

OFFICE OF BOARD OF SUPERVISORS

YAVAPAI COUNTY, ARIZONA

Prescott, Arizona November 15, 1999

The Board of Supervisors met in regular session on November 15, 1999.

Present: Chip Davis, Chairman; Gheral Brownlow, Vice Chairman; John Olsen, Member; Bev Staddon, Clerk.

Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator.

PLEDGE OF ALLEGIANCE: Molly Harmon, 8th grade Honor Student, Beaver Creek School.

ITEM NO. 1. Board of Supervisors.

1. Approve minutes of meeting of November 1, 1999, and of special meeting of October 27, 1999. After asking Mr. Hunt to look into whether Mr. Schurr's comments at the November 1, 1999, meeting regarding the Board's authority to modify the use permit for Ted's Truck Stop were specific to that issue or have broader implications, and after requesting two minor corrections due to typographical errors, Supervisor Brownlow moved to approve the minutes of November 1, 1999, as corrected, and the minutes of October 27, 1999, as written. Supervisor Olsen seconded the motion, which carried by unanimous vote.
2. Consider approval of an additional unclassified non-exempt position in the Facilities/Parks Department. Mr. Holst said that he and Facilities/Parks Department Director Pat Kirshman had had many discussions regarding this request, and that given the numerous projects that the Facilities/Parks Department is responsible for overseeing, this type of position would provide Mr. Kirshman with the tools he needs to better manage those projects. He said that the County has grown to the size that Mr. Kirshman needs to have someone out 100% of the time overseeing the various projects and activities of the department. He said there was extra money in Contingency to pay for the position. In response to a question from Supervisor Brownlow, Mr. Kirshman said he expected whoever is hired for the new position to interact and communicate with department employees on various jobs, but that he did not anticipate the person being directly responsible for supervision. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Olsen. No comments from the public.
3. Approve items appearing on the Consent Agenda and on the Consent Agenda for Special Districts. With the exception of item 4.a., all items were approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Olsen. No comments from the public. See Consent Agenda for detail.

ITEM NO. 2. Resolve into Yavapai County Board of Equalization. Reference: Board of Equalization minutes.

1. Personal property petition for Review of Valuation, Kinko's, F. Burr Cordray, roll #1080205/9420264-015.
2. Petitions for Notice of Claim, All Season Development, parcels 408-45-041 through 046, 408-45-001 through 046, and 408-26-380 through 383; All Seasons Resorts, Inc., parcels 405-50-108 through 121; and Sedona Summit Development, parcel 408-11-177V. Gary Heimbach, attorney.

ITEM NO. 3. Resolve into Board of Supervisors. Hearing to consider revising fees for the Environmental Services Department. Participating in discussion were Environmental Services Director Alex Price and

Assistant Environmental Services Director Bill Frank. Mr. Holst reminded the Board that the Environmental Services Department operates to the best of its ability on fees for services, that the department had struggled to pay its own expenses, and that revenues were still running at a deficit. Mr. Price explained that the proposed fees were developed based on a time study, and that the fees represented only costs to the department. Mr. Price told the Board that as a result of the study, it was determined that some fees were too high and that those fees had been lowered, while others that were too low had been raised. He said that some of the fees would not change. Mr. Frank said that with regard to fees for subdivision review with approval to construct, subdivision review with another agency involved, and water/sewer line review, there was not enough information regarding the time involved for him and Mr. Price to feel comfortable changing those fees at this time. Supervisor Olsen noted that six of the fees would be reduced, five would be increased, and seven would remain the same. Mr. Price said he hoped to make fee adjustments every few years. Chairman Davis called for comments from the public. There were none, whereupon Supervisor Olsen moved to approve the fees as presented. Supervisor Brownlow seconded the motion, which carried by unanimous vote.

