing transportation for employees who choose to live 50 miles from work, and that he believed there should be some limitations. Supervisor Davis said he did not believe the County School Superintendent needs to take a County vehicle home every day. Supervisor Brownlow said he wanted Sheriff Buchanan to understand that the Board was simply fulfilling its responsibilities in looking into this matter. He referred to letters the Board had received from deputies and told Sheriff Buchanan that he and his deputies need to understand that the Board was not singling out the Sheriff's department. In response to a question from Supervisor Brownlow, Mr. Burnside said there were nearly 350 vehicles in the County fleet and that the Road Department and law enforcement were essentially the only ones taking vehicles home on a regular basis. Chairman**

Feldmeier said he had concerns about someone who lives only two miles from work taking a vehicle home. Brief discussion ensued about the possibility of establishing mileage limitations, and problems with housing that are encountered by deputies assigned to the Ash Fork and Seligman areas. There was general agreement that the County School Superintendent should not take a vehicle home every night. The Board asked Mr. Holst to look into having some kind of policy regarding that would take into consideration distance between an employee's home and work station.

**ITEM NO. 5. Public Works Director Richard Straub.**

1. Hearings:
  - a. Consider establishing Purple Sage Road, Cornville area, as a County highway. **Resolution No. 1154, Establishing Purple Sage Road was approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow. No comments from the public.**
  - b. Consider establishing Bates Road, Bridgeport area, as a County highway. **Resolution No. 1155, Establishing Bates Road was approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow. No comments from the public.**
2. Consider accepting roads in Vista Royal Subdivision – Unit B, Phase One, as fully maintained County roads and release any funds being held in retention. **Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Davis. No comments from the public.**
3. Consider approval of Change Order #3 to Authorization of Services #974248 with Dava & Associates for "SR 89A Design Concept Report", +\$58,385.40. Half-cent sales tax project. **Assistant Public Works Director Juanita Barnett participated in discussion. Mr. Straub explained that the current Design Concept Report stops at the new Coyote Springs intersection on Highway 89A and that ADOT did not feel this was an appropriate place to stop and wanted the report to address the area all the way to Fain Road so that it could include the entire area for funding. Supervisor Brownlow moved to approve this request. Supervisor Davis seconded the motion, which carried by unanimous vote.**
4. Consider approval of funding for approximately \$175,000 for sidewalk construction/Transportation Enhancement Grant match/application cost for Combination Bicycle/Pedestrian paths along SR 89A. **Mr. Straub said there had been requests from residents in the Bridgeport area for bicycle and pedestrian paths from Cornville Road to Cottonwood, and that before ADOT would agree to do sidewalks the County would have to provide some funding. There was brief discussion regarding where the money would come from, and regarding the need for clarification on this request. Due to the time, the Board agreed to postpone consideration of this item until later in the day. Later in the day, Mr. Straub returned to the Board to say he believed all the funds would be required out of the next fiscal year's budget. He provided the following breakdown: (1) Signal at Cornville Road, \$50,000 County match from half-cent sales tax and \$50,000 from ADOT; (2) conduit, \$5,000 from County half-cent sales tax; (3) sidewalk from Cottonwood to Zalesky Road, \$60,000 from HURF and Parks funds; (4) widen culverts on Cornville Road, \$20,000 from half-cent sales tax funds; and (5) bike/pathway from Zalesky Road to Cornville Road, grant funds in the amount of \$258,300 with HURF and Parks funds in the amount of \$31,580. Supervisor Davis asked if it was necessary for the Board to commit to all five items on this day, saying that the critical concerns had to do with items (3) and (5) because of the Transportation Enhancement Grant and the need to turn that application in by November 20<sup>th</sup>. Mr. Straub said he believed the other three items could be included in the Mingus Avenue Extension project. There was brief discussion regarding the Parks fund, during which Chairman Feldmeier said if Supervisor Davis had not spent his Parks funds and he wanted to use them for this project he saw no problem with it. Supervisor Davis said he did not wish to use Parks funds for this purpose. Supervisor Davis moved to approve items (3) and (5) as presented by Mr. Straub. Supervisor Brownlow seconded the motion, which carried by unanimous vote. No comments from the public.**
5. Consider approval of right-of-way agreement and purchase for Airport Connector, portion west of Granite Creek, in the amount of \$1,034,400. Half-cent sales tax project. **Approved by unanimous**

