

OFFICE OF BOARD OF SUPERVISORS  
YAVAPAI COUNTY, ARIZONA

Prescott, Arizona March 15, 1999

The Board of Supervisors met in regular session on March 15, 1999.

Present: Chip Davis, Chairman; Gheral Brownlow, Vice Chairman; Bill Feldmeier, Member; Bev Staddon, Clerk.

Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator.

PLEDGE OF ALLEGIANCE: Todd Wilson, National Jr. Honor Society Student at Cottonwood Middle School.

ITEM NO. 1. Board of Supervisors.

1. Approve minutes of meeting of March 1, 1999, and of special meeting of February 24, 1999. Each was approved by unanimous vote. Motion by Supervisor Feldmeier, second by Supervisor Brownlow.
2. Consider approval of intergovernmental agreement with Cochise County for the purchase of Treasurer Information System software. This item was withdrawn from consideration on this day because the agreement was not yet ready.
3. Consider approval of items appearing on the Consent Agenda and on the Consent Agenda for Special Districts. With the exception of items 1.b., 1.d., 1.e., 1.g., 8.d., and 10.b., and items 1.j. and 9.c., which were withdrawn from consideration, all items were approved by unanimous vote, with no comments from the public. Motion by Supervisor Brownlow, seconded by Supervisor Feldmeier. See Consent Agenda for detail.

ITEM NO. 2. Larry Bulechek, Chairman, Workforce Development Council. Request for letter to be sent to the Governor seeking designation of Yavapai County as a Workforce Investment Area. The following individuals participated in discussion: Gabriel Loyola, a third party provider; NACOG Economic and Workforce Development Director Teri Drew; S.L. Ashworth, Dislocated Workers' Program, Gila County; Yavapai College President Doreen Daily; and Yavapai College Board member Ed Harris. Mr. Bulechek explained that as a result of the Workforce Investment Act of 1998, it was necessary to have the County declared as a Workforce Investment Area in order to retain local control of job training programs, and that the purpose of the letter to the Governor was to request that Yavapai County be maintained as a service delivery area. He said that once that was accomplished, the Board would be required to appoint a board of directors. He stated that the existing Workforce Development Council has experience in this area already and that the Workforce Development staff has already operated similar programs and is prepared to take over. Mr. Loyola explained that the new act would go into full effect on July 1, 2000 and that by that date the old JTPA program would have to be closed out and the new program in place. He said that the Department of Labor would receive money from Congress, and that the money would be distributed to the states where each governor would have a formula to follow in distributing money to the workforce development areas. He said that Boards of Supervisors would then receive the money and would be held liable for distributing the funds to carry out program activities. Mr. Loyola said that through competition or certification of providers, the money would be spent to provide services. He said that information about services and employment would be open to all residents regardless of economic status, and that job training would still be available to people of limited means. Brief discussion ensued regarding Workforce Investment Areas, with Chairman Davis noting that some counties were combining efforts for this purpose, such as Greenlee and Apache counties. In response to a question from Supervisor Feldmeier, Ms. Drew said she believed the County could expect to receive about \$700,000 for this program, with ten percent of that amount going towards administrative costs. Supervisor Brownlow said believed a number of entities were interested in administering this program, including NACOG, Yavapai College, the Arizona Department of Economic Security, and Mr. Ashworth from the REPAC program in Gila County, and that the other option would be for the County to operate its own program. Mr. Ashworth said he believed it was appropriate on this day for the Board to approve the letter requesting the Governor designate the County as a Workforce Investment Area, but that it should not appoint a new board on this day. Ms. Drew asked the Board to look carefully at the Act and to seek the help of Mr. Loyola and others who understand it. Chairman Davis stated that the Board's only intent on this day was to request that the Governor designate the County as a Workforce Investment Area. He said he believed this program could help people in the County and could also attract industry, but that he had heard a genuine concern from Supervisor Feldmeier that the Board have input as the program progresses. He said that as the process moves forward, the Board would be in touch with all entities involved, and that he was certain everyone would be pulling in the same direction. Ms. Daily said she wanted to support the Board's decision to have the County designated as a Workforce Investment Area, saying that everyone was interested in working with the Board on this program. Supervisor Feldmeier said he had spoken with Gary Abraham at the Arizona Department of Commerce and that Mr. Abraham had

suggested that the Board not send the letter to the Governor for another two weeks. Supervisor Feldmeier then moved to authorize the Chairman to sign the letter, which would be dated April 1, 1999. Supervisor Brownlow seconded the motion and asked Mr. Loyola for his opinion. Mr. Loyola said he didn't think that two weeks would really make much difference, but that he would encourage getting the letter in as early as possible. Chairman Davis said it was his understanding that because everything was new it was not clear what would actually constitute a service delivery, but that the Board wanted everyone to understand that Yavapai County wanted to be in a position to control County issues. Mr. Loyola said the Board could expect a letter from the state agencies involved, requesting a meeting with the Board to explain the program, and that the purpose of the letter to the Governor was to let the state know the County is interested in maintaining local control, and that the sooner that was done, the better. Mr. Harris said he had also spoken with people at the state level regarding this issue, and that he believed Supervisor Feldmeier's motion was very appropriate. Chairman Davis called for the vote, which carried unanimously.

