

OFFICE OF BOARD OF SUPERVISORS
YAVAPAI COUNTY, ARIZONA
Prescott, Arizona
April 3, 2000

The Board of Supervisors met in regular session on April 3, 2000.
Present: Chip Davis, Chairman; John Olsen, Member; Bev Staddon, Clerk.
Absent: Gheral Brownlow, Vice Chairman, due to previously scheduled vacation.
Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator.

Clerk's note: In all cases where the minutes state that an item was approved by "unanimous vote" it is understood to mean by unanimous vote of those present.

PLEDGE OF ALLEGIANCE: Nick Fortune, 8th Grader at Glassford Hill Middle School and current Yavapai County Spelling Bee Champion.

ITEM NO. 1. Board of Supervisors

1. Approve minutes of meeting of March 20, 2000 and special meetings of March 15 and 27, 2000. Each approved as written, by unanimous vote. Motion by Supervisor Olsen, second by Chairman Davis.
2. Establish supervisorial district boundaries pursuant to A.R.S. 11-212. Elections Director Sharon Keene-Wright explained that two years ago the Board had moved a portion of the Holiday/Wells Fargo Precinct back into the Lynx Creek Precinct, specifically the area known as The Ranch at Prescott. She said that the Board needed to officially take the same action with regard to supervisorial district boundaries and move that area from Supervisor District 1 to Supervisor District 2. Upon a motion by Supervisor Olsen, seconded by Chairman Davis, the Board voted unanimously to approve supervisorial district boundaries as currently set, with the change described by Ms. Keene-Wright. No comments from the public.
3. Recognition of the Central Yavapai Complete Count Committee for Census 2000. 911-Addressing Coordinator Vincent Gallegos presented the following members of the Complete Count Committee, saying that the committee had worked for about a year to promote participation in Census 2000 and that it would continue its work for a few more months: Julie Pindzola, City of Prescott; Toni Peterson, Yavapai County Planning & Building; Carol Brewer, Town of Chino Valley; Brian Preece, Town of Chino Valley; and Susan Abbott, representing the U.S. Census Bureau. Chairman Davis provided certificates of appreciation for those present on this day and asked Mr. Gallegos to see that committee members who could not be present also received their certificates.
4. Consider awarding management contract for Courthouse Plaza to the Prescott Downtown Association. **(Note: This item will be held in abeyance to a special meeting on April 10, 2000, due to Supervisor Brownlow's absence at the April 3 regular Board of Supervisors' meeting.)** Upon a motion by Supervisor Olsen, seconded by Chairman Davis, the Board voted unanimously to hold this item in abeyance until April 10, 2000, when Supervisor Brownlow could be present. No comments from the public.
5. Consider approval of the plan for the Local Workforce Investment Board and appoint Northern Arizona Council of Governments (NACOG) as Operating Entity/Program Operator for "Core and Intensive Services for Adult, Youth and Dislocated Workers," as recommended by the LWIB. Local Workforce Investment Board Chairman Tom Griffith told the Board there were some changes to the plan that were requested by the state, including a change to require that any exception to the use of an Individual Training Account be subject to a majority vote of the LWIB and that providers for youth services be selected by the Youth Council following a competitive bidding process and approved by the LWIB. Chairman Davis asked if the changes requested by the state were suggested or mandated. NACOG Economic/Workforce Development Director Teri Drew said the state had suggested the changes but had also told the LWIB that the plan would not be approved by the state without the changes. Chairman Davis said the Board was given the charge to create a Local Workforce Investment Board and plan, but now the LWIB was