ITEM NO. 4. Merit Award Board Chairman Vincent Gallegos. Approve Suzanne Ehrlich, Environmental Services, as Employee of the Month for September, 1999; and approve Eric Joranstad, Adult Probation, as Employee of the Month for October, 1999. Upon a motion by Supervisor Brownlow, seconded by Supervisor Olsen, the Board voted unanimously to approve Ms. Ehrlich as Employee of the Month for September. Upon a motion by Supervisor Brownlow, seconded by Supervisor Olsen, the Board voted unanimously to approve Mr. Joranstad as Employee of the Month for October.

ITEM NO. 5. Presiding Judge of Superior Court Raymond W. Weaver, Jr. Request for \$15,214.50 in additional funding for the Facilities/Parks Department to pay for a second security guard at the Verde Valley Justice Facility. Court Administrator Debi Schaefer presented this item, saying that because of recent security-related incidences and because of letters and telephone calls received from the public, the Court wished to add a second security guard to this facility. She said that the Facilities/Parks Department had provided an additional guard, but that funding would run out at the end of the month and that she was requesting continued funding for the additional guard through the remainder of the current fiscal year. She said that the Court would also be requesting continued funding for the additional guard in future years. Chairman Davis said he believed this was a reasonable request, and asked if the additional guard would be available to do other work during slow times, such as running errands for the courts or helping to keep the facility clean. Ms. Schaefer responded that one guard would be at the entrance at all times, with the other guard roving the grounds and building. Facilities/Parks Department Director Pat Kirshman said that the additional guard would respond to alarms, roam the building, and provide a security presence, noting that the guards are armed and must be certified. In response to a question from Supervisor Olsen, Ms. Schaefer said that there are two guards at the Courthouse. Supervisor Brownlow asked if the guards would function better if they were the responsibility of the Sheriff's Office. Mr. Holst replied that it would cost more to operate that way, but that the Sheriff's Office needs to be able to respond in cases of emergency because the security guards are not expected to provide law enforcement. Ms. Schaefer said that Judge Weaver and Sheriff Buchanan had talked about this issue and that she was hoping there would be a meeting between the Court and the Sheriff's Office very soon in order to determine who should be called in case of emergency. She noted that currently the Court is supposed to call the Camp Verde Marshal's Office, even though the Sheriff's Office is located in the same building as the Court. Supervisor Brownlow requested that he be provided with a report regarding whether the security guards would be more appropriately placed under the supervision of the Sheriff's Office. He then moved to approve the request. Supervisor Olsen seconded the motion. Sedona resident Ed Hanley said he thought some letters and phone calls from residents was a flimsy reason to spend \$15,000 of the taxpayers' money on an additional security guard. Ms. Schaefer responded that there had been five instances since June in which security breaches were considered dire and could have resulted in life or death situations. Chairman Davis called for the vote, which carried unanimously.

ITEM NO. 6. MIS Director Mark Ruddeforth. Request for permission to purchase a Prosecutor Case Management System software package for use by the County Attorney's office in an amount not to exceed \$38,000, to be paid from Contingency. Mr. Holst presented this item, saying the MIS Department had been working to fix a Y2K problem for the County Attorney's Office and had determined that it could not be fixed.

He said that the purchase of this software package would provide more services than are currently being provided and would make the system Y2K compliant. He added that as the Board approaches the next budget year, one of the things it would be looking at would be possible reductions in staffing levels as a result of increased technology. Deputy County Attorney Randy Schurr said the purchase of an entirely new system would run \$200,000 or more. Upon a motion by Supervisor Brownlow, seconded by Supervisor Olsen, the Board voted unanimously to approve this request. No comments from the public.

ITEM NO. 7. Public Works Director Richard Straub.