ITEM NO. 3. Approve Leslie Lightfoot, Health Department, as Employee of the Month for March, 1999. Approved by unanimous vote. Motion by Supervisor Feldmeier, second by Supervisor Brownlow. No comments from the public.

ITEM NO. 4 Sheriff Buck Buchanan. Request for permission to transfer one Detention Services Cook position from Eastern Jail budget to Western Jail budget and approve the addition of Cook II position in the Eastern Jail budget to be funded from Inmate Food Co-Pay at an annual expenditure of \$20,402. Approved by unanimous vote. Motion by Supervisor Feldmeier, second by Supervisor Brownlow. No comments from the public.

ITEM NO. 5. Resolve into Board of Directors of the Yavapai County Flood Control District. Reference: Special district minutes.

1. Approve minutes of meeting of February 16, 1999.
2. Consider approval of Change Order #2 to Contract for Services with A. Miner Contracting for the Cliffside/Pima Drainage Improvements, FCD956-016, Lake Montezuma area, for additional and deleted work, for a total increase to the contract of \$29,181.16; and approve reallocation of funds from FCD989-010 and 011 Cherry Creek FIS and Middle Verde FIS to pay for the same.

ITEM NO. 6. Resolve into Board of Supervisors. Public Works Director Richard Straub.

1. Hearing: Consider approval of franchise agreement with Cablevision of Sedona. Sedona area resident Charles Liotta participated in discussion, expressing concern about the lack of an inexpensive, basic package that people on limited incomes could subscribe to. Supervisor Feldmeier and Chairman Davis explained to him that the Board is prohibited from attempting to control either rates or programming, and that the County's only interest in franchises is the use of public right-of-way. Upon a motion by Supervisor Feldmeier, seconded by Supervisor Brownlow, the Board voted unanimously to approve this agreement.
2. Consider accepting roads in Thunder Ridge Subdivision Phase 1 as fully-maintained County roads, and release any funds being held in retention. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Feldmeier. No comments from the public.
3. Consider accepting roads in Sedona Golf Resort Phase II as fully-maintained County roads, and release any funds being held in retention. Approved by unanimous vote. Motion by Supervisor Feldmeier, second by Supervisor Brownlow. No comments from the public.
4. Consider approval of an exchange of portions of Airport Drive, Rimrock Acres II for the new right-of-way needed for the extension of Albatross Road, Rimrock area. Regional Roads Program Manager Phil Bourdon and Camp Verde resident Anita Carnes participated in discussion. Mr. Straub explained that this request was associated with an effort to eliminate vehicular traffic adjacent to the airport runway. He said that not everyone was in agreement with the solution to this problem but that he believed it was the best solution. Mr. Bourdon said there was no cost involved with the exchange, but that he believed the actual cost of construction would be approximately \$40,000. In response to a question from Supervisor Feldmeier, Mr. Straub confirmed that the roads in this area have been maintained by the County. Supervisor Feldmeier moved to approve the request. Supervisor Brownlow seconded the motion. Ms. Carnes expressed concern that all County taxpayers would have to pay for this project, saying she believed those who use the airport should pay for it. Chairman Davis said the issue was a safety concern because people are driving on the runway and it is not safe. He called for the vote, which carried unanimously.
5. Consider approval of an exchange of a portion of Stevenson Drive, Rimrock Acres III for the new right-of-way needed on the extension of Albatross Road and approve a resolution to take by eminent domain the northerly 25 feet of Lot 75, Rimrock

Acres III, Rimrock area. Mr. Straub told the Board he was asking for permission to move forward with eminent domain in the event that an agreement cannot be worked out to obtain right-of-way, but that he believed an agreement was a good possibility at this point. Supervisor Brownlow moved to approve the request (Resolution No. 1168, to take property by eminent domain, if necessary). Supervisor Feldmeier seconded the motion, asking if it would be possible to do a trade for no cost. Mr. Straub said that was likely if an agreement can be reached, but that if eminent domain action was necessary the County would have to pay for the right-of-way. Chairman Davis asked if the right-of-way could be sold. Supervisor Feldmeier agreed, saying he did not like the idea of condemning property in order to benefit property owners who would then have to be paid for the property. He said if the County had to condemn the property then he believed property owners in the area, who would benefit from the improvements, should help pay the costs. Mr. Straub said the airport association had been working with the County on this issue. Chairman Davis called for the vote. It carried unanimously, with Supervisor Feldmeier stating that he was voting "yes" with the understanding that Mr. Straub will have to come back to the Board for approval in order to actually pay for any right-of-way.