being mandated by the state to do certain things. He said he had not seen the state help the County work through this process, or provide much in the way of information, and now that the plan was completed the state was going to tell the County whether it was right or wrong. Mr. Griffith said the County plan was a version of the state's plan, and that he suspected the state would say its plan was only a version of the federal plan. He said the plan was a living document and that changes could be made as things move forward. Chairman Davis said he had initially been excited at the prospect of what could be accomplished through the Local Workforce Investment program, but that he was no longer so excited because it seemed like the County was just carrying water for the federal government. Mr. Griffith explained that with regard to public comment on the plan, two public agencies had commented and one private agency had commented. He said that the public agencies had expressed concern about the memorandums of understanding and whether they would cover financial arrangements. He said the LWIB anticipated negotiating financial arrangements, but understood that they could not be part of a memorandum of understanding. He said that one of the leading principles of the plan was to ultimately put all agencies providing services under one roof, and that a public agency had objected to that proposal. Mr. Griffith said the LWIB had proposed this occurring within two years, but that it was a goal and not a requirement. He said he would like to see this element of the plan left alone. He said that the comment from the private agency had been to expand the LWIB to include representatives of peripheral agencies, or to provide for representatives of those agencies to sit as "ex officio" members of the LWIB. Mr. Griffith told the Board that he felt this idea had merit and that he was open to it, but that the state had previously told the County it could not have alternates on the Board. He said he would ask the state if ex officio membership was a possibility. Discussion turned to the recommendation to award the contract for the Operating Entity/Program Operator. Mr. Griffith said that a Request for Proposals had been put out and that a subcommittee of the LWIB, comprised entirely of private sector representatives, had reviewed the proposals at length and had recommended to the LWIB that it choose NACOG. He said that there had been criticism about the fact that the RFP was for all three programs. Mr. Griffith said there had also been concerns expressed about what would happen to an existing consortium that handles several functions, and that he did not believe awarding this contract would preclude that consortium from continuing to do business. He said he wanted to make it clear that the LWIB was not delegating its authority to NACOG and that there was no reason why NACOG could not contract work to other agencies. Supervisor Olsen said he had no problem with NACOG and that he was very familiar with its operations, having once sat on its board of directors. He said he believed there was closer surveillance over NACOG than over other agencies because the NACOG board of directors is comprised of elected officials. Supervisor Olsen moved to award the contract for Operating Entity/Program Operator to NACOG. Chairman Davis seconded the motion. Chairman Davis said he had a concern about funding because he could not see where the memorandums of understanding would tie people down in terms of a commitment for funding. He said that with regard to having one building for all of the service providers, he was glad to see this being looked at as a goal because it was simply not possible to provide at this point in time. He said everyone should understand that it is a long-term goal, but said he had found nothing in the plan requiring the various agencies to commit to funding for such a building. Chairman Davis said that with regard to expanding membership on the LWIB, there were currently 39 members and that was probably 34 too many. He said he appreciated the concerns expressed about having peripheral agencies involved, but reminded those present that LWIB meetings were open to the public and said he believed there would be ample opportunity for non-members to participate. Chairman Davis asked what the responsibilities of the Operating Entity/Program Operator would be. Mr. Griffith said he hoped that NACOG would be able to staff subcommittees, noting that the LWIB had been forced to cancel an important committee meeting this week because there was no one to staff it. He said he basically saw the contract as dumping everything onto NACOG, and that it would essentially act as the arm of the LWIB to carry out requirements. He said the one exception was that the Board of Supervisors had accepted responsibility for staffing LWIB meetings and staffing the LWIB itself. Chairman Davis asked that a list of problems encountered by the County and the LWIB over the last eight months be compiled, including the recent difficulties encountered with having staffing for a subcommittee. He said he would like to be able to have a meeting with state representatives of the program as well as some local interested parties and see what could be done to make things work more smoothly. He said he would also like to see someone from the federal government included in the meeting. Chairman Davis then thanked Mr. Griffith for taking on the job of chairman of the LWIB. Chairman Olsen echoed comment, adding that the Board appreciated everyone who was involved. LWIB member Brandon Arterbury said he believed the plan was flexible but that he wanted to reiterate his desire to have the items referred to in the public comment meetings removed from the plan because they were not

appropriate. He said that with regard to NACOG being the Operating Entity/Program Operator, he was the dissenting vote on the LWIB and that his concern was that the Program Operator had been included in the RFP for service providers. He said he really was not sure what the RFP had asked for. Ms. Drew said she wanted to clarify that the law does require at least one central location that can provide comprehensive services and that the LWIB would need to do more than what is currently being provided in order to meet that requirement. She said that the program was being designed to meet the needs of the customers rather than the needs of the agencies that are supposed to provide the services. Prescott resident Marc Delaney said he had previously made comments on the plan, and he asked the Board to not approve the plan on this day or award the contract for the Program Operator until there was adequate time for public comment. He said that once the plan was approved there was supposed to be a 30-day waiting period. He also said the RFP had been rough, and encouraged the Board to take no action on this day. Supervisor Olsen amended his motion to include approval of the plan as well as to award the contract for Operating Entity/Program Operator to NACOG. Chairman Davis seconded the motion, which carried by unanimous vote.

6. Consider approval of items appearing on the Consent Agenda and on the Consent Agenda for Special Districts. With the exception of items 2.a., 5.c., and 9.a., all items were approved by unanimous vote. Motion by Chairman Davis, second by Supervisor Olsen. No comments from the public, unless noted. See Consent Agenda for detail.

ITEM NO. 2. County Attorney Chick Hastings. Request to approve the hiring of an entry-level deputy, to be paid with current and future Fill-the-Gap Funds with remainder paid from the General Fund at this time. Chairman Davis said he had no problem with this request, and reminded those present that the Board had discussed this matter previously and had told Mr. Hastings that if he could find funding from an outside source he could have the position. Mr. Holst said Mr. Hastings was concerned that if a person is hired and funding runs out before the end of the fiscal year that the County provide funding to finish out the fiscal year, but that it was understood that it was a grant position. Upon a motion by Supervisor Olsen seconded by Chairman Davis, the Board voted unanimously to approve this request.

ITEM NO. 3. Facilities Director Pat Kirshman. Discussion and direction to staff regarding Alamosa L.L.C.'s proposal to install antenna and equipment at Black Canyon City Park, BLM lease property, and at the Yavapai County Road Maintenance Shop Facility in Prescott. Mr. Kirshman said he had been approached several months ago about putting communications equipment on two County sites. He said that Alamosa had also discussed this proposal with some other County departments. He told the Board he could see no structural problems with regard to placing this equipment at the Road Shop, and that Parks Coordinator Jim Boyd simply needed direction with regard to talking to the BLM about the Black Canyon City site. Mr. Hunt said that the Planning & Building Department had acted in the capacity of an advisor with regard to whether the proposal was in line with the County's wireless plan. He said it was his understanding that the Public Works Department had its concerns answered, and that all staff questions had been answered. He said if the Board had no questions about it he would put it on the next agenda for action. Planning & Building Director Mike Rozycki said he had reviewed the Public Works site and that it had a conditional use permit from the City of Prescott. He said his only comment was that if the County was requiring others to meet the requirements of the wireless plan, it should also do the same for its own facilities. He said that with regard to the Black Canyon City site, he had hoped to participate to the extent of being sure that it met the requirements of the wireless plan, and that he did suggest that there be a community meeting to be sure there would be support for a tower in that area. In response to a question from Chairman Davis, Mr. Hunt said the County would receive \$800 per month for the Public Works site but that he did not know what the fee would be at the Black Canyon City site. Parks Coordinator Jim Boyd said the Black Canyon City tower would be a 60-foot stealth flagpole, and that he also would like to see input from the community. Supervisor Olsen moved to direct staff to pursue the two proposals and come back to the Board at a later date. Chairman Davis seconded the motion, which carried by unanimous vote. He said he felt a little hypocritical to be considering having such equipment go on Yavapai County buildings when the Board was turning down requests from others for cell towers. No comments from the public.