1. Hearing: Water franchise agreement, Cup of Gold Water Company, Inc. Approved by unanimous vote, with no comments from the public. Motion by Supervisor Brownlow, second by Supervisor Olsen.
2. Consider approval of a planning and design project for a turn lane on Beaver Creek Road, Lake Montezuma area. Approved by unanimous vote, with no comments from the public, after Mr. Straub said that Beaver Creek Road was becoming a main thoroughfare with a great deal of traffic and that he was requesting only approval as a project at this time and would return to the Board at a later date when funding for construction had been identified. Motion by Supervisor Olsen, second by Supervisor Brownlow. Chairman Davis told Mr. Straub he appreciated his work on this project.
3. Consider approval of a planning and design project for drainage at the Mayer Library, Mayer area. Mr. Straub said there is a problem with the entry way to the library, and that if the Board approved this as a project he would work with both the Library District and the Flood Control District. Supervisor Olsen said he had brought this to Mr. Straub's attention, but had been unaware that the Flood Control District already had a project for this situation. He said there was a serious problem with handicap access to the library, and he moved to approve the request. Supervisor Brownlow seconded the motion. Mr. Holst said that costs would be identified and shared among the County, Library District and Flood Control District. Chairman Davis called for the vote, which carried unanimously. No comments from the public.
4. Award or reject bids received for Recycling Services in the Verde Area, Yavapai County, Arizona, Contract #998149. Bids opened October 19, 1999. Mr. Straub said that only one bid had been received, from Sedona Recycles, and that since the bid opening Sedona Recycles had clarified its bid which had resulted in the bid price dropping substantially from the original bid of \$55,691.40 per year to \$36,804. He requested that the Board accept the modification in the bid and award the contract to Sedona Recycles in the amount of \$36,804. In response to a question from Chairman Davis, Mr. Holst said there was money available in the Camp Verde Landfill account to pay for this item. Chairman Davis then moved to accept the modified bid amount and award the contract to Sedona Recycles, saying this project had been a long time coming. Supervisor Olsen seconded the motion, which carried by unanimous vote. Sedona Recycles representative Dan Dickey said it would probably be six to eight weeks before the program would be fully operational.

ITEM NO. 8. Request from Ted A. Thurman, Arizona Rough Riders for permission to place a time capsule with a bronze plaque at the Buckey O'Neill Statue at the Courthouse Plaza. Facilities/Parks Department Director Pat Kirshman noted that his department had started working with this group on this project, which the group had previously discussed with former Supervisor Bill Feldmeier. Mr. Thurman showed the Board the completed plaque, saying that the time capsule would contain videos on CD Rom, medals and the like, and would be placed on the top of the base of the Buckey O'Neill statue. He said he believed it would be secure and vandal-proof, and that his group hoped to be able to place it on December 4, 1999. Supervisor Olsen asked Mr. Thurman whether he had discussed his organization's plans with any other historic groups or with the Prescott Community Art Trust. Mr. Thurman said he had not, and that it was his impression that it was the County that maintained the statue and had the authority to allow the time capsule and plaque to be placed on it. Supervisor Olsen said that the County had delegated the responsibility for care of the statue to the Prescott Community Art Trust, and that he was concerned that other interested groups had not been contacted regarding this proposal. He said he had no problem with the idea, but that Mr. Thurman would need to talk with other groups. He said there were many people in the area who are concerned about new additions to historic sites and that the proposed time frame for the placement of the time capsule and plaque was quite short. Supervisor Brownlow said he believed there was an ordinance prohibiting additional structures on the Plaza. Mr. Hunt said the Board could approve the request pursuant to the ordinance. Deputy County Attorney Randy Schurr noted that at one time the County had a Parks & Recreation