6. Consider approval of project to proceed with master plan for Highway 89 from the junction of SR69/SR89 to Prescott Lakes in an amount not to exceed \$50,000. Half-cent sales tax project. Mr. Straub said there were issues to be resolved with regard to this intersection, and that the entities in the area did not understand what everyone else was doing. He said this was of particular concern to the Yavapai Prescott Tribe, and that he was proposing that the County take the lead in developing a committee to make a master plan showing which intersections would remain and what might be constructed over the next 10 to 15 years. He said the Tribe had provided the County with documentation proving that the County owns the Sundog Ranch Road bridge, and that he was asking for permission for the County to be the lead agency to bring everyone together to develop a master plan for the area. Supervisor Brownlow drew a map of the area, pointing out possible new roads and intersections onto Highway 89, saying there were many things that needed to be studied before realignments could occur. He moved to approve this project, saying the state was putting \$1.2 million into the Butterfield Road realignment and that if the study did not move forward the County could lose that contribution. Supervisor Feldmeier seconded the motion, which carried by unanimous vote.
7. Airport Connector status report and right-of-way acquisition update. Pete Jorgensen of Dava & Associates participated in discussion. Mr. Straub told the Board that this project continues to escalate. He said right-of-way acquisition was moving forward and that he believed things were going well. He said that the acquisition of right-of-way had been going on for more than a year, that he believed another two months would be needed to finalize everything, and that if agreements to acquire right-of-way were not completed by April 1st he would ask the Board for permission to condemn property. Mr. Jorgensen provided the Board with an update, saying that ADOT had made many changes and as a result a major redesign was being done. He said the changes were adding approximately \$5 million to the cost of the project, which was now nearing a total of \$29 million. Mr. Jorgensen said he hoped to submit 95% complete plans by mid-April, that the project could go to bid in June or July and that construction could possibly be under way in August. Supervisor Feldmeier said the ADOT Transportation Board would be meeting in Prescott Valley on June 18<sup>th</sup> and that following that meeting would be a groundbreaking ceremony for the Airport Connector.
8. Discussion and possible action regarding the Cottonwood-Sedona Transit Service Study. Half-cent sales tax project. Mr. Straub said the Verde Valley transportation study was nearing completion and that he had received a request to take an overall look at transit and bring together all the various studies that had been done and combine them into a plan for public transit. He said there was currently no scope of work for this, but that information could be put together in the next couple of weeks and brought back to the Board with a hard cost. Mr. Straub said he would like permission on this day to move forward with developing the scope of work, saying he would ask Pete Lima to do the work. Chairman Davis asked if that work would be in addition to the contract Mr. Lima already has for the transportation study. Mr. Straub responded that within two weeks he could provide some cost information for the Board to review. Supervisor Brownlow asked if the costs would be shared by the cities of Cottonwood and Sedona. Chairman Davis responded that a transit plan would not be just for those cities but for the entire Verde Valley. He said there had been no discussion about other entities sharing in the cost, and that when one looks at a regional transportation plan public transit can help reduce traffic on roadways. He said he believed it would be possible to obtain transportation money for the Verde Valley. Mr. Straub noted that in the past year the City of Cottonwood had conducted its own study. Chairman Davis agreed, saying that other studies had been done and that these could be viewed as in-kind services. Supervisor Feldmeier asked what the study would cost. Mr. Straub said he would guess about \$20,000. Supervisor Feldmeier said he was concerned that the County was paying for everything and that he was not comfortable with that because he believed it was important to have partnerships

in order to make things work. Chairman Davis said he believed the partnership already existed because the various entities had funded their own studies, and that the County's role was that of a coordinator. Supervisor Brownlow said he was hesitant to agree to this study because of what had happened with a similar attempt in the tri-city area. He said the entities in that area, including the County, had provided money for public transit and at the end of the first year it was determined that each ride was costing approximately \$24. There was brief discussion about the possibility of authorizing a small amount of money for Mr. Lima to develop a scope of work, but neither Supervisor Brownlow nor Supervisor Feldmeier expressed interest in it. The Board took no action with regard to this matter.

ITEM NO. 7. Planning & Building Director Mike Rozycki. All planning and zoning items, and Planning & Building Department items were presented by Assistant Planning & Building Director Enalo Lockard. Planning & Zoning Commission member Helmut Woellmer was present to represent the Commission.