ITEM NO. 4. Resolve into Board of Directors of the Yavapai County Free Library District. Library District Director Barbara Kile. Reference: Special district minutes.

1. Approve minutes of meeting of February 7, 2000.
2. Consider approval of a Memorandum of Understanding between the Congress Public Library, the Library District and the Wickenburg Unified School District for placement of computers at the Congress Public Library.

ITEM NO. 5. Resolve into Board of Supervisors. Public Works Director Richard Straub.

1. Hearing: Consider establishing Date Creek Road, Hillside area, as a County highway. Resolution No. 1226 establishing Date Creek Road as a County highway was approved by unanimous vote. Motion by Supervisor Olsen, second by Chairman Davis. No comments from the public.
2. Hearing: Consider establishing various roads in the Prescott, Chino Valley, Congress, Dewey, Humboldt, Mayer and Black Canyon City areas as County highways. Resolution No. 1227 establishing the various roads as County highways was approved by unanimous vote. Motion by Supervisor Olsen, second by Chairman Davis. No comments from the public.
3. Presentation of new Pedestrian Safety Signs. Mr. Straub presented the new signs, which he said were more highly reflective than signs currently being used and said they would be placed at 11 different school locations.
4. Request to consider approving a planning, right-of-way, and design project on Perkinsville Road, Chino Valley area. Approved by unanimous vote, after Mr. Straub explained that the plan was to relocate a portion of Perkinsville Road as part of a cooperative project with the Town of Chino Valley. Motion by Supervisor Olsen, second by Chairman Davis. No comments from the public.
5. Presentation of an award to a Public Works employee from the American Society of Civil Engineers for engineering excellence. Karl Rockwell, representing the Northern Arizona branch of the American Society of Civil Engineers, told the Board that his organization wanted to recognize the outstanding accomplishments of Public Works employee Phil Bourdon. He presented Mr. Bourdon with a plaque. Mr. Bourdon thanked Mr. Rockwell and told the Board that he appreciated the opportunity to work with for the County and that the professional engineering staff he worked with at Public Works was outstanding.

ITEM NO. 6. Records Management Director Carole Miller. Permission for funding and to issue Request for Proposals for imaging of the Assessor's Property Cards. Funding to come from Contingency. Approved by unanimous vote. Motion by Supervisor Olsen, second by Chairman Davis. No comments from the public. Mr. Holst characterized this project as a chance for the County to get its feet wet with regarding to moving from paper records to electronic records.

ITEM NO. 7. Management Information Systems Director Mark Ruddeforth. Request for permission to publish a request for bids to purchase high resolution imagery for use in the County GIS system. Funding to come from Contingency. Mr. Ruddeforth told the Board that in 1995 the County had spent approximately \$300,000 for aerial photographs that covered only about 2,000 square miles of the County. He said that now it was possible to purchase high resolution satellite imagery of the entire County. Chairman Davis asked if that type of product could be updated or whether the County would be considering a one-time purchase. Mr. Ruddeforth responded that the County would have to re-purchase the product if it wanted updates. He said that this type of imagery would provide a very good baseline and would clean up the County's GIS parcel base. He said it would be possible to take building footprints and superimpose them on the new photos in order to include new structures. Mr. Holst said he believed the cost of high resolution imagery would likely go down in the next few years, and he added that having this type of information would also be beneficial to cities and towns in the County. He told the Board that acquiring this type of information now would provide for better alignment with Census information. Chairman Davis asked if there was a plan to ask cities and towns to share in the cost. Mr. Holst said he had not looked to cities and towns for financial assistance at this point because it was mid-way through the fiscal year, but that he could ask the cities and towns to help pay for the information. Supervisor Olsen asked about the status of the Contingency fund. Mr. Holst replied that less than \$100,000 had actually been spent from that fund, which he said contained \$1.1 million. He noted that purchasing the high resolution imagery would require a substantial payment from that account. He said the information obtained would be very beneficial to the County in a number of ways. Chairman Davis noted that the request on this day was simply to publish a call for bids. Upon a motion by Supervisor Olsen, seconded by Chairman Davis, and with no comments from the public, the Board voted unanimously to approve this request.

ITEM NO. 8. Planning & Building Director Mike Rozycki. Planning and zoning. Planning & Zoning Commission member Linda Bitner was present to represent the Commission.