Commission that did not want to allow additional structures on the Plaza, but that the commission had been disbanded and the Board now had the authority to make that decision. He referred to the controversy surrounding the proposal several years ago to place a plaque in memory of Fiorello LaGuardia on the Plaza, saying that given what had happened then the County had been reluctant to allow new items on the Plaza and that public input regarding Mr. Thurman's proposal would be a good idea. Supervisor Brownlow agreed, saying that while he had no problem with the request personally he believed public input was appropriate. Supervisor Olsen told Mr. Thurman he believed the reason the Board was raising this issue was to spare Mr. Thurman's group adverse publicity, saying he did not think the public was aware of what was being proposed. Chairman Davis commented that he had not even been aware of it until it appeared on the agenda. Mr. Thurman said he had not had any idea that anyone else might even be involved. Supervisor Olsen said he knew that the preservation of the Buckeye O'Neill statue was of prime concern to many groups, and he asked Mr. Thurman if he would be willing to move the date for placing the capsule and plaque. Mr. Thurman responded that he would do whatever was necessary for everyone to be on board with the idea. Mr. Kirshman asked if there was an alternate location for the time capsule and plaque, other than to place it on the statue. Mr. Thurman said that no alternatives had been discussed. Supervisor Olsen moved to hold this item in abeyance until the Board's December 6, 1999, meeting. Supervisor Brownlow seconded the motion, which carried by unanimous vote. Supervisor Olsen said he believed these types of requests need to have some kind of advance notice so that if there is a public concern that must be considered the Board will have the time to do that. Supervisor Brownlow noted that Mr. Thurman had first asked about placing the plaque in July and that Mr. Feldmeier had answered him in August. He said he was surprised that this issue had not been brought to the Board at that time. Mr. Thurman said he understood that Mr. Feldmeier was the Supervisor in charge of the portion of the Plaza on which the Bucky O'Neill statue sits. Chairman Davis told Mr. Thurman the Board was sorry for the delay.

ITEM NO. 9. Acting Human Resources Director Jim Argyle. Consider changing certain positions in the Road Department from non-exempt to exempt, and consider salary. Deputy County Attorney Randy Schurr and Public Works Director Richard Straub participated in discussion. Mr. Argyle said that while the Road Superintendent and Road Construction Supervisor positions are currently considered non-exempt and entitled to overtime, his department had determined, according to Fair Labor Standards Act criteria, that the positions are actually exempt and not eligible for overtime. He said that the County Attorney's Office had reviewed the determination and agreed with it. Mr. Argyle said that a significant portion of the income for these positions over the past several years was due to overtime pay, and that the Board might wish to consider a modest adjustment in pay for the employees in the positions since they would no longer be eligible for overtime. He said that in addition, he was recommending that the positions be unclassified. Chairman Davis said the positions had been determined as exempt years ago. Mr. Schurr told the Board that County policy provides that the Human Resources Department, and not the Board, is responsible for determining whether or not positions are exempt. He said the question was really one of equity because the employees in these positions would have to work more than 40 hours a week at times and the question was whether or not the Board wanted to give consideration for that. Mr. Argyle said his department had compared current salaries and the proposed salaries and had found that both are within market parameters. Mr. Schurr added that the pay differential suggested was based on the concept that the positions would remain classified, but that he assumed that if any of the employees in those positions elected to become unclassified they would receive another pay adjustment. There was brief discussion regarding how time off would be handled in situations where an employee must work 48 to 60 hours straight due to storms, during which Mr. Holst said that particularly with unclassified employees they have the ability to organize their schedules in order to receive time off. Mr. Schurr agreed, saying it was possible to utilize flex time but that it becomes difficult when overtime falls at the end of a week. He said that at one time the County policy stated that exempt employees must work however long it takes to get the job done, but that current policy provides for a minimum of 40 hours per week. Mr. Argyle said that as a practical matter, exempt employees are not paid on an hourly basis and have the ability to be more flexible. Chairman Davis said he believed the County would see a significant reduction in the number of hours the employees work once they no longer receive overtime pay. In response to a question from Chairman Davis, Mr. Argyle said that both the current salaries and the proposed adjusted salaries fell within market ranges. He said he had also looked at what other counties pay for similar positions and that, again, both salaries fell into those ranges. Chairman Davis said he would like to see that information, and that he would also like to know what cities and towns in the County pay similar positions. Mr. Straub said that with regard to the Road Superintendent position previously held by Tom Pehl, he would like to be able to fill that position as soon as possible so as to take some pressure off Mr. Pehl who is performing the responsibilities of his new position and still handling the old position as well. He asked for permission to advertise that

position as exempt with a starting salary of \$45,000. Chairman Davis said it should be unclassified and exempt. Supervisor Olsen moved to approve Mr. Straub's request to advertise the position as unclassified and exempt at \$45,000 per year, but to hold consideration of salary adjustments for the other positions in abeyance for two weeks. Supervisor Brownlow seconded the motion, which carried by unanimous vote. No comment from the public.