1. Special use permit for a maximum of 20 outdoor Arts & Crafts shows per year in a C1-2 zoning district, 405-27-818, Bell Rock Plaza Association, Village of Oak Creek area, Donna Campbell, #6839. Consideration of a Special Use Permit to allow a maximum of twenty (20) outdoor Arts and Craft shows per year to be held in the Bell Rock Plaza parking lot in a C1-2 (Commercial: neighborhood sales and services) zoning district. Located on the west side of SR 179 in the Bell Rock Plaza south of Bell Rock Boulevard in the Big Park/Village of Oak Creek area. The Planning and Zoning Commission recommended approval of the Special Use Permit, subject to the following stipulations: 1). Art and Craft shows be in conformance with revised site plan received 2/18/99; 2). Conformance to operation guidelines set out in the revised letter of intent dated January 16, 1999; 3). The Special Use Permit be granted for a period of one year; with staff review at six months; 4). There shall be no more than twelve (12) actual shows a year, excluding cancellations; 5). Environmental Services Departments approval of the alternative sanitary facilities prior to commencement of use and that alternate facilities be located to the rear of the tent area; 6). No off-site signage allowed. Limited to one double-faced thirty (30) square foot banner to be utilized along Hwy 179 on site. Banners are to be removed after each event; 7). No more than four (4) self contained recreational vehicles are allowed for overnight parking. Participants are restricted to the area designated on the plan; 8). Hours of operation shall be between 9:30 A.M. and 5:00 P.M. on Saturdays and Sundays only; 9). Applicant to submit plan/calendar of events for year to staff within thirty (30) days of Board of Supervisors approval; 10). All activities to occur on paved surfaces; 11). If additional buildings are permitted in Bell Rock Plaza that significantly reduce parking by more than fifty (50) spaces, the Use Permit shall be referred back to the Planning and Zoning Commission. The following individuals spoke in favor of this application, but asked that the stipulation providing for only 12 shows per year be changed to unlimited or to 20 shows per year: Lynn Crow, president of the Bell Rock Plaza Association; Gary Hoffman, chairman of the Sedona Village Business Association; and applicant Donna Campbell. Ms. Crow said she was disturbed that a letter from the Village of Oak Creek Association recommending only 12 shows per year carried more weight than staff recommendations or what business people in the area wanted, and Mr. Hoffman told the Board that his organization representing more than 50 local businesses had voted unanimously to support this application with 20 shows per year. Expressing concern about the effect that these types of shows ultimately have on local business, Supervisor Brownlow moved to approve the recommendation of the Planning & Zoning Commission. His motion died for lack of a second. Supervisor Feldmeier said he had no problem with allowing for 20 shows, especially since the permit would be up for review in six months. Responding to questions from Supervisor Brownlow, Ms. Campbell said that the vendors must include on their applications for space their Arizona Department of Revenue number and that she submits that information to ADOR and that the vendors do pay sales tax. She also showed the Board a petition containing 277 signatures of residents, artists and tourists in favor of the application. Chairman Davis asked Richard Byrnes what VOCA had considered when it requested that events be limited to 12 per year. Mr. Byrnes responded that the council had looked at the issue as a site specific event, but said there could be events held in different locations. He said he wanted to clarify that the Big Park Coordinating Council had submitted a letter to the Planning & Zoning Commission, and that VOCA was just one member of that council. Chairman Davis asked Mr. Woellmer what the Commission had considered. Mr. Woellmer responded that it was probably the letter from the council and that most of the Commission members were concerned about creating a carnival atmosphere by allowing for tent or art shows each weekend. He said it really was not important to him whether there were 12 shows or 20 shows per year. Supervisor Feldmeier moved to approve the recommendation of the Planning & Zoning Commission, changing stipulation number four to provide for 20 shows per year instead of 12. His motion died for lack of a second. Chairman Davis said the Board had an informal agreement with the Big Park Coordinating Council that it would run things by them before approving

anything. He said he wanted to stay with the Commission's original recommendation and let the applicant convince the Big Park Coordinating Council that more shows would not be detrimental to the area. He said at the end of six months, when the Board reviews the permit again, it could change the number shows to as many as the two groups could agree upon. Brief discussion ensued, with Ms. Crow explaining that calendars for art shows must be set a year in advance and that the applicant could not book shows for six months and then wait for a review and expect to be able to book any more shows for the remainder of the year. Chairman Davis asked Mr. Byrnes if the council could monitor the shows and then make a recommendation at the end of the year. Mr. Byrnes said that would be fine. Chairman Davis then moved to approve the application as recommended by the Planning & Zoning Commission, changing stipulation number four to allow for no more than 15 shows per year. Supervisor Brownlow seconded the motion, which carried by a 2-to-1 vote, with Supervisor Feldmeier saying he was voting "no" because he believed the applicant should be allowed to have 20 shows per year.