**vote. Motion by Supervisor Brownlow, second by Supervisor Davis. No comments from the public.**

**ITEM NO. 6. Planning & Building Director Mike Rozycki.**

1. Consider approval of Fee Waiver Policy and request from Habitat for Humanity to waive all building permit fees, Environmental Services fees and Roadway Impact fees for new home located at 1372 Peilia Street in Verde Village. **Upon a motion by Supervisor Davis, seconded by Supervisor Brownlow, the Board voted unanimously to waive the building permit fees and Environmental Services fees. During discussion of whether or not the Roadway Impact fee should be waived, Supervisor Davis said he liked the alternative offered by Mr. Rozycki that such waivers only be considered for projects that “qualify as Affordable Housing projects as defined by HUD and residential projects undertaken by non-profit charitable organizations that are found by the Board of Supervisors to promote an overriding public interest.” Supervisor Brownlow asked for a definition of “public interest.” Brief discussion ensued regarding whether approving a waiver of the Roadway Impact fee would open the door to many other organizations making the same request. Chairman Feldmeier said he had spent time working with Habitat for Humanity and that his heart went out to that organization, but that when the Board had developed the Roadway Impact fee it had discussed how people impact roads. He said that anyone who drives a car or has a residence has an impact on roads, with the possible exception of people who live in assisted living housing and who use a bus. He said he did not believe that the Board should waive the fee for individual residences, and that to do so would open the door for many more requests. Supervisor Brownlow agreed, saying he believed that Habitat for Humanity does a good job but that its work does not benefit the public so much as it benefits individual families. Supervisor Brownlow moved to deny waiving the Roadway Impact fee. Chairman Feldmeier asked if the Board should consider that in taking this action it was setting a long-term policy. Supervisor Davis said yes, and that he would second the motion with that understanding. The motion carried by unanimous vote. The Board members expressed regret at having to take this action.**
2. Convene in executive session pursuant to A.R.S. 38-431.03(A)(3) for legal advice regarding the closure of Ridge Trail in the Ridge Subdivision, Big Park area. **Supervisor Brownlow moved to convene in executive session. Chairman Feldmeier seconded the motion, which carried by unanimous vote of those present (Supervisor Davis was momentarily out of the room).**

**ITEM NO. 7. Planning & Building Director Mike Rozycki. Planning and zoning. Mr. Rozycki noted that Planning & Zoning Commission member Helmut Woellmer was present to represent the Commission on this day.**

1. Special use permit for establishment of a retreat center on a 4.62 acre parcel in an RCU-2A zoning district, Sunrise Retreat Center, 405-22-003K, McGuireville area, Yvonne Hays, #6809. **Consideration of a Special Use Permit to allow the establishment of a retreat center on a 4.62 acre parcel of land in a RCU-2A (Residential; Rural; two (2) acre minimum) zoning district for the project to be known as Sunrise Retreat Center of Arizona. Located at the end of Ray Road approximately one (1) mile southwest of its intersection with Culpepper Ranch Road in the McGuireville area. Located in SEC9 TWN14N R5E. The Planning and Zoning Commission recommended denial of the Special Use Permit, based on the amount of opposition from area residents and concerns with safety issues. Supervisor Davis moved to approve the recommendation of the Planning & Zoning Commission, which was to deny the use permit. Supervisor Brownlow seconded the motion. Chairman Feldmeier said he had also read the back-up information, and that he found it disturbing that the applicant had been given so much erroneous information by the Flagstaff Small Business Association and a realtor. Supervisor Brownlow said the “Code of the West” publication was nearly ready to print and distribute to realtors and that he hoped this would help prevent similar problems in the future. Chairman Feldmeier called for the vote, which carried unanimously. Yvonne Hays said that even the house had been permitted incorrectly and that the septic tank was not large enough.**

**She said that everyone involved had kept quiet so they could sell their product to her, and that it had ruined her life.**