1. Special use permit to allow installation and operation of a wireless communication facility in and RCU-2A zoning district, 402-14-224, Prescott Country Club area, US West Wireless agent for Norman W. Fain II and Nancy Fain, #6995. Consideration of a Special Use Permit in order to allow the installation and operation of an wireless communication facility, consisting of an antennae attached to the exterior of a fifty-eight foot (58') flagpole, in an eight by eight foot (8' x 8') leased area of a thirty-nine (39) acre parcel, in a RCU-2A (Residential: Rural with two (2) acre minimum parcel size) zoning district. Located at 10800 High Point Drive in the Prescott Country Club community directly east of the Town of Prescott Valley incorporation boundary. The Planning and Zoning Commission recommended denial of the Special Use Permit based on the fact that the application was inconsistent with the Wireless Plan and Ordinance. On March 6, 2000, the Board of Supervisors deferred this matter until the next Prescott Board of Supervisors meeting on April 3, 2000 and directed staff to return with information on the structural integrity of water tanks. Mr. Rozycki reminded the Board that the Planning & Zoning Commission had recommended denial of this use permit, and that the Board had considered the application on March 6, 2000, but had held it in abeyance for more information regarding the feasibility of attaching wireless equipment to water tanks. He said that it was possible to put antennae on water tanks, but that it was probably not possible to put towers or other types of wireless equipment on tanks. He said he believed the biggest problems with putting such equipment on water tanks was first, getting the owners of the tanks to feel comfortable about it, and second, whether sufficient height could be reached to make such placement feasible for wireless carriers. Mr. Rozycki referred to a letter that had been received from Prescott Valley Community Development Director Richard Parker, who had indicated that he was writing the letter on behalf of Prescott Valley Mayor Richard Killingsworth, expressing the Town's opposition to this application. Supervisor Olsen said he believed the Board had sufficiently reviewed this situation on March 6, 2000, and that his motion would be the same as before. He said that in his opinion it was better to not attach wireless equipment to water tanks, that the location of the proposed tower was not going to create a problem, and that he believed private enterprise should have preference over the public sector with regard to such towers. Supervisor Olsen moved to approve the use permit. Chairman Davis seconded the motion, which carried by unanimous vote. Mr. Rozycki told the Board that normally there are stipulations attached to such approvals and asked if it was the Board's intent to include the stipulations proposed by the Planning & Building Department. Supervisor Olsen then amended his motion to add the recommended stipulations. Chairman Davis seconded the motion, which carried by unanimous vote with no comments from the public. The stipulations included with approval of the use permit are as follows: 1.) Use Permit shall be granted on a 10 year, transferable basis, with Staff review after 5 years and with staff notification prior to transfer; 2.) The maximum height of the tower, including base, platform and antennae, not to exceed 58 feet above grade level; 3.) Development shall be in conformance with the site plan dated Jan. 2000, and the monopole and antennae to be painted to match the existing adjacent water tanks; 4). The communication tower shall be removed from the property, at the owner's expense, within one hundred eighty (180) days if it becomes unused or obsolete. The accessory structures could remain and be permitted according to the Planning and Zoning Ordinance; 5). Pursuant to Section 108J. of the Yavapai County Zoning Ordinance, permittees must obtain building permits/Zoning clearance, within one (1) year from the permit date and diligently pursue completion. Failure of such shall void the permit unless a longer time has been granted or an extension of time has been applied for with the Board of Supervisors prior to the expiration of the one (1) year period; 6). Pursuant to the Wireless Plan and Ordinance, applicant to provide certification that tower is co-locatable with at least one additional wireless communication provider with adequate signal strength, and will execute a written co-location agreement with the County Attorney that provides for the information as set out in the Wireless Plan, prior to issuance of building permits.
2. Conditional zoning map change from RCU-2A to Conditional C1-35, 500-05-082, Cordes Lakes area, Barbara Van Dyne agent for Lights on Motel, L.L.C., #7009. Consideration of a Zoning Map Change from RCU-2A (Residential: Rural; two acre minimum lot size) zoning district to Conditional C1-35 (Commercial Neighborhood sales and service; 35,000 square foot minimum lot size) zoning district to allow the continued operation of an existing motel and RV Park, with the addition of a deli-style sandwich shop on a parcel consisting of a total of approximately five (5) acres. Located off Stagecoach Trail east of the Texaco station in the Cordes Junction area north of the Cordes Lakes Subdivision. The Planning and Zoning Commission recommended approval of the Conditional Zoning Map Change, subject to the following stipulations: 1). Conditional Zoning Map Change to C1-35 for the existing uses on the parcel as