ITEM NO. 10. Elections Director Sharon R. Keene-Wright.

1. Canvass the results of the November 2, 1999, special elections. Upon a motion by Supervisor Brownlow, seconded by Supervisor Olsen, and with no comments from the public, the Board voted unanimously to approve the canvass as presented.
2. Request to set precinct boundaries for 2000, and change precinct name by request. County Recorder Patsy Jenney-Colon participated in discussion. Ms. Keene-Wright explained to the Board that for reasons related to the 2000 Census the state legislature had enacted a law prohibiting changing precinct boundaries until the end of 2001, but that the Board still needed to approve the existing precinct lines. She said it would still be possible for the County to make administrative splits of precincts and provide additional polling places. She said that a request had also been received to change the name of Cordes Precinct to Cordes Lakes Precinct. Upon a motion by Supervisor Brownlow, seconded by Supervisor Olsen, and with no comments from the public, the Board voted unanimously to approve the precinct boundaries and the precinct name change, as presented by Ms. Keene-Wright.

ITEM NO. 11. County Administrator Jim Holst.

1. Discuss recruitment for Human Resources Director, Parks Coordinator and Water Advisory Committee Coordinator. Mr. Holst explained that Acting Human Resources Director Jim Argyle had taken a position with the County's MIS Department and would not be available to fill the Human Resources Director position. He said that the last time interview had been conducted for this position there had been a highly qualified person who was interested in the position, but that the salary offered was too low. He asked whether the Board wanted him to contact that individual, or whether it wanted to call for new applications and, if so, whether the Board wanted those applications screened to a certain level and then to conduct interviews or whether it would prefer that he meet with each individual Board member regarding the applications. There was brief discussion regarding the salary offered for the position, during which Mr. Holst said the Board had offered \$61,000 or \$62,000 but that the most highly qualified individual interviewed was making substantially more than that amount. Supervisor Brownlow asked what other counties were doing, saying that Yavapai County was not doing a good job of recruiting a Human Resources Director. He asked about the possibility of setting up an interview committee to include someone from another county. Mr. Holst suggested the committee be comprised of Mr. Argyle, himself and one other person. There was general agreement that the Human Resources Director position should be advertised again, at a salary of \$60,000 to \$65,000. Discussion turned to the Parks Coordinator position, with Mr. Holst saying that approximately 30 applications had been received and that of that number there were probably four with potential to fill the position and that all of those individuals currently reside within the state. He said that another possibility had arisen and that Assistant Facilities/Parks Director Kathy Hernandez might be interested in the position. Ms. Hernandez said she did not know which direction parks would go, and that lack of that information had held her back from applying for the position. There was brief discussion regarding the need to have someone who can write grants, during which Mr. Holst said the County had been successful in obtaining grants for parks and that the actual work of writing a grant would not be that difficult. He said that in addition there were cable television revenues available for parks. He said he believed there would be a great deal of work related to parks from now on, but that community groups would still be expected to provide management for local parks. Supervisor Brownlow said he believed that as long as the current Board remained in authority there would be a great deal of work related to parks, but that he could not speculate about a new Board. He said he did not see the Parks Coordinator position growing into a large department, and that it would have to be handled by one person. He said he believed the Board should accept Ms. Hernandez' application should she choose to

apply. There was brief discussion regarding an interview committee for this position, during which Supervisor Brownlow said he would like to be on the committee and that he felt Facilities/Parks Department Director Pat Kirshman and Public Works Director Richard Straub should also be on the committee. There was general agreement that Supervisor Brownlow should sit in on interviews for the Parks Coordinator position. Mr. Holst said that the Yavapai County Water Advisory Committee had been discussing the authorization of a position for a Coordinator and would like to know if the County could have a fund set up through the Treasurer's Office and take care of the Committee's invoices through the County system instead of the Committee trying to handle this function on its own. Supervisor Olsen said he believed the only way to make it work and lend credibility to the Committee's efforts would be to have the Coordinator attached to the County through the administrative process. He said that the funds coming to the Committee for its activities should be overseen by the County. There was general agreement with Supervisor Olsen's suggestion. Chairman Davis added that the County should advertise for the position, as well. In response to a question from Ms. Staddon, there was general agreement that the County would not provide administrative staff support for the Coordinator position.

