

OFFICE OF BOARD OF SUPERVISORS
YAVAPAI COUNTY, ARIZONA

Prescott, Arizona
December 18, 2000

The Board of Supervisors met in regular session on December 18, 2000.

Present: Chip Davis, Chairman; Gheral Brownlow, Vice Chairman; John Olsen, Member; Bev Staddon, Clerk.

Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator.

PLEDGE OF ALLEGIANCE: Riley Page, Fourth Grader at Daniel Bright School.

ITEM NO. 1. Board of Supervisors.

1. Approve minutes of meeting of December 4, 2000. Approved as written, but unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Olsen.
2. Adopt the 2001 tax roll, pursuant to A.R.S. 42-15153. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Olsen. No comments from the public.
3. Discussion and possible action regarding LTAF II (Local Transportation Assistance Fund) Grant. Mr. Holst said that the County would receive approximately \$195,000 from this grant and that this was the first year the program was requiring that the funds be spent for transportation processes. He said that a number of requests had been received from various organizations in each district. Chairman Davis noted the presence of Verde Valley Veterans' representative Dave Severson and Cottonwood City Manager Brian Mickelsen. He said that with regard to funding requests from his district he had tried to balance the requests for transportation systems for seniors and the handicapped and different types of transit programs with the need to keep pushing forward with the transit planning program. Mr. Severson said his organization was greatly in need of a new van, and that in addition to using it to transport veterans it would also be used to transport the elderly and children. Upon a motion by Supervisor Olsen, seconded by Supervisor Brownlow, the Board voted unanimously to approve the distribution of LTAF II grant funds.
4. Consider approval of intergovernmental agreement with the City of Cottonwood for a public transit system in the total amount of \$22,422 (the agreement was approved for \$15,000 on September 5, 2000). Supervisor Brownlow moved to approve this request, noting that the balance would be paid from LTAF II grant funds. He said that next year he would like to see more detailed information regarding how many people actually use the CATS transit program. Supervisor Olsen seconded the motion. Chairman Davis noted that the program had received a couple of awards for having the best transit system in rural Arizona. He called for the vote, which carried unanimously.
5. Discussion and possible action regarding a request from the Town of Prescott Valley for funding assistance to relocate a 16-inch water main for the State Route 89A Realignment and Widening project. Half-cent sales tax project. Public Works Director Richard Straub that the Town of Prescott Valley, which had acquired Shamrock Water Company a few years ago, was being required by ADOT to move a five-year-old water line in the right of way of the Airport Connector and that the Town did not have sufficient funds in its enterprise fund to pay for the relocation of the water line and was requesting the County's assistance. He said it would probably cost about \$250,000 to relocate the line and that he was requesting funding in the amount of about \$120,000 or less. Saying he believed this was one of those things that had to be done, Supervisor Olsen moved to approve the request. Supervisor Brownlow seconded the motion, which carried by unanimous vote. No comments from the public.
6. Consider approval of purchase agreement and fees for property needed for the extension of Mingus Avenue, Cottonwood. Half-cent sales tax project. Approved by unanimous vote. Motion by Supervisor Olsen, second by Supervisor Brownlow. No comments from the public.
7. Appeal of Hearing Officer decision, Paul Sanchez, parcel 500-29-131, case number 99-Z-038. Chairman Davis said it appeared to him that the hearing had been conducted in lawful manner and that both sides were well represented. Saying he believed that Mr. Sanchez had been given ample time to cure the problem, Supervisor Brownlow moved uphold the decision of the Hearing Officer. Supervisor Olsen seconded the motion, which carried by unanimous vote. No comments from the public.
8. Consider approval of items appearing on the Consent Agenda and on the Consent Agenda for Special Districts. With the exception of items 8.a., 8.b., and 8.c. on the regular Consent Agenda and an item on the Special Districts Consent Agenda under the Flood Control District, all items were approved by unanimous vote with no comment from the public. Motion by Supervisor Olsen, second by Supervisor Brownlow. See Consent Agenda for detail.