- approved in the 1993 Use Permit, with removal of the laundromat facilities and modification to a restaurant as shown on the submitted site plan. Any revisions to the submitted uses or additional structures on the parcel will require a Final Site Plan to be approved by the Board of Supervisors; 2). All signage shall comply with the standards set forth in the Ordinance for the C1 use district; 3). Pursuant to Section 108J. of the Yavapai County Zoning Ordinance, permittees must obtain building permits/Zoning clearance, within one (1) year from the permit date and diligently pursue completion. Failure of such shall void the permit unless a longer time has been granted or an extension of time has been applied for with the Board of Supervisors prior to the expiration of the one (1) year period; 4). County Environmental Services Department approval prior issuance of building permits; 5). Applicant to apply for and receive a Change of Use Permit from the Planning and Building Department prior to initiation of use; 6). Approval from the Health Department prior to initiation of use; 7). Parking spaces to be delineated as shown on the submitted site plan and improved with a asphaltic concrete paved surface; 8). Parcel to be screened from the residentially zoned parcels to the North, East, and South by fifteen (15) gallon evergreen trees planted ten feet (10') on center, and kept in a live state by the applicant, unless the screening requirement is waived by the adjacent property owners. Barbara Van Dyne participated in discussion. There was brief discussion regarding the access road to the motel and the need to improve the road from its current dirt condition, during which Ms. Van Dyne said she would like to talk to Carioca Oil Company regarding participation in such improvements. Mr. Rozycki said he had been told that the County also had plans to provide some level of improvement to the road with regard to additional parking areas for the nearby Henry Cordes Park. Upon a motion by Supervisor Olsen, seconded by Chairman Davis, the Board voted unanimously to approve the recommendation of the Planning & Zoning Commission and to add a stipulation that the applicant participate in paving the access road to an appropriate standard in cooperation with the Texaco gas station and the County, with such paving to be done within one year of the date of approval of the zoning map change.
3. Special use permit to allow temporary dwelling to be inhabited for six months while a site-built home is being constructed, R1L-2A zoning district, 102-17-206, Granite Oaks Subdivision, Williamson Valley area, Gary Bunn, #7006. Consideration of a Special Use Permit in order to allow a temporary dwelling to be inhabited for a period of six (6) months while a site-built home is being constructed on-site, on an approximately two (2) acre parcel in an R1L-2A (Single Family; Residential limited to two acre minimum lot size) zoning district. Located at 2705 Tall Oaks Court in the Granite Oaks Subdivision, located off Williamson Valley Road approximately four and one half (4.5) miles north of its intersection with Pioneer Parkway. The Planning and Zoning Commission recommended denial of the Special Use Permit. Upon a motion by Supervisor Olsen, seconded by Chairman Davis, the Board voted unanimously to approve recommendation of the Planning & Zoning Commission, which was to deny the special use permit. Granite Oaks resident Douglas Ferris told the Board that Mr. Bunn had obtained his building permit in 1995, that the house still was not finished, that there now were three trailers on the property, and that the property looked like a dump. In response to questions from the Board, Mr. Rozycki said that the Board's action on this day would also serve to trigger the enforcement process.

Consent agenda for planning and zoning items, for which there were no protests at the Planning & Zoning Commission hearing, and which provides for acknowledgement of deferred or withdrawn items which have been advertised for hearing on this date. **Notice to the public: Items appearing on this agenda may all be approved by one motion. The Chairman will call for public comments prior to the Board voting.**

1. Zoning ordinance amendment, consideration of report by the Verde Watershed Association entitled Water Conservation and Golf Courses in the Verde Valley, Planning and Zoning Commission, #6982. *The Planning and Zoning Commission recommended continuing this item to its April 5, 2000, meeting. No action will be taken by the Board of Supervisors.*
2. Extension of time/extinguishment for a PAD, Plaza 169 East, 402-02-007A and 006C, Dewey area, George Fornara agent for Mile High Distributors, #7016. Consideration of an Extinguishment or Extension of Time for a PAD (Planned Area Development) consisting of a 77,800 square feet of warehouse/office buildings on approximately twelve (12) acres for the project known as Plaza 169 East Located on the north side of Highway 169, approximately three-tenths (.3) of a mile east of the Highway 69/169 intersection, in the Dewey area. The Planning and Zoning Commission recommended approval of the Extension of Time for a PAD for two (2) years subject to the following stipulations: 1). Applicant to submit a Final Site Plan, depicting limited access with a maximum of two (2) driveways from the subject property to River Drive North, with Commission and Board review and approval within one year of Board approval of Extension of Time. River Drive North to be dedicated as a public roadway from SR 169 to the applicant's northern property boundary; 2). River Drive North to be constructed along the western

boundary of the subject property from SR 169 to the applicant's northernmost driveway. Roadway to be constructed, by the applicant, to County standards, as part of Phase I of the project. Left turn lane on SR 169, from both directions and right turn lane coming from the east and including eight foot (8') shoulders throughout the project boundary extending along Highway 169 at the 169/River Drive North intersection, to be constructed by the applicant to ADOT standards; 3). Warehousing facilities shall be administered under the performance standards set forth under the PM (Performance Manufacturing) use district, specifying that all warehouse storage shall be contained within buildings and excepting that manufacturing shall be prohibited; 4). Review and approval of the final traffic impact analysis by ADOT and issuance of ADOT access permit for installation and completion of SR 169 access improvements, including turn lanes, prior to commencing the use; 5). Approval of parking ratio of one space per one thousand (1,000) square feet of warehouse storage and one space per two hundred (200) square feet of office space subject to review and approval during subsequent Final Site Plan submittals; 6). Installation of fire suppression improvements including secondary emergency access per Central Yavapai Fire District specifications prior to initiating the use; 7). Drainage information, as outlined in the County Drainage Criteria Manual, to be submitted to the Flood Control District as part of the Final Site Plan application submittal; 8). Applicant to prepare subsequent Final Site Plans meeting the guidelines of the Dewey/Humboldt Community Plan including landscaping, screening, aesthetics, building material to address the goals and objectives of the plan for maintaining the rural character of the area. The recommendation of the Planning & Zoning Commission was approved by unanimous vote. Motion by Supervisor Olsen, second by Chairman Davis. No comments from the public.