2. **Special use permit, second extension of time for temporary dwelling permit in R1L-70 zoning district in order to allow time for the applicant to complete a single-family residence, 407-32-007K, Merritt Ranch Road/Oak Creek Valley Road area, Kevin Savage, #6810. Consideration of a second Extension of Time for a temporary dwelling permit on a 10.40 acre parcel of land in a R1L-70 (Single Family Limited: 70,000 square foot lots) zoning district in order for the applicant to complete a single family residence. Located on the east side of Merritt Ranch Road approximately one (1) mile south of its intersection with Oak Creek Valley Road in the Oak Creek area. Located in SEC13 TWN16N R4E. The Planning and Zoning Commission recommended approval of the Special Use Permit, subject to the following stipulations: 1). Time extension not to exceed six (6) months. If rough framing, including the floor and roof system for the permitted structure, is inspected and approved within six (6) months of the Board of Supervisors' action, the Planning Director or his acting agent may grant an additional six (6) months. Residence to be completed at the end of November, 1999. If the residence is not completed by this date, the temporary bus the applicant is using for a residence is to be removed, with no more time extensions being granted; 2). The time extension is for the current building permit, that being a one story residential structure; 3). Applicant to provide evidence of septic system approval from Environment Services. Interim system to be approved by Environmental Services. 4). Use Permit to run concurrent with the approved building permits, with the use to be extinguished upon lapse/expiration or finality of the building permit; 5). Applicant to submit for review and approval by staff of a screening plan for the temporary dwelling and port-potty and to be installed within thirty (30) days of Board of Supervisors' approval. Supervisor Davis asked the applicant, Kevin Savage, if he had other flags that he could fly at his property because the one he was currently flying was upsetting the neighbors. Mr. Savage said he had other flags and would make the requested change. Upon a motion by Supervisor Davis, seconded by Supervisor Brownlow, the Board voted unanimously to approve the recommendation of the Planning & Zoning Commission.**

**Consent agenda for planning and zoning items, for which there were no protests at the Planning & Zoning Commission hearing, and which provides for acknowledgement of deferred or withdrawn items which have been advertised for hearing on this date.**

1. **Resolution, Verde Valley Regional Land Use Planning, Planning & Zoning Commission, #6813. Consideration of a Resolution establishing common bonds and principals for regional cooperation and coordination in land use planning and development in the Verde Valley. Chairman Feldmeier said he was more comfortable with the resolution being presented on this day, but that he had talked with Mr. Rozycki about a change to paragraph 13 of the resolution that would add the following sentence: "These plans and policies should include recommendations to promote and preserve open space and rural areas within the Cities and Towns to prevent communities from growing together." Supervisor Brownlow said he had some real concerns about this resolution because it would affect not only the Verde Valley but could have an effect on other parts of the County as well. He said he did not know how much involvement there had been from residents of the unincorporated areas of the County in drafting this document and that it appeared to him that most of those involved represented cities and towns. He said that no one had addressed extra-territorial issues. Mr. Rozycki responded that although the resolution did not contain any specific mention of individual statutes, it was clear that it was directed toward cooperation between the cities and towns of the Verde Valley. Supervisor Brownlow referred to paragraph 2 of the resolution regarding Forest Service land trades, and asked if that meant that he should not support any trades. Mr. Rozycki said he did not believe the resolution would prevent the Board from reviewing land trades on its own, and that he did not believe the resolution would commit the Board to anything more than what it had already committed to with regard to the Growing Smarter Act. Supervisor Brownlow asked if the resolution would prohibit someone outside of a city or town from coming in with a really good plan to put in their own water or sewer system. He said the resolution referred to no commercial development, and asked how that would affect something like an adult housing project. He asked for a**

definition of "cluster." Deputy County Attorney Randy Schurr said the intent of the resolution did not mean that "urban type development" had to be part of a municipal system. Supervisor Brownlow said he believed it meant one could not have a subdivision unless a city or town was willing to extend services to it. Mr. Schurr said there was no statutory process for adopting these recommendations because it was in the form of a resolution. He said the Board had the authority to modify, revoke or suspend any or all of the resolution. Supervisor Davis said the unincorporated areas of the County had been well represented in the development of the resolution. He said the resolution was clear in paragraph 3 that each municipality and the County were solely responsible for land use decisions in their jurisdictions. He said the resolution was just a statement that everyone would get along and consider how their decisions impact other communities, and that everyone would work together in the planning process. Supervisor Davis said he wanted to commend Assistant Planning & Building Director Enalo Lockard for all his work on developing the resolution. Supervisor Brownlow said he also wished to commend those involved, but that he just wanted to understand the resolution and that he hoped Supervisor Davis understood it. Supervisor Brownlow then moved to approve Resolution No. 1156, Establishing Common Bonds and Principles for Regional Cooperation and Coordination in Land Use Planning and Development Decisions in the Verde Valley. Supervisor Davis seconded the motion, with the understanding that the addition Chairman Feldmeier had suggested to paragraph 13 would be included. Chairman Feldmeier called for the vote, which carried unanimously.

ITEM NO. 8. Convene in executive session pursuant to A.R.S. 38-431.03(A)(3) for legal advice regarding Houghton v. Yavapai County. Supervisor Brownlow moved to convene in executive session. Supervisor Feldmeier seconded the motion, which carried by unanimous vote of those present (Supervisor Davis was momentarily out of the room).