ITEM NO. 2. Health Department Director Marcia Jacobson.

1. Conduct public hearing to receive comment on proposed Health Code and repeal of ordinances, regulations and resolutions of same subject and refuse transportation, sewage disposal, animal facilities, health certificates, boarding homes, quarantines, disposal of dead animals and referenced state laws. Ms. Jacobson explained that the Yavapai County Board of Health had recommended adoption of a health code and that it was needed to formalize the procedures of the department. She said there was also a very old and outdated Ordinance related to the Health Department, and that there were some new provisions in the Health Code that she believed were necessary to upgrade health standards in the County. Ms. Jacobson said that new provisions in the Code would provide for a hearing officer process for revocation of licenses; a 90-day temporary permit for new operators; a face-to-face meeting between Health Department staff and operators during the plan review process; and a requirement that each eating establishment have a certified manager on the premises or available by telephone during operating hours. She told the Board that the provision regarding certified managers had drawn the most comment and that most of the negative comments had come from the operators of small establishments. Ms. Jacobson told the Board that in response to those concerns the Board of Health had made changes to allow for an approved operating plan and to require that a certified manager be available for only eight hours during operating hours. Supervisor Olsen agreed, saying that the Board of Health had made changes to help accommodate the smaller operators. He said there was a serious responsibility for public health with regard to restaurants and that most of them make a great effort to comply with health standards but that there are always one or two that do not. Ms. Jacobson said that in cases where there is a problem, the Board of Health had required the manager and another employee to attend training and that it had been the turning point many times in those situations. Chairman Davis called for comments from the public. Don Burton, who said he was a restaurant owner in Prescott and a member of the board of directors of the Arizona Restaurant Association, said he was present on this day to support the new Health Code. He said he believed that serving safe food was a big responsibility and that the certification requirements were an important step in that direction. He told the Board he saw the regulations as being beneficial to the restaurant industry. Mr. Burton told the Board that the restaurant association was prepared to offer as many "serve safe" courses as necessary in order to ensure that everyone is trained. He said his association felt the training would be better received coming from the industry instead of from government. In response to a question from Chairman Davis, Ms. Jacobson said that the University of Arizona Cooperative Extension office was also preparing to provide the training on a County-wide basis. She added that the certification would be good for three years. Joe Uhaus, who identified himself as the president of the Arizona Restaurant Association, said he was supportive of the provision to require certification of managers. He said that food safety was not negotiable and that communities across the country were adopting similar regulations. He said his organization would be offering classes in Yavapai County on a regular basis. Carol Wagley identified herself as an instructor for the "serve safe" program offered by the Arizona Restaurant Association, and expressed her support for the certification provision.
2. Consider repeal of ordinances, regulations and resolutions regarding same subject as Health Code, and refuse transportation, sewage disposal, animal facilities, health certificates, boarding homes, quarantines, disposal of dead animals and referenced state laws. (Clerk's Note: At the meeting, this item was approved following adoption of the new Health Code.) Approved by unanimous vote. Motion by Supervisor Olsen, second by Supervisor Brownlow. No comments from the public.
3. Consider adoption of the proposed Health Code as a regulation. (Clerk's Note: At the meeting, this item was approved following the public hearing and prior to repeal of the items listed in item 2., above.) Approved by unanimous vote. Motion by Supervisor Olsen, second by Supervisor Brownlow. No comments from the public.

ITEM NO. 3. Public Works Director Richard Straub.

1. Request for permission to apply to the Arizona State Land Department to purchase 32.4 acres, plus or minus, south of State Route 260 in the Camp Verde area. Approved by unanimous vote. Motion by Supervisor Olsen, second by Supervisor Brownlow. No comments from the public.
2. Request for permission to apply to the Arizona State Land Department to purchase 2.84 acres at the intersection of Williamson Valley Road and Pioneer Parkway for a proposed trailhead, Williamson Valley area. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Olsen. No comments from the public.
3. Consider approval of revised District 2 project list. Approved by unanimous vote after Mr. Straub explained that this would not require additional funding but would add additional projects within the existing budget.