2. Special use permit for establishment of a one chair beauty salon, four days a week, in an R1L-35 zoning district, 404-08-015, Camp Verde area, Karen M. Romans, #6842. Consideration of a Special Use Permit to allow the establishment of a one (1) chair beauty salon four (4) days a week in the R1L-35 (Single Family limited, 35,000 square feet per lot/Dwelling Unit) zoning district on approximately 1.23 acres known as Lot 15 of Fort Lincoln Estates, for the project to be known as Karen's Hair Care. Located along the north side of East Parkway Drive, four hundred feet (400') east of its intersection with Lincoln Drive, approximately five (5) miles from the intersection of Salt Mine Road and SR 260 and south of the town limits of Camp Verde. The Planning and Zoning Commission recommended denial of the Special Use Permit due to the R1L district being the most restrictive zoning district and opposition from property owners in the subdivision. Mr. Lockard explained that this proposal began as a home occupation permit, but did not comply because of traffic concerns. Ms. Romans provided the Board with background information, saying she has no clients at the present time, that she and her husband had already planted trees and flowers to buffer their property from neighbors, and that 15 property owners had expressed support for her application while only two had opposed it. There was brief discussion regarding a metal building, during which Ms. Romans said the building was built in 1978 but the Assessor's Office had records on it only from 1992 and that she had purchased the property in 1996. Fort Lincoln Estates residents Vera Ellen Hudson, Judy Gilbert, Richard Nelson and Anita Carnes all spoke in opposition to the application, citing deed restrictions which prohibit any commercial activity and saying that people had moved to the Fort Lincoln area because it was rural and had such deed restrictions. Chairman Davis said it was very clear to him that the deed restrictions prohibit commercial activity and that he had to agree with the residents who had lived in the area for a long time. He said that in addition, the Commission had recommended denial of the use permit. Chairman Davis said he hoped that there would not be bad feelings among people who live in Fort Lincoln Estates because it was a very good neighborhood. Chairman Davis then moved to approve the recommendation of the Planning & Zoning Commission to deny the application. Supervisor Brownlow seconded the motion, which carried by unanimous vote.
3. Special use permit for co-location of several cellular antennas on an existing communications tower in a C2 zoning district, 405-40-020F, Big Park/Village of Oak Creek area, Doggett Real Estate L.C. agent for Sedona Fire District, #6848. Consideration of a Special Use Permit to allow the collocation of several cellular antennas on the existing eighty foot (80') high communications tower for the Sedona Fire District in the C2 (Commercial; general sales and services)-2 (Commercial; general sales and services; minimum 2,000 square feet per dwelling unit, 7,500 square feet per lot) zoning district. Located on the southeast corner of Slide Rock and Cortez in the Big Park/Village of Oak Creek area. The Planning and Zoning Commission recommended approval of the Special Use Permit, subject to the following stipulations: 1). Use Permit to be granted on a permanent, transferable basis with notification of staff prior to transfer; 2). Development shall be in compliance with Site Plan stamped received January 20, 1999; consisting of one (1) page; 3). The overall height of Cellular One's three (3) Omni antenna shall not exceed the eighty foot (80') height of the Sedona Fire District's antenna. Any addition to the height will require an amendment to the Use Permit; 4). The antenna shall be in compliance with the Wireless Communication Ordinance of the Yavapai County Zoning Ordinance. The applicant shall allow for collocation of other antenna on the tower, whenever possible with filing of an amendment to the Use Permit; 5). Any lighting used in conjunction with the maintenance of this facility should be in compliance with the Yavapai County Planning and Zoning Ordinance, Section 120, Dark Sky Ordinance. No permanent illumination will be permitted; 6). Whip antenna and accessory equipment shall be removed from the property within one year if the facility becomes unused or obsolete Upon a motion by Supervisor Brownlow, seconded by Supervisor Feldmeier, the Board voted unanimously to approve the recommendation of the Planning & Zoning Commission. No comments from the public.

Consent agenda for planning and zoning items, for which there were no protests at the Planning & Zoning Commission hearing, and which provides for acknowledgement of deferred or withdrawn items which have been advertised for hearing on this date.

1. Special use permit renewal for continued storage of equipment and materials for a business known as Southwest Cable Service in an RCU-2A zoning district, 405-23-181A, McGuireville area, Mike Tucker agent for Southwest Cable Services, L.L.C., #6846. Consideration of a renewal of a Special Use Permit to allow the continued storage of equipment and materials for a business known as Southwest Cable Service in the RCU-2A (Residential; Rural; two (2) acre minimum) zoning district on a 4.45 acre site. Located on the west side of Cornville Road approximately one half (½) mile from its intersection with Interstate 17 in the McGuireville area. The Planning and Zoning Commission recommended approval of the Special Use Permit Renewal, subject to the following stipulations: 1). Development be in conformance with the plan entitled "Southwest Cable Services" consisting of one sheet stamped received 1-19-99; 2). Use Permit to be permanent, but non-transferable; 3). Total aggregate signage not to exceed twenty-four (24) square feet in face area; 4). All outdoor lighting to conform to Yavapai County Zoning Ordinance Requirements (Dark Sky Ordinance); 5). Environmental Services Department approval of sanitary facilities prior to placement of night watchmen quarters and office building; 6). All structures comply with Flood Control District requirements as to setback from watercourses; 7). Caretaker's residence to meet underlying zoning setbacks; 8). Screening along east boundary to be installed within sixty (60) days or Use Permit is null and void; 9). Parking for office to comply with ordinance requirements. Following very brief discussion regarding the potential for a zoning map change at this location, Supervisor Brownlow moved to approve the recommendation of the Planning & Zoning Commission. Supervisor Feldmeier seconded the motion, which carried by unanimous vote. No comments from the public.