2. Discuss implementation of sales tax for the Yavapai County Jail District. Mr. Holst told the Board that it was not necessary to take any action on this day regarding implementation of the sales tax. Mr. Hunt noted that a resolution would need to be approved to actually implement the tax, but that the Board of Directors could do that at anytime provided it is three months' prior to July 1, 2000, when the tax would begin to be collected. Mr. Holst asked if, as a result of the election, the Board of Supervisors is now the Board of Directors of the Yavapai County Jail District. Mr. Hunt responded that it is. There was brief discussion regarding the County's maintenance of effort requirements and building plans for new jails. There was general agreement that Mr. Holst would present financial information at the December 6, 1999, Board meeting and that the Board would also approve the resolution at that meeting. Supervisor Brownlow said he wanted to publicly thank Sheriff Buck Buchanan for his support of the Jail District.

CONSENT AGENDA FOR BOARD OF SUPERVISORS: Unless otherwise noted, all items were approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Olsen. No comments from the public.

1. Requests from Board of Supervisors:

- a. Approve payment to Elections Operations Services in the amount of \$14,590.22 for services related to the Jail District Publicity Pamphlet and the Paulden incorporation election. To be paid from Contingency.
- b. Approve lease agreement with the Mayer Elders Club, Inc.
- c. Renew contract with Carl Colle as a Hearing Officer for planning and zoning violations.
- d. Approve resolution implementing a policy for the use of Board Room keys at the Yavapai County Administrative Services Building in Prescott. Resolution No. 1210.
- e. Receive petitions for the establishment of Coyote Springs Road Improvement District II, set bond at \$750 and set hearing for December 6, 1999 at 1:30 p.m.
- f. Receive impact statement for the establishment of Peeples Valley Fire District, set bond at \$1,394 and set hearing for January 3, 2000 at 9:30 a.m.
- g. Approve appointment of the following precinct committeemen, as recommended by the Democratic Party of Yavapai County: Christie Gear, Mayer Precinct; Jack August, Jr., Prescott West Precinct; Carole Thurman, Castle Precinct; Janice Benatz, Clarkdale Precinct; Fifi Joralemon, Miller Valley West Precinct; Diane Johnson, Congress Precinct; Chuck Kester, Prescott Valley 2 Precinct; Samara Berry, Mile High Precinct; Ysabel Rennie, Red Rock 1 Precinct; Sargon Folio, Castle Precinct; and remove Nancy Dieterle, Cougar Precinct and Albert Hydeman, Pine Lakes Precinct as precinct committeemen.
- h. Remove the following precinct committeemen, as recommended by the Republican Committee of Yavapai County: Ana Wayman-Trujillo, Miller Valley East Precinct; Beth Scalia, Mountain View Precinct; Janet Reynolds, Wild Horse Precinct. Appoint the following precinct committeemen, as recommended by the Republican Committee of Yavapai County: Janet Reynolds, Beaver Creek Precinct; Mary (Jan) Robblin, Wild Horse Precinct; Barbara R. Koon, Cougar Precinct; Anthony (Tony) Senarighi, Mountain Club Precinct; and Aaron Knotts, Yavapai Hills Precinct.
- i. Approve contribution of \$2,000 to the Central Yavapai County Complete Count Committee for posters and brochures and other items related to the 2000 Census, to be paid from Contingency.

2. Requests from Sheriff:

- a. Permission for Susan Quayle to attend "Assessing Personality Disorders", December 1-3, 1999, San Francisco, California, at approximate cost of \$700 to be paid from Jail Enhancement funds.
- b. Permission for Detective James Jarrell to attend NCTP Training, December 5-10, 1999, Fairmont, West Virginia, with all expenses to be paid by NCTP.
- c. Permission to transfer \$10,000 from Furniture & Equipment to Other Supplies (\$5,000) and Firearms (\$5,000).
- d. Approval to accept Cooperative Law Enforcement Agreement with the US Forest Service, in the amount of \$63,500 for patrol, dispatching and communication services.