ITEM NO. 9. Discussion and possible action regarding County's role in water issues. Participating in discussion were Prescott resident and former County Supervisor John Olsen, now representing the Groundwater Users' Advisory Council, and Prescott City Councilman Tom Reilly. Chairman Feldmeier reminded those present that the Board had left the November 5<sup>th</sup> meeting regarding water issues with the understanding that it would revisit the question of whether to take the lead role in bringing all the jurisdictions together to deal with this issue. He said the Board would have to consider the possible use of County resources and possibly some other resources. Supervisor Davis said the jurisdictions in the Verde Valley had drafted a letter to Mr. Holst to follow up on the November 5<sup>th</sup> meeting in Jerome, and that they were recommending an advisory committee consisting of the following: one position per Supervisorial district from Yavapai County; five positions for the Prescott AMA cities and towns; 5 positions for the Verde Valley cities and towns; the Prescott AMA Director to represent the Arizona Department of Water Resources; one position from the Prescott Groundwater Users' Advisory Council; and one position from the Verde Watershed Association. There was brief discussion regarding the letter, which Mr. Holst indicated he had not received and which neither Chairman Feldmeier nor Supervisor Brownlow had seen. Copies of the letter, dated November 12, 1998, and signed by Supervisor Davis and the mayors of four of the five cities and towns in the Verde Valley, were then provided and discussion on the issue continued. Mr. Olsen said that people in the County must find a way to resolve how much water there is, where it is, who can use it, and so on. He said if those issues were not addressed in the proper manner that everything would be tied up in litigation for the next 40 years. He said the Prescott AMA had come to the conclusion that groundwater was being mined, and that he believed that was true, but that whether there was a moratorium on it or a delay was something he did not think anyone could have much influence on. Mr. Olsen said the studies that ADWR had used were pretty clear, and that the model was based on the data available. He said that the study done by Shamrock Water Company was based on a certain amount of new information. He said there was not enough information to say that water was not being mined, and he urged those present to be very careful about how this issue is addressed. Mr. Olsen said he believed there needed to be a body with legal standing, status with the Governor and with ADWR, and that the County met that criteria on all counts. He said that

more things had been accomplished in recent years because the County had taken the lead, and that he wanted to commend the Board for that. He said that water was an issue that would haunt everyone for years to come, and that there had been a certain amount of animosity between the Verde Valley and the Prescott area for years. Mr. Olsen told the Board he believed the Verde Valley needs to know more about its resources, just as those in the AMA need to know more. He said that no one really knows where the water in the Verde River comes from, and that it was important to know in order to be able to manage resources. He said it was known that there is recharge within the AMA, but that no one knows how much of the recharge stays in the AMA. He said it was known that some of the recharge leaks out, but no one knows where it goes. Mr. Olsen spoke about wells in the Paulden area, saying that some of them had never been pumped and that some were 2,000 to 3,000 feet deep. He asked the Board to take the lead role in resolving these issues, saying that the Prescott AMA through ADWR would help and that the Verde Watershed Association would help. He told the Board he believed that everyone was on board, with the possible exception of the Town of Prescott Valley, and that the Town's fear was water mining. He said he believed if everyone went to the legislature without all being in agreement the legislature would not want to help. Supervisor Davis said he wanted to commend Mr. Olsen, and that his past work mirrored many of the issues that had been identified by the Verde Valley. He said he agreed that everyone needs to move beyond the declaration issue and move forward to solve problems. He said that rather than spend time on that particular issue, people need to work on the things they can agree on. Supervisor Davis said he believed the County and others could be in the forefront on solving the water issue, and that historically what has happened in Arizona is that resources are destroyed and then later millions of dollars are spent to restore them. Mr. Olsen pointed out that a side issue is exempt wells and lot splits, saying he thought if dealing with the water issue was properly scoped it would help with those issues as well. He talked briefly about exempt wells, saying one can go anywhere on the Big Chino and get water without having to go very deep and that if enough people move into that area and put in exempt wells it will affect the aquifer. Chairman Feldmeier said he had no problem with the County taking the lead provided that Mr. Olsen was the lead person for the County because Mr. Olsen had developed strong trust on all sides of the County. Supervisor Davis said in the suggested make-up of the committee as presented in his November 12<sup>th</sup> letter there was a provision for a representative from the GUAC and from the VWA and that they could co-chair the group. Mr. Olsen said that at least in the interim he would be happy to do whatever he could for the County. Mr. Holst said he believed everyone was basically saying the same thing, and that this issue could be brought back at the Board's next meeting as to the make-up of the committee. He said he believed that the question on this day was whether the Board was ready to include this topic as part of its on-going work as a Board. He said if that was the Board's pleasure, the issue could be brought back on a regular basis to provide options on how to move forward. Supervisor Davis said he agreed that Yavapai County had the common bond for everyone who will be affected, and he asked if the Board would be committing to staff time and funding. Mr. Olsen said any body such as the proposed advisory group would need a higher authority to report to. He said he believed that the group could determine what costs would be involved. Supervisor Brownlow said he believed the County should take the lead because of the impact that a declaration of mining would have on the urban areas and on lot splits. He said that if one looked at a Forest Service map, it was clear that much of the area that will be affected in the long range is the unincorporated areas north of Paulden, and that taking on this challenge now might be less expensive than it would be later. There was brief discussion regarding the declaration of water mining, during which Mr. Olsen said that one of the things included in his organization's letter to ADWR Director Rita Pearson and Governor Jane Hull was that there would not be any opposition to a moratorium during postponement of a declaration. He stressed that everyone needed to be united. Supervisor Brownlow said he was in favor of the County taking the lead role. Chairman Feldmeier said he believed Mr. Holst could put together a proposal and bring it back to the Board at its next meeting, but that the issue of the declaration also needed to be considered. He said that if the jurisdictions were going to ask that the declaration not take place, it also needed to be made clear that everyone wants the moratorium to stay in place. He said if there was concern about Prescott Valley's role, then everyone needed to know that up front. Supervisor Davis said he did not want to deal with the declaration because it was an issue that not everyone could agree on. Chairman Feldmeier said