Planning & Building Department business:

1. Continue hearing from January 19, 1999, to consider Carlene Armstrong's application for appeal of the Roadway Development Fee required for the manufactured home permitted for parcel 407-33-008R, located in the Verde Valley benefit area in Cornville. Mr. Lockard reminded that Board that at its last joint session with the Planning & Zoning Commission there had been general agreement that the ordinance should be changed to eliminate the waiver option. Upon a motion by Supervisor Feldmeier, seconded by Supervisor Brownlow, and with no comments from the public, the Board voted unanimously to deny this application.

CONSENT AGENDA FOR BOARD OF SUPERVISORS: Unless otherwise noted, all items were approved by unanimous vote, with no comments from the public. Motion by Supervisor Brownlow, second by Supervisor Feldmeier.

1. Requests from Board of Supervisors:

- a. Liquor license for which there are no protests and which is approved by the Sheriff, Series 10 Original, Suzy's General Store, Humboldt, Suzanne Guglielmo.
- b. Appoint the following individuals to the Yavapai County Water Advisory Committee, as recommended by their respective jurisdictions: Councilwoman Anita MacFarlane, City of Sedona; Councilman Tony Gioia, Town of Camp Verde, with the understanding that Councilwoman Brenda Hauser will act as alternate in the event Mr. Gioia cannot attend a meeting; Councilman Mike Baker, City of Cottonwood; and Mayor Reynold Radoccia, Town of Clarkdale. Approved by unanimous vote after Mr. Holst stated that he and Ms. Staddon were in the process of setting up the first meeting of the committee. Motion by Supervisor Brownlow, second by Supervisor Feldmeier.
- c. Approve Change Order No. 2 with Shrader and Martinez in the amount of an additional \$6,046.93, for the Yavapai Juvenile Addition in Prescott.
- d. Consider approval of Russel Demaray as a member of the Sedona Airport Administration Board of Directors, as recommended by the SAA Board. Approved by unanimous vote after Airport Manager Austin Wiswell explained that public notice of the vacancy on the board had been given, that six applicants had been interviewed, and that membership on the board consisted of non-pilots as well as pilots. Motion by Chairman Davis, second by Supervisor Brownlow.
- e. Consider approval of Sedona Airport subleases for AeroVista and Diamondback Aviation Services. Mr. Hunt informed the Board that the sublease for Diamondback Aviation was being withdrawn from consideration on this day. Airport Manager Austin Wiswell explained that subleases for

other tour operators would be forthcoming in the very near future, and that he would like to present them all at the same time, and to provide the Board with an update regarding tour operators at that time as well. Chairman Davis moved to approve the sublease with AeroVista and to hold the sublease with Diamondback Aviation in abeyance. Supervisor Brownlow seconded the motion, which carried by unanimous vote.

- f. Approve the appointment of Vincent Gallegos to the Merit Award Board as a representative of District 2, to replace Judy Fagelman and to assume the Chairmanship of the Merit Award Board. Term to be effective April 10, 1999 through April 10, 2001.
  - g. Consider approval of amendment to architect's contract with Reynold Radoccia to include master planning for the area surrounding the Yavapai County Administrative Services Verde Valley Complex in Cottonwood. Supervisor Feldmeier asked if anyone else had been given the opportunity for this contract. Mr. Holst said the County had not gone out to bid on this item but instead had asked the current architect to submit a proposal. He said that he and Special Projects Coordinator Angelo Manera had reviewed the proposal, that they believed it was appropriate, and that the work could be done within the same time frame as the remodeling work on the Cottonwood building. There was brief discussion regarding the amount of the contract, which Mr. Holst said was in the amount not to exceed \$10,000, and whether certain reimbursable expenses were included in that \$10,000. Mr. Holst said he believed the \$10,000 was to cover all costs associated with the master plan. Supervisor Feldmeier said that with that understanding, he would move to approve the contract amendment. Supervisor Brownlow seconded the motion, which carried by unanimous vote.
  - h. Approve distribution of Section XV Taylor Grazing Act funds in the amount of \$22,208.09 to County school districts for 1999.
    - i. Consider approval of Management Agreement with the Chino Valley Recreational Foundation for Quail Ridge Park (grant application approved February 1, 1999).
    - j. Consider approval of intergovernmental agreement with the Town of Prescott Valley for judicial operations. This item was withdrawn from consideration on this day due to changes that needed to be made to the agreement.
2. Request from Sheriff for permission to issue call for bids for an all-wheel-drive van, and authorization to expend not more than \$23,000 to be paid from Jail Enhancement funds.
3. Requests from Human Resources:
  - a. Appoint Human Resources Director Gail W. Perry as an additional Trustee for the Yavapai Combined Trust Board.
  - b. Reappoint Neil Rosenow to Employee Merit Commission Board, with term to expire March 15, 2003; and appoint Ruth Johnson to Employee Merit Commission Board to replace Yvonne Hatler, with term to be effective March 15, 1999 through March 15, 2003.
4. Request from Fleet Management for approval of intergovernmental agreement with the City of Prescott for fueling facilities.
5. Request from Recorder for permission to expend approximately \$130,000 from Storage & Retrieval Fund to purchase all hardware, installation, training and some additional software for the Voter Registration system.
6. Request from Superior Court for permission for Presiding Judge of Superior Court Raymond W. Weaver, Jr., Court Administrator Deborah Shaefer, and Caseflow Manager Jeanne Hicks to attend Advanced Caseflow Management training, May 24-26, 1999, Nashville, Tennessee, at estimated cost of \$5,460. Scholarships have been applied for in the amount of \$3,525 and costs not covered by scholarships would be paid by court funds (\$645) and the County General Fund (\$1,290).
7. Requests from Medical Assistance:
  - a. Consider approval of three-year lease agreement with Coldwell Banker for leased office space at 240 Jennifer Drive, Suites 103-104, at cost of 65 cents per square foot or \$1,501.32 per month, with lease to be effective April 1, 1999.
  - b. Permission to purchase a new vehicle for staff at the Cottonwood office at approximate cost of \$12,000, to be paid for by the Long Term Care Enterprise Fund.
8. Requests from Health Department:
  - a. Approve refund of \$749.95 to U.S. Department of Health and Human Services for overpayment on Network Development Grant.
  - b. Approve agreement with Jean M. Day, Physical Therapist, to provide services to Home Health clients.
  - c. Approve Contract Amendment #3 with Southwest Health Professions Education Center.
  - d. Approve purchase of capital equipment and supplies for outfitting Prescott Valley office (\$7,500 from General Fund-Capital Projects account for exam room equipment and \$30,500 for work stations, chairs, copier, etc. from budgeted Health Department funds). Supervisor Brownlow said he would like an update regarding this matter, including information regarding what the total costs would be. Mr. Holst said he could bring that information to the Board at the next meeting, but that the request on this day was necessary for the Health Department to be able to get set up. He also noted that the move-in date had been pushed back another two weeks. Approved by unanimous vote. Motion by Supervisor Brownlow,