3. Request from Planning & Building for reappointment of the following persons to the Yavapai County Planning & Zoning Commission, each with term to expire September 1, 2003: Linda Bitner, District 1; Jacquie Weedon, District 2; and Helmut Woellmer, District 3.

4. Requests from Public Works Department:

- a. Award or reject bids received for Supply and Delivery of One or More Loader(s) in Yavapai County, Arizona, Contract #998844. Bids opened October 26, 1999, with bids received from Empire Machinery, Falcon Power and RDO. Recommend awarding to Empire Machinery in the amount of \$132,534.07 (base bid plus options). Referring to the bid tabulation sheet, Chairman Davis said it appeared to him that although the base bid for the Caterpillar (Empire Machinery) was slightly higher than the base bid for the John Deere (RDO), the amounts quoted for maintenance and repair were less for the Deere than for the Caterpillar, and that the buy-back guarantee on the Deere was also substantially higher. Assistant Public Works Director Juanita Moffitt said the buy-back was not applicable. Supervisor Brownlow moved to hold this item in abeyance for further information. Supervisor Olsen seconded the motion, which carried by unanimous vote.
- b. Consider approval of Change Order #3 with Asphalt Paving & Supply Co., Inc., for Various Overlay Projects in the Prescott Area, Iron Springs Road, Project #997576. Increase of \$8,147.50 (HURF project).
- c. Delete one vacant Records Clerk position and add one Equipment Operator I position (for drainage maintenance crew approved November 1, 1999).
- d. Approve Amendment No. 1 to Sedona Airport Development Agreement, ADOT Aeronautic Grant No. E9094.
- e. Approve new water franchise application from Wineglass Water Company, Inc. and set hearing for December 6, 1999, at 10:00 a.m.
- f. Approve holiday closure dates for solid waste transfer stations.

5. Approve vouchers.

CONSENT AGENDA FOR DIRECTORS OF YAVAPAI COUNTY FLOOD CONTROL AND FREE LIBRARY DISTRICTS AND COUNTY IMPROVEMENT DISTRICTS: Reference: Special District minutes.

1. Resolve into the Boards of Directors of the Yavapai County Flood Control and Free Library Districts and other County improvement districts as follows, for the purpose of approving vouchers: Ash Fork Street Lighting Improvement District; Prescott East Sanitary District.
2. Resolve into Board of Directors of the Yavapai County Flood Control District:
 - a. Approve minutes of meeting of November 1, 1999.
 - b. Approve and sign contract for professional surveying services with JDS Associates, L.L.C., formerly Allied Land Surveying (original contract approved July 6, 1999 for FY 99/00).
1. Resolve into Board of Directors of the Yavapai County Free Library District:
 - a. Approve minutes of meeting of November 1, 1999.
 - b. Permission to expend \$761 for the purchase of a high capacity, rotating book/video display, double tower for the Black Canyon City Community Library, and transfer \$761 from Other Improvements to Furniture & Equipment to pay for the same.
3. Resolve into Board of Directors of the Ash Fork Street Lighting Improvement Association.
 - a. Approve minutes of meetings of June 23 and August 2, 1999.
 - b. Approve addition of one street light (16000 Lumen Lamp) to be located in the parking area of the Ash Fork Medical/Dental Center.