the problem was that once the declaration is made, that's it. He said it might be possible to get a thumb in the door with the director of ADWR, but that directors can change in the future and that the entire make-up of the legislature can also change. Supervisor Brownlow asked Chairman Feldmeier if he didn't think it would be just as hard to do anything at this late date. Chairman Feldmeier said that could be the case, but at least an attempt would be made. He said he would not ask for a delay in the declaration without the current rules remaining in place and everyone agreeing to it. Supervisor Davis said that would require a legislative change and that placing a moratorium on the declaration with the rules in place would require a majority vote. He said he believed if the state was approached in the future with information that everyone can agree on there would be support at that level for changes within the AMA. He said the Verde Valley's concern was that the focus would shift away from doing studies to an effort to determine what the declaration is. Chairman Feldmeier said he wanted to commit everyone from the Prescott area to making sure that the Verde Valley was comfortable with a proposal to delay the declaration. Supervisor Davis said that while commitment to such a plan might be obtained from the cities and towns, it would not be possible to control what private parties do. He said that after a declaration takes place, the rules would be set. Chairman Feldmeier said that if everyone walked in together and said they did not want any third party influences he did not think the state would ignore them. Supervisor Brownlow asked what would happen if a private party sued over the issue, and who would be sued. Mr. Hunt said the state was the party involved. Deputy County Attorney Randy Schurr said any suit would be directed at ADWR because that agency would be the one putting the declaration in place. He said that if a suit was filed, the declaration would remain in place while the suit is in court, which he said would probably run three or four years. Mr. Olsen said there was another player that no one had really talked about, and that it was Salt River Project. He said he believed they would be an obstacle to legislation and that they have a big interest in the Verde River. However, he said he did believe that SRP would be on board to help find out more about where the water is. Chairman Feldmeier said he believed everyone was in agreement that the County should take the lead role, and that he would like Mr. Holst to provide the Board with an outline of what might be involved, what the costs might be, and how costs might be shared. There was brief discussion regarding an upcoming manager's meeting and Regional Association of Local Governments meeting, during which Mr. Reilly suggested that jurisdictions from the Verde Valley attend these meetings which would be held in the tri-city area. He said he believed the Board had touched on some good subjects on this day, but that he believed Supervisor Davis' November 12<sup>th</sup> letter had missed some points because it did not mention the need to address what people want the water for. He said the City of Prescott would probably be better off within its own corporate limits if water mining was declared, but that he and others on the council understood that approaching the issue from that standpoint was like putting their heads in the sand. He said the declaration would only promote lot splits around the city, and that if the declaration going into place was going to cause divisiveness, that also was something that needed to be considered. Mr. Reilly said that trust was something that one must work for.

**CONSENT AGENDA FOR BOARD OF SUPERVISORS:** Unless otherwise noted, all items were approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Davis. No comments from the public.