second by Supervisor Feldmeier.

- e. Approve Amendment #2 to Contract #852013 with Arizona Department of Health Services for HIV Prevention Services

9. Requests from Public Works Department:

- a. Award or reject bids received for "Seligman Airport Runway, Taxiway, and Access Road Construction, Yavapai County Project #986154, ADOT Tracs #N842 E9011 E9082", bids for which were opened March 2, 1999. Recommend awarding to Asphalt Paving & Supply Co., Inc., in the amount of \$1,407,773.30.
- b. Consider approval of a cooperative project on Kings Highway West and Kings Hwy. North, Castle Canyon Mesa area, and if approved accept petition to establish Kings Highway West and Kings Hwy. North as County highways and set hearing for April 5, 1999 at 10:00 a.m.
- c. Consider approval of change order to contract with Dava & Associates for design of Airport Connector (increase by \$34,760). Half-cent sales tax project. This item was withdrawn from consideration on this day due to additional revisions in the change order.
- d. Consider approval of Change Order #2 with Vastco for Reconstruction of Willow Creek Road, Project #986541 (increase by \$5,918.60). Half-cent sales tax project.
- e. Consider approval of intergovernmental agreement with the Town of Prescott Valley for improvements to Glassford Hill Road (this item was presented and discussed at the March 1, 1999, meeting, but could not be voted on due to Chairman Davis' absence). Half-cent sales tax project.

10. Requests from Facilities/Parks:

- a. Permission to hire Assistant Facilities/Parks Director at annual salary of \$40,000, which represents an increase of \$4,500 from the current budgeted amount and which will be paid from Regular Salaries.
- b. Approve call for bids for Fire Protection System for Records Management, to be paid from the Capital Improvement Miscellaneous Projects Account. Supervisor Brownlow said he would like Records Manager Carole Miller to provide the Board with an update regarding progress with the Records Management Department. He then moved to approve this request. Supervisor Feldmeier seconded the motion, which carried by unanimous vote.
- c. Approve call for bids on Masonry Fill-in and Wall Construction for Records Management, to be paid from Capital Improvement Miscellaneous Projects Account.

11. Requests from Finance Department:

- a. Approve auction date of April 24, 1999, with items to be auctioned to include vehicles, furniture, computers, building materials and other miscellaneous surplus property.
- b. Permission to hire Account Clerk II at advanced step (Range 27, Step 03).

- 12. Request from MIS for permission to enter into a time and materials consulting contract with Real World Software, Inc., in support of the Treasurer Information System.

- 13. Approve vouchers.

CONSENT AGENDA FOR DIRECTORS OF YAVAPAI COUNTY FLOOD CONTROL AND FREE LIBRARY DISTRICTS AND COUNTY IMPROVEMENT DISTRICTS: Reference: Special District minutes.