3. Special use permit amendment for construction and operation of a self-storage facility in a C1-4 zoning district, 115-06-080, Forbing Park, Prescott area, Valerie Stewart agent for Rockbottom L.L.C., #7014. Consideration of an Amendment to a Special Use Permit in order to allow the construction and operation of a self-storage facility consisting of a maximum of forty-one (41) individual units on the northeast portion of an approximate one (1) acre parcel, in a C1-4 (Commercial; Neighborhood Sales and Services) zoning district, located on the northeast corner of the intersection of Adams Avenue and Shoup Street in the Forbing Park area in the vicinity of the city of Prescott. The Planning and Zoning Commission recommended approval of the Special Use Permit Amendment subject to the following stipulations: 1). Use Permit Amendment to be approved as an addendum to HA# 3643 on a permanent transferable basis, with staff notification in writing prior to transfer; 2). Development to be in general conformance with the site plan date stamped received February 25, 2000 and the letter of intent dated February 3, 2000; 3). Submittal and approval of a grading and drainage plan by the Flood Control District prior to issuance of building permit/zoning clearance; 4). Any outdoor lighting to conform to the Yavapai County Dark Sky Ordinance; 5). Signage for the self-storage facility not to exceed forty (40) square feet; 6). Applicant to obtain a Zoning Clearance for removal of the existing apartments and obtain a Building Permit/Zoning Clearance for the self-storage facility within one (1) year of Board of Supervisors approval and shall diligently pursue completion. Failure of such shall void the permit unless a longer time has been granted or an Extension of Time has been applied for with the Director of the Planning and Building Department prior to the expiration of the one (1) year period. The recommendation of the Planning & Zoning Commission was approved by unanimous vote. Motion by Supervisor Olsen, second by Chairman Davis. No comments from the public.

ITEM NO. 9. Human Resources Director Julie Ayers. Consider increasing salaries in the Planning & Building Department due to market conditions that have resulted in unsuccessful recruiting efforts. Request salary adjustments as follows: Assistant Planning Director from \$49,900 to \$58,000; Senior Planner from \$43,964 to \$54,000; and vacant Senior Planner from \$40,698 to \$54,000. Ms. Ayers told the Board that she was working on a compensation plan, but that there were some things that needed immediate attention. She said that Planning & Building Department Director Mike Rozycki had been trying to recruit a Senior Planner for more than a year and that there was a person in Wickenburg who was currently making \$65,000 but was willing to take the job and move to Prescott for a salary of \$54,000. She said that Mr. Rozycki would like to be able to offer the person a salary of \$54,000 but that to do so would create other inequities within his department. Chairman Davis asked if it would be possible to hire a consultant to help work through some of the planning processes. Mr. Rozycki said he supposed that would be possible, but that what he had heard from the Board in the past was that it wanted more local control instead of using consultants. He said he believed that having the position was important because of the need to comply with the Growing Smarter Act, and that once that project was completed there would be community plans and regional plan efforts to consider. He told the Board he realized that what he was asking for was a big jump, but that he really needed the person. Supervisor Olsen said he believed the Board would have to look at the overall structure

of the County with regard to these types of personnel, and that the Board would have to look at the big picture as opposed to dealing with one department at a time. He asked Mr. Rozycki how urgent his request was. Mr. Rozycki responded that it was pretty urgent. He said he felt a great deal of pressure and anxiety because of the looming Growing Smarter deadline. Chairman Davis said what concerned him was that the Board was being asked to consider approval of \$32,000 in additional salaries for no additional personnel. He said that when the Board approved the salary for the Human Resources Director he had received many calls from other County department heads telling him what they were worth and what their assistants were worth. He said that when a salary increase is approved it is not a one-time expenditure but is something that the County has to live with from that point on. He said he was hesitant about the County having a lot of top heavy positions in terms of salaries, and he asked how the proposed salaries fit with other counties, cities and towns. Ms. Ayers said her research had indicated salaries ranging from \$40,000 up to \$85,000, and that these were difficult positions to compare. Chairman Davis asked what was comparable for Yavapai County, saying that the County had to concern itself with planning for the unincorporated areas and not for cities and towns. He asked how the salaries compared to those in Mohave, Navajo or Pinal counties. Supervisor Olsen said he did not believe the Board should approve this request on this day, but instead should take it under consideration. He noted that budget hearings would soon be starting and that the Board needed to look at the overall picture for the County. He said the Board would need to make a decision that would take care of everyone at one time. He said he also believed the entire Board needed to be in agreement with regard to this type of request. Supervisor Olsen moved to hold this item in abeyance. Chairman Davis seconded the motion, which carried by unanimous vote. Supervisor Olsen said the Board just needed to be sure it was not piecemealing positions. Mr. Rozycki said he appreciated the Board's concern about how these types of salary increases would affect other departments, but that he was a little frustrated because he had begun discussing this matter with the County Administrator quite some time ago, had expended a great deal of time on it, and had spent a long time trying to hire a qualified individual to begin working on updating the comprehensive plan.

CONSENT AGENDA FOR BOARD OF SUPERVISORS: Unless otherwise noted, all items were approved by unanimous vote. Motion by Chairman Davis, second by Supervisor Olsen.

1. Requests from Board of Supervisors:

- a. Approve appointment of the following precinct committeemen, as recommended by the Yavapai County Republicans: Deborah Cook, Castle Precinct; Pamela Pearsall, County Park Precinct; Daniel Kelsey, Big Chino Precinct; Robert E. Holt, Yarnell Precinct; Bruce Evans, Senator Precinct. Also note the removal as precinct committeemen of Arlo "Chip" Davis, Fir Precinct; and Clair Barnett, Prescott Country Club Precinct.
- b. Pull from the Tax Sale list of property deeded to the State of Arizona parcel 406-37-212A and award to the City of Cottonwood for \$1.00.
- c. Renew contract with the State Board of Equalization for a hearing officer to conduct hearings for property valuations for the regular administrative appeals session and September Notice of Change.
- d. Appoint Human Resources Director Julie Ayers as a County representative to the Yavapai Combined Trust Board of Trustees.
- e. Sitting as the Board of Deposit, award contract for County Servicing Bank to Bank One, AZ, as recommended by the County Treasurer. Bids opened March 20, 2000, with bids also received from Norwest and Bank of America.
- f. Appoint Gary Marks to the Local Workforce Investment Board as a representative of Economic Development, to replace David Sommer, with term to expire September 2003.
- g. Approve agreement with Architects' Guild for design and construction monitoring services for the Health Department Addition and renovation on Division Street.