1. Requests from Board of Supervisors:
  - a. Consider approval of multi-jurisdictional resolution supporting the efforts of Habitat for Humanity. **Resolution No. 1157 was approved by unanimous vote after Supervisor Davis requested that the resolution be re-worded to include the Verde Valley. Motion by Supervisor Brownlow, second by Supervisor Davis.**
  - b. Consider rejecting bids received by Elinor Taylor, Fern White and Peggy Moser for the purchase of parcel 103-28-524, Prescott Valley, Unit 8, Lot 2693 on tax sale list and award to the Town of Prescott Valley in the amount of \$1.00. **Approved by unanimous vote with the understanding that including administrative costs for any future sales of tax sale properties to cities or towns will be looked into.**
  - c. Appoint Susan Hoover to Merit Award Board as a representative of District 3, to replace Kathie Glenn, with term to expire December 31, 2000; and re-appoint Judy Fagelman as a representative of District 2, with term to expire April 1, 1999.

- d. Renew contract with Carl Colle for Hearing Officer for planning and zoning and building violations, effective October 1, 1998 through September 30, 1999.
  - e. Payment request for Marina Street Remediation/Closure in the amount of \$3,342 to be paid from Contingency.
  - f. Permission to purchase multimedia projector in the amount of \$6,378.44, to be paid from Contingency. **Approved by unanimous vote after Mr. Holst explained that the projector was necessary to efforts associated with the automation of Board agendas and back-up materials, and that this projector or another projector would be available for individual Supervisors to use for community meetings. Motion by Supervisor Davis, second by Supervisor Brownlow.**
  - g. Approve payment of \$10,000 from Contingency for computer equipment. **Approved by unanimous vote after Mr. Holst explained that this computer equipment was necessary to the same automation efforts listed in 1.f., above. Motion by Supervisor Davis, second by Supervisor Brownlow.**
2. Request from Records Management Department for permission to transfer \$17,092 from Regular Salaries to Temporary/Overtime Salaries due to need for temporary help to prepare records for storage.
  3. Requests from Fleet Management:
    - a. Permission to add vehicle to the fleet to be used and maintained as a building loaner by the Board of Supervisors' office in Cottonwood.
    - b. Consider approval of Change Order #3 with B's Contracting for new Fleet Management building, -\$2,400. **Fleet Management Director Dave Burnside participated in discussion of this item. Following brief discussion regarding problems associated with the concrete flooring in the building, during which Mr. Burnside assured the Board that he would monitor the situation to see if it gets worse, Supervisor Davis moved to approve the change order. Supervisor Brownlow seconded the motion, which carried by unanimous vote.**
  4. Requests from Sheriff:
    - a. Consider approval of Bureau of Justice Assistance Local Law Enforcement Block Grant award agreement for \$93,311 to supplement existing budgeted overtime funding for the Sheriff's Office.
    - b. Permission for Capt. John O'Hagan to attend Law Enforcement Leadership Conference in Indianapolis, Indiana, October 7-10, 1998, at a cost of \$87.90 to be paid from Routine Travel in regular budget, with all other expenses to be paid by a private source.
  5. Request from Finance for permission to transfer appropriation from Parking Lot project \$110,196 to Fleet Management Building and \$60,700 to Courthouse Remodel. **Approved by unanimous vote following an explanation from Mr. Holst indicating that the amount for the Fleet Management Building was not an additional amount but instead was being carried over from the previous fiscal year because not as much work had been completed by June 30<sup>th</sup> as had been anticipated, and that the amount for the Courthouse Remodel was for miscellaneous types of items and was in the budget for Phase 2 of the project. With regard to the Parking Lot project, Mr. Holst said he still had not heard whether or not this was a "live" contribution, but that when the time came to pay it the money could be taken from Contingency or appropriated in the 1999-2000 budget. Motion by Supervisor Davis, second by Supervisor Brownlow.**
  6. Request from Management Information Systems for permission for Chuck Messing, Sara Von Urban, Lynn Rhodes and Mark Ruddeforth to travel to Lake Mary, Florida during the week of November 9-13, 1998 for on-site evaluation with H.T.E. concerning County's new financial system, at approximate cost of \$6,000 to be paid from existing budgeted funds. **Supervisor Davis expressed concern that approval for this travel was being requested after the fact. Mr. Holst explained that the County was experiencing serious problems with the H.T.E. system and that he had recommended to MIS Director Mark Ruddeforth that everything possible be done to try to make the system work and that part of that effort included traveling to Florida to meet with H.T.E. representatives. Approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow.**
  7. Requests from Health Department:



- a. Approve subcontracts with the following school districts, paying them to provide site coordinators for Tobacco Education, with payment to be made from Tobacco Education contract: Humboldt, Prescott, Sedona, Camp Verde, Chino Valley, and Cottonwood. Held in abeyance November 2, 1998. **Supervisor Davis asked how the performance of the site coordinators would be monitored and how the County would ensure the schools were doing what they were supposed to do. Mr. Holst said the Health Department could be asked to provide either a written report or presentation regarding the program. Supervisor Davis moved to approve the subcontracts. Supervisor Brownlow seconded the motion, which carried by unanimous vote.**
- b. Approve amendment #1 to contract #E1809009 and amendment #1 to contract #E1809006 with Arizona Department of Economic Security, which increase the reimbursement amount for the Arizona Early Intervention Program. **Supervisor Davis said he did not know what this was and that the Board needed to be provided with more information. Upon a motion by Supervisor Davis, seconded by Supervisor Brownlow the Board voted unanimously to hold this item in abeyance for more information.**
- c. Approve intergovernmental agreement with Governor's Office for Domestic Violence Prevention.
8. Requests from Public Works:
  - a. Award or reject bids received for Brush Removal in Yavapai County, contract #986544. Recommend rejecting all bids. **Following brief discussion, during which Supervisor Brownlow said the area needing brush removal was between Skull Valley and Kirkland and that after reviewing the bids received it was determined this project could be done less expensively in-house, the Board voted unanimously to reject all bids. Motion by Supervisor Davis, second by Supervisor Brownlow.**
  - b. Consider approval of contract extension with Domino Road Coatings, Inc. for Penetration and Double Chip Seal in Yavapai County, Contract #985134, until June 30, 1999, at unit prices bid (\$410 per ton emulsified asphalt).
  - c. Consider approval of extensions to various Authorizations of Services with EMCON pending services not completed to date for closure of County landfills. No additional fees required.
  - d. Consider approving changes to County Maintained Roads List. Held in abeyance November 2, 1998. **Following brief discussion, during which Public Works Director Richard Straub said he would research Flower Pot Road to determine if the County had been maintaining it prior to 1974, the Board voted unanimously to approve the list with the exception of Flower Pot Road. Motion by Supervisor Brownlow, second by Supervisor Davis.**
  - e. Accept water franchise application from Camp Verde Water System and set hearing for December 21, 1998, at 9:00 a.m.
  - f. Accept water franchise application from ICR Water Users Association, Inc., and set hearing for December 7, 1998, at 9:00 a.m.
  - g. Consider approval of fund transfer of \$20,000 from Permanent Salaries to Temporary/Overtime Salaries due to overtime needed to finish construction projects and anticipated overtime for snow removal, etc.
9. Request from Planning & Building for confirmation of authorization to expend funds from Contingency in the amount of \$8,000 for demolition of a dangers building on the Kaseman property, 204-09-135, Crown King area. **Approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow.**
10. Request from Human Resources for approval of the following reclassifications: Administrative Aide to Administrative Assistant I, Medical Assistance (currently non-classified, 7.5% increase); Account Clerk III to Administrative Aide, Public Works (Range 32, Step 9 to non-classified, 10% increase); Account Clerk II to Account Clerk III, Sheriff's Office (Range 27, Step 4 to Range 32, Step 3, 10.2% increase); three Consolidated Court Clerks, Prescott Justice Court (Range 28 to Range 29, 2.5% increase for each position); Records Clerk to Records Technician, Health Department (Range 24, Step 2 to Range 30, Step 1, 12.9% increase); and Account Clerk II to Account Clerk III, Health Department (Range 27, Step 8 to Range 32, Step 7, 10.2% increase). **After Mr. Holst explained that these requests for reclassifications had been pending for some time, Supervisor**

**Brownlow moved to approve them. Chairman Feldmeier seconded the motion, which carried by unanimous vote of those present (Supervisor Davis was out of the room temporarily).**

11. Approve vouchers.

**CONSENT AGENDA FOR DIRECTORS OF YAVAPAI COUNTY FLOOD CONTROL AND FREE LIBRARY DISTRICTS AND COUNTY IMPROVEMENT DISTRICTS: Reference: Special District minutes.**

1. Resolve into the Boards of Directors of the Yavapai County Flood Control and Free Library Districts and other County improvement districts as follows, for the purpose of approving vouchers: Ash Fork Street Lighting Improvement District; Prescott East Sanitary District.
2. Resolve into the Board of Directors of the Yavapai County Free Library District:
  - a. Approve minutes of meeting of September 21, 1998.
  - b. Request approval to receive and expend the 1998-99 State Grants-in-Aid appropriations.
3. Resolve into Board of Directors of Prescott East Sanitary District:
  - a. Approve minutes of meetings of September 8 and October 19, 1998.
  - b. Request for permission to send letter, information sheets, annexation petitions and pre-stamped envelopes to District property owners with regard to District efforts to annex to Town of Prescott Valley.