- 1. Resolve into the Boards of Directors of the Yavapai County Flood Control and Free Library Districts and other County improvement districts as follows, for the purpose of approving vouchers: Ash Fork Street Lighting Improvement District; Prescott East Sanitary District; Yarnell Street Lighting Improvement District.
- 2. Resolve into Board of Directors of the Yavapai County Free Library District:
  - a. Approve minutes of meeting of December 7, 1999.
  - b. Permission to enter into a contract with Ameritech Library Services for the Yavapai Library Network system upgrade; receive and expend Library Services and Technology Act (LSTA) grant funds (\$89,260); and transfer grant match funds as necessary.
  - c. Permission to receive and expend Library Services and Technology Act (LSTA) grant funds in the amount of \$10,300 and transfer grant match funds of \$2,508 from Library District grant match budget to LSTA grant match fund.

CLAIMS AGAINST YAVAPAI COUNTY

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
General Fund	1,038,643.71	Family Planning	4,908.95
Fam Plng Fees	4,908.95	Home Health Ser	13,287.55
Health Promotio	2,150.40	Nutrition	2,083.07



T.B. Control	1,179.44	W.I.C. Program	9,094.73
Jail Enhance	12,051.19	Diversio Intak	7,943.42
Juvenile IPS	12,014.23	Family Councel	2,015.00
Juv Food Prog.	189.24	Probation Ser	4,324.57
Adult IPS	21,031.51	Adult Prob Fee	11,526.06
Prob Enhance	23,580.60	Stor/Ret Conv	6,339.69
Indigent Def/Dg	1,900.91	Crim Just/Atty	3,999.04
Bad Check Prog	2,577.16	Juv Prob Svs	1,536.44
Commodity Fd	358.14	Azeip Case Mgmt	1,431.79
Sex Trans Disea	732.20	Hi Risk Chld HI	1,532.68
Clerk's Storage	2,108.75	WIC/TOB Interve	1,603.29
HIV Prevention	1,339.47	Atty Anti-Rack	24,524.06
P.A.N.T.	2,302.86	Law Library	806.59
C.A.S.A.	2,887.62	Case Process	4,690.03
Childrens Justi	80.55	Teen Prenatal E	655.87
Azeip Coordin	511.45	Vict Witns Prog	3,263.50
Court Enhanceme	370.91	Concil Court	4,275.24
YCT Wellness Pr	121.06	Drug Enf Fndg	918.47
Vital Statistic	2,924.29	COPS Universal	2,924.41
Victimts Impleme	2,772.63	Yav Indian Agre	1,807.20
Hassayampa/LTC	5,088.13	Dietetic Intern	751.40
Immuniz Service	730.30	Lower Crt Autom	3,053.10
Idea-Preschool	3,599.43	Subs Abuse/DARE	694.82
Chem Abuse	142.11	Juv Det/Pace	105.02
Collab Comp Rev	2,800.00	Special Program	5,247.58
Sm Schools Ecia	376.35	Sm Schools Beha	8,803.64
Public Works	269,957.96	Health Fund	40,928.44
Jail Commissary	6,373.83	Yav Cemetery As	286.57
Environ Svcs Di	14,428.44	W Yav Sol Waste	4,810.27
V V Solid Waste	5,079.65	Develop Clinic	872.82
Tire Recycle	7,625.73	Haz Mat Plng Gr	88.12
Safe School Pro	3,229.61	Adhs-Svc Coord	739.65

Famly Law Comm	3,520.81	Comm Punish Pro	2,832.56
Pace Chapter 1	84.01	Regnl Road Proj	985,357.22
Health Start	145.63	Emer Resp Grant	2,434.50
Child Sup Auto	883.54	Intst Comp Prog	2,245.71
Ryan White II	529.57	Perinatal Block	2,508.80
Tobacco Educ	10,687.52	Equal Ad Det Ed	42.02
ALTCS	949,239.78	Enforce Equip	363.80
D. T. E. F.	4,859.45	Resid Care Home	100.96
Attendant Care	18,775.18	HIV/W.Y.G.C.	568.11
Netwrk Develop	7,051.28	HIV Targeted	35.27
Access & Visita	687.83	Advocacy Ctr	11,486.99
Children's Issu	1,836.67	Child Sup & Vis	230.07
Case Flow	1,112.68	Court Automat	2,077.35
COPS Hiring	3,057.22	VOCA	2,537.30
Prenatal Outrch	2,170.27	Nacog Vlt	3,065.95
JTSF Treatment	1,277.02	Divrsn Consequ	316.64
Resource Offcr	1,533.21	Court Imp Proj	622.20
Auto Theft	1,005.51	Dom VInc Preven	395.51
Cops 99	7,001.32	Capital Proj	30,872.56
Sedona Airport	79,758.84		

In addition, payroll was issued on March 12 for the pay period ending March 6; warrant numbers 368816 through 368820; 368822 through 369362, in the amount of \$351,235.97. Jury certificates were also issued, warrant numbers 839692 through 839844. Warrants issued for March 15 Board day, 101091; 101104 through 101498; 101493 through 101499; 101501; 101527 through 101890.

There being no further business to discuss, the meeting was adjourned.

ATTEST:

\_\_\_\_\_  
Clerk \_\_\_\_\_Chairman