Motion by Supervisor Brownlow, second by Supervisor Olsen. No comments from the public.

4. Consider approval of an upgrade to Bill Gray Road, Cottonwood area, as a project. Approved by unanimous vote.

Motion by Supervisor Brownlow, second by Supervisor Olsen. No comments from the public.

ITEM NO. 4. Planning & Building Director Mike Rozycki. Planning and zoning. Assistant Planning & Building Director Enalo Lockard presented the items below. Planning & Zoning Commission members Helmut Woellmer and Curt Garner were present to represent the Commission.

1. Zoning map change from RCU-2A to PAD, Deer Pass Ranch on Oak Creek, 407-25-001, 002, 002A, 002B, 002D, 002E, 003 and 006, Sedona area, Steve Biasini, Biasini/Bryar Architects agent for Ron Peterson, #7136. Consideration of a Zoning Map Change from RCU-2A [Residential; Rural, two (2) acres minimum lot size] to a PAD (Planned Area Development) together with a Preliminary Site Plan to allow the development of thirty-five (35) single family residential units with resident and guest only amenities to include an equestrian facility, spa/fitness facility and clubhouse with food service/dining area on approximately seventy-one (71) acres. Located on Deer Pass Road (Forest Service Road 89B) approximately two (2) miles east from its intersection with State Highway 89A in the Page Springs area approximately three (3) miles southwest of Sedona and approximately eight (8) miles northeast of the City of Cottonwood. The Planning and Zoning Commission recommended approval of the Zoning Map Change subject to the following stipulations: 1). Submittal of a Final Site Plan/Preliminary Plat within two (2) years of the Board of Supervisors approval that is in general conformance with the Preliminary Site Plan dated revised October 23, 2000 and the supporting Letter of Intent dated October 23, 2000; 2). Installation of road improvements in conformance with Resolution 1036 and approved by the County Engineer prior to commencement of use with a final traffic impact analysis to support the level of improvements needed. Road improvements to include accommodation as required to intersect Hwy 89A per ADOT requirements and in compliance with US Forest Service NEPA requirements and in accordance with the Preliminary Traffic Impact Analysis dated April 17, 2000 with amendment letter dated October 2, 2000; 3). Waiver of a portion of Resolution 1036 to allow 22 feet of pavement with 2 foot shoulders were 24 feet of pavement and 4 foot shoulders would be required for a residential street. Approval of this waiver will mean that the roads may remain private and may not be maintained by Yavapai County; 4). Yavapai County Environmental Services Department's and or Arizona Department of Environmental Quality's approval of sanitary facilities prior to commencement of use and made available to existing residences on out parcels; 5). Submittal of a complete outdoor lighting package in conjunction with a Final Site Plan application for review and approval by the Planning and Zoning Commission and Board of Supervisors; 6). Signage to conform to RCU Zoning District and subdivision standards; 7). A Landscaping Plan be submitted in conjunction with a Final Site Plan application for review and approval by the Planning and Zoning Commission and the Board of Supervisors; 8). Submittal and approval by the Flood Control District of a Grading and Drainage Plan in conformance with the Yavapai County Drainage Criteria Manual; 9). Approval of Fire Suppression Plan by the Cornville Page Springs Fire District prior to issuance of a Certificate of Occupancy as set out in their letter dated September 2, 1999; 10). The development shall comply with the requests made by the United States Forest Service in its letter dated September 2, 2000 and clarified in their July 5, 2000 and November 17, 2000 letters regarding fencing, access, road and NEPA requirements along with resolution of encroachment issues; 11). Bridge construction to comply with all applicable County Engineer, Flood Control District, Army Corp of Engineers/Clean Water permits and or other requirements needed to span Oak Creek; 12). Future Final site plan submittals to address how police/security issues will be handled for this project; 13). Applicant to work with Trans Verde Trails Coalition to formally recognize trails/trail heads adjacent to the site in collaboration with the USFS and the