**CLAIMS AGAINST YAVAPAI COUNTY**

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
General Fund	1,112,960.24	Family Planning	2,310.54
Fam Plng Fees	419.93	Home Health Ser	11,624.29
Health Promotio	2,355.02	Nutrition	1,297.50
T.B. Control	800.65	W.I.C. Program	12,311.83
Jail Enhance	2,701.80	Diversion Intak	6,526.79
Juvenile IPS	9,629.01	Family Councel	227.50
Juv Food Prog	236.13	Probation Ser	4,167.10
Adult IPS	21,672.67	Adult Prob Fee	9,359.02
Prob Enhance.	22,678.35	Stor/Ret Conv	1,229.15
Indigent Def/Dg	1,809.94	Crim Just/Atty	3,779.94
Bad Check Prog	3,272.62	CDBG Grant	6,937.76
Juv Prob Svs	1,378.89	Commodity Fd	714.33
Azeip Case Mgmt	1,431.79	Sex Trans Disea	141.47
Hi Risk Chld HI	1,290.75	Clerk's Storage	1,545.70
WIC/TOB Interve	1,969.07	HIV Prevention	1,058.14
Atty Anti-Rack	1,370.39	P.A.N.T.	2,180.71
Law Library	459.66	C.A.S.A.	2,818.59
Case Process.	1,563.43	Childrens Justi	97.73
Teen Prenatal E	540.93	Azeip Coordin	337.54
D.A.R.E.	5.00	Vict Witns Prog	2,853.35
Concil Court	2,904.13	Yct Wellness Pr	20.93
Drug Enf Fndg	928.66	Vital Statistic	1,983.13
COPS Universal	3,108.55	Victimts Impleme	1,649.39
Yav Indian Agre	1,929.15	Hassayampa/LTC	2,907.87
Dietetic Intern	518.79	Immuniz Service	749.77
Lower Crt Autom	1,178.90	Idea-Preschool	1,205.44
Subs Abuse/DARE	343.35	Chem Abuse	142.11
Juv Det/Pace	4,431.94	Special Program	5,239.32
Sm Schools Ecia	831.19	Sm Schools Beha	8,131.21
Public Works	332,402.35	Health Fund	37,717.38
Jail Commissary	3,432.76	Yav Cemetery As	169.60
Environ Svcs Di	13,159.02	W Yav Sol Waste	42,965.78

V V Solid Waste	510.38	Develop Clinic	801.60
Tire Recycle	8,871.72	Haz Mat Plng Gr	2,252.24
Safe School Pro	3,053.00	Adhs-Svc Coord	853.82
Famly Law Comm	3,141.15	Comm Punish Pro	3,550.08
Pace Chapter 1	84.01	Regnl Road Proj	131,787.57
Contrib S.O.	352.58	Health Start	608.54
Victim Comp	5,430.62	Child Sup Auto	274.11
Intst Comp Prog	2,413.08	Ryan White II	542.54
COPS More	226.23	Perinatal Block	3,803.95
Tobacco Educ	6,170.22	COPS Fast	1,604.00
Equal Ad Det Ed	42.02	ALTCS	1,067,374.39
Enforce Equip	865.93	D. T. E. F.	6,205.00
Netwk Tch Updat	113.70	Resid Care Home	115.59
Enforce Equip	548.84	Attendant Care	11,978.73
HIV/W.Y.G.C.	810.56	Netwrk Develop	6,456.10
HIV Targeted	610.97	Access & Visita	574.61
Children's Issu	570.00	Child Sup & Vis	273.16
Case Flow	1,478.20	Cops Hiring	2,724.05
Court Training	250.00	VOCA	2,536.38
JTSF Treatment	1,279.31	Divrsn Consequ	1,209.26
Tobacco Donatio	407.84	Dom Viol Trng	3,251.35
Resource Offcr	2,510.72	Summer Youth Pr	7,511.09
Court Imp Proj	728.64	Capital Proj	455.19
Sedona Muni Apr	220,306.85	Sedona Airport	14,895.00

In addition, payroll was issued on November 6 for the pay period ending October 31; warrant numbers 25363572 through 25363577; 25363579 through 25364128, in the amount of \$357,367.65. Jury certificates were also issued, warrant numbers 837820 through 838071 and 838722. Warrants issued for November 16 Board day; 93810 through 93820; 93828 through 94219; 94224 through 94226; 94234 through 94600; 94603 through 95140.

There being no further business to discuss, the meeting was adjourned.

ATTEST:

\_\_\_\_\_  
Clerk \_\_\_\_\_ Chairman