2. Requests from Parks Department:

- a. Consider award of bid to Viking Fence Company for fencing for Henry Cordes Park and Kylo Park, in the amount of \$13,496 for Henry Cordes and \$14,059 for Kylo. Bids opened March 14, 2000, with bids also received from Phillips Three, Henry Cordes Park, \$18,927, Kylo Park \$17,212; American Fence Co., Henry Cordes Park, \$15,842.70, Kylo Park, \$16,140.60. Approved by unanimous vote after Parks Coordinator Jim Boyd said some of the funds to pay for the fencing would come from a Heritage Fund grant. Motion by Chairman Davis, second by Supervisor Olsen.
- b. Authorization for the American Legion Post 122 of Cordes Lakes to establish an "Avenue of Flags" at the entrance of Cordes Lakes contingent upon approval by the BLM. The American Legion to be responsible for labor to install flag bases and flags. The Board recognized Charles Leon of the American Legion in Cordes Lakes, who said that the flags would be flown on special holidays.

3. Request from Superior Court to approve appointment of Marc E. Hammond as Superior Court Judge Pro Tempore, March 22 through June 30, 2000.
4. Requests from Health Department:
 - a. Approve contract with Catholic Social Service of Central and Northern Arizona to provide Teenage Pregnancy Prevention services.
 - b. Approve Arizona Department of Health Services Environmental Health Delegation Agreement.
 - c. Approve subcontract with Sara M. Weber, OT, to provide occupational therapy to Home Health clients.
 - d. Approve amendment to solicitation H0-015 Primary Health Care – Tobacco Tax.
 - e. Approve Amendment No. 2 to Contract 953015, Food and Drug Administration Tobacco Program.
5. Requests from MIS Department:
 - a. Authorization to purchase 100 additional network client management software licenses at a cost of \$3,700 to be paid from existing budgeted funds. Additional licenses are required as a result of continued growth of the County's network PCs.
 - b. Authorization to purchase 19 ORACLE software licenses to support additional Permit System users at a cost of \$27,000 to be recovered from revised permit fee schedule over time, with the initial cost to be paid from Contingency.
 - c. Award bid for IPBX Telephone Equipment for the new Medical Assistance and Adult Probation Facilities, to be paid from Contingency. (*Bid information was not available at the time the agenda was published.*) Chairman Davis noted that the Board had received a memorandum from MIS Director Mark Ruddeforth recommending that all bids be rejected. Bids were received from the following bidders: US West (2 systems) \$59,029.48 and \$40,736.44; Tundo Systems, Inc., \$79,162; Williams Communications Systems, \$58,337.25; Shoreline Teleworks, Inc., \$50,414; The TechKnowledge Center, \$39,681.89; and NetCom Management Group, Inc., \$51,984.53. Upon a motion by Chairman Davis, seconded by Supervisor Olsen, the Board voted unanimously to reject all bids, as recommended by Mr. Ruddeforth.
6. Request from Treasurer for approval of Certificates of Clearance, numbers 1739 through 1839.
7. Request from School Superintendent, Special Programs Division for permission for Fred Czarnowski to travel out-of-state for "Hands Across the Border" to Navajoa, Sonora, Mexico, April 13-17, 2000, at an approximate cost of \$30 to be paid from budgeted funds.
8. Request from Environmental Services to purchase five cell phone replacements, a fax machine, four office chairs and a used auto-feeder for a copy machine at a total cost of \$3,700 to be paid from existing budgeted funds.
9. Requests from Facilities Department:
 - a. Change position #007, Administrative Assistant, non-classified and non-exempt, to Secretary Journey, classified and non-exempt at Range 28, Step 05; and change position #031, Project Coordinator, non-classified and exempt to Electrician, classified and non-exempt at Range 39. Changes will result in net savings of \$9,086. Following an assurance from Mr. Kirshman that these changes would not leave him short-staffed, the Board voted unanimously to approve the changes as recommended. Motion by Chairman Davis, second by Supervisor Olsen.
 - b. Permission to purchase Hewlett-Packard 8100N Laser Printer at cost of \$2,823.33 to be paid from existing budgeted funds.
 - c. Permission to purchase replacement planer for use in Carpenters' shop, at approximate cost of \$1,397.49, to be paid for by transferring \$1,200 from Materials/Buildings & Grounds to Maintenance Equipment/Buildings.
10. Requests from Public Works:
 - a. Award bid to McDonald Bros. Construction in the amount of \$7,500 for repair of damaged septic system at the Sedona Airport. No County funds involved.
 - b. Consider approval of request to advertise for bids for the Lease/Purchase of 1 New Water Truck, 2 New Pneumatic Rollers, and 1 New Pick-Up Broom or equivalent.
11. Approve vouchers.

CONSENT AGENDA FOR DIRECTORS OF YAVAPAI COUNTY FLOOD CONTROL, FREE LIBRARY AND JAIL DISTRICTS, AND COUNTY IMPROVEMENT DISTRICTS: Reference: Special District minutes.