CLAIMS AGAINST YAVAPAI COUNTY

General Fund	1,182,143.02	Family Planning	983.10
Family Planning Fees	397.25	Home Health Ser	11,392.35
Health Promotion	2,044.27	Teen Pregnancy	17.22
Nutrition	1,798.61	T.B. Control	505.10
WIC Program	11,253.50	Stop Violence - Women	0.00
Jail Enhance	5,957.23	Diversion Intak	6,287.87
Juvenile IPS	10,910.00	Family Counseling	1,119.00
Juvenile Food Prog	443.88	Probation Serv	3,071.10
Adult IPS	22,093.14	Adult Probation Fees	11,224.22
Prob Enhance	21,789.80	Stor/Ret Conv	19,235.32
Indigent Def/Dg	1,628.30	Crim Just/Atty	4,150.81
Bad Check Prog	2,862.41	CDBG Grant	41,427.87
Juv Prob Sys	2,258.74	Commodity Fd	444.26
Azeip Case Mgmt	1,665.41	Anti-Drug Grant	149.40
Five Day Hispanics	61.06	Hi Risk Chld HI	1,727.68
Clerk's Storage	1,555.21	WIC/TOB Intervention	2,284.49
HIV Prevention	1,869.53	Atty Anti-Racket	5.00
PANT	2,651.66	Law Library	427.76
CASA	2,813.00	Case Process	1,184.97
Childrens Justice	80.55	Teen Prenatal	156.78
Azeip Coordinator	518.49	Vict Witns Prog	4,545.81
Court Enhancement	383.58	Concil Court	3,580.49
Yct Wellness Pr	14.00	Drug Enf Fndg	1,612.34
Vital Statistic	1,967.26	COPS Universal	1,519.23
Pioneer Park	1,201.05	Victims Rights Impl	2,875.58
Recycl Educ Program	12.00	Yav Indian Agreement	3,018.32
Hassayampa/LTC	2,606.50	Dietetic Intern	510.09
Immuniz Service	523.75	Lower Ct Automation	0.00
Idea-Preschool	907.77	Subs Abuse/DARE	279.70
Chem Abuse	83.19	Juv Det/PACE	15,038.80

Family Drug Clearing	409.95	Juvenile Drug Court	873.03
Collab Comp Rev	9,527.56	Special Program	6,190.55
Sm Schools Ecia	809.98	Sm Schools Beha	7,935.86
Public Works	324,415.83	Health Fund	42,899.53
Jail Commissary	7,425.27	Environ Svcs Di	12,351.37
W Yav Solid Waste	11,615.03	V V Landfill	286.92
Develop Clinic	1,120.77	Tire Recycle	1,157.31
Haz Mat Plng Gr	149.41	Safe School Pro	3,061.28
Adhs-Svs Coord	975.33	Family Law Commiss.	3,598.39
Comm Punish Pro	699.92	Pace Chapter 1	82.71
Regnl Road Project	318,177.39	Child Sup & Vis	490.71
Health Start	1,120.66	Intstcomp Prog	2,002.42
Ryan White II	1,023.39	Perinatal Block	4,152.56
Tobacco Educ	13,826.24	Equal Ad Det Ed	41.36
DTEF	722.94	Access & Visitation	1,744.00
Attendant Care	14,032.33	HIV/WYGC	405.91
Network Develop	4,511.44	HIV Targeted	89.12
Advocacy Center	6,279.99	Children's Justice	487.77
Domestic Relations Ed	238.66	Case Flow	767.15
COPS Hiring	1,883.83	VOCA	2,583.09
NACOG Vlt	7,290.39	JTSF Treatment	2,666.64
Divrsn Consequ	345.10	Alt Dispute	556.86
Inmate Food	829.59	Resource Offcr	1,438.96
Court Imp Proj	609.59	Auto Theft Author.	1,345.46
Dom Vlnc Prevent	1,196.49	COPS 99	5,761.39
FDA Inspection	32.12	Capital Projects	961.29
Sedona Air-Taxiway	22,423.23	ALTCS	1,239,787.03

In addition, payroll was issued on November 5 for the pay period ending October 30; warrant numbers 2378821 through 2379400, in the amount of \$376,410.15. Jury certificates were also issued, warrant numbers 6842944 through 6842988; 6842989 through 6843083. Warrants issued for November 15 Board day, 4115300 through 4115761; 4115762 through 4116402.

There being no further business to discuss, the meeting was adjourned.

ATTEST:

Clerk

Chairman