1. Resolve into the Boards of Directors of the Yavapai County Flood Control and Free Library Districts and other County improvement districts as follows, for the purpose of approving vouchers: Ash Fork Street Lighting Improvement District; Prescott East Sanitary District; Yarnell Street Lighting Improvement District; Seligman Sanitary District.
2. Resolve into the Board of Directors of the Prescott East Sanitary District:
 - a. Approve minutes of January 3, 2000.
 - b. Approve cancellation of the Prescott East Sanitary District Election which had been scheduled for May 16, 2000.
3. Resolve into the Board of Directors of the Yavapai County Flood Control District:

- a. Approve minutes of meeting of March 20, 2000.
- b. Consider approval of Change Order #1 with A. Miner Contract for Holiday Hills Drainage Improvements, Project FCD990-008. Increase of \$11,450 and extension of contract for 30 days.

CLAIMS AGAINST YAVAPAI COUNTY

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
General Fund	1,557,590.42	Family Planning	4,393.96
Family Planning Fees	786.34	Home Health Ser	11,169.70
Health Promotion	1,589.32	Teen Pregnancy	1.76
Nutrition	1,807.29	T.B. Control	919.16
WIC Program	8,896.14	Cable TV	665.73
Jail Enhance	5,682.71	Diversion Intak	7,088.10
Juvenile IPS	11,098.66	Family Counseling	0.00
Juvenile Food Prog	1,632.83	Probation Serv	3,193.85
Adult IPS	31,925.05	Adult Probation Fees	13,075.87
Prob Enhance	21,849.15	Recorders Surcharge	30.51
Indigent Def/Dg	1,697.19	Crim Just/Atty	4,286.65
Bad Check Prog	4,392.89	CDBG Grant	18,492.00
Juv Prob Sys	2,863.04	Commodity Fd	487.57
Azeip Case Mgmt	1,505.71	Anti-Drug Grant	0.00
Sexual Trans Disease	178.17	Hi Risk Chld HI	2,293.20
Clerk's Storage	1,559.44	WIC/TOB Intervention	953.26
HIV Prevention	2,731.59	Atty Anti-Racket	144,158.95
PANT	2,579.84	Law Library	697.02
CASA	3,941.52	Case Process	363.53
Childrens Justice	0.00	Teen Prenatal	68.99
Azeip Coordinator	606.61	Vict Witns Prog	4,397.24
Court Enhancement	384.63	Concil Court	4,712.56
Yct Wellness Pr	0.00	Drug Enf Fndg	1,631.91
Vital Statistic	1,070.21	COPS Universal	119.82
Heritage Rndup	0.00	Victims Rights Impl	2,887.98
JAIBG Juv Acct	2,911.64	Yav Indian Agreement	1,582.14
Hassayampa/LTC	2,853.73	Dietetic Intern	805.98

Immuniz Service	2,006.75	Prevent Child Abuse	871.23
Idea-Preschool	1,409.34	Subs Abuse/DARE	319.84
Chem Abuse	120.15	Juv Det/PACE	10,986.95
Family Drug Court	901.60	Juvenile Drug Court	1,700.49
Collab Comp Rev	330.63	Special Program	6,434.38
Sm Schools Ecia	1,084.27	Sm Schools Beha	9,471.74
Public Works	439,672.92	Health Fund	42,346.42
Jail Commissary	4,198.34	Environ Svcs Di	12,222.98
W Yav Solid Waste	7,767.97	V V Solid Waste	4,771.32
Yav. Cemetery Assoc	99.00	Technology Upgrades	328.80
Develop Clinic	3,027.10	Tire Recycle	12,845.81
Heritage Park	12,845.81	Safe School Pro	3,220.00
Adhs-Svs Coord	1,059.24	Family Law Commiss.	3,571.42
Comm Punish Pro	932.95	Pace Chapter 1	83.52
Regnl Road Project	88,943.07	GOHS Safety Grant	1,202.66
Health Start	1,474.68	Victim Comp	5,830.95
Intstcomp Prog	2,174.04	Ryan White II	1,064.13
COPS More	4,134.69	Perinatal Block	1,769.97
Tobacco Educ	13,673.73	Equal Ad Det Ed	41.77
DTEF	703.00	Grant in IAS #98	1,358.30
Attendant Care	15,455.60	HIV/WYGC	420.25
Network Develop	5,630.78	HIV Targeted	379.66
Children's Justice	938.85	Child Sup & Vis	487.02
Domestic Relations Ed	239.31	Case Flow	769.25
Court Automation	0.00	COPS Hiring	2,428.34
Self Service	157.12	VOCA	2,613.16
Prenatal Outreach	0.00	NACOG Vlt	1,084.82
JTSF Treatment	3,151.80	Divrsn Consequ	1,681.37
Tobacco Donation Fund	169.20	Alt Dispute	558.38
Resource Offcr	1,602.42	Inmate Food	849.20
Court Imp Proj	1,320.97	Dom Vlnc Prevent	1,223.15
Head Start	6.20	Auto Theft Authority	1,593.39

COPS 99	6,688.02	FDA Inspection	31.21
Sex Offender Reg.	511.93	Capital Projects	1,305.91
Sedona Muni Airport	9,020.23	ALTCS	258,383.52

In addition, payroll was issued on March 24 for the pay period ending March 17; warrant numbers 2384688 through 2385245, in the amount of \$362,671.70. Jury certificates were also issued, warrant numbers 6844588 through 6844642; 6844645 through 6844668; 6844684 through 6844779. Warrants issued for April 3 Board day, 4123638 through 4124179; 4124180 through 4124393.

There being no further business to discuss, the meeting was adjourned.

ATTEST:

_____ Clerk _____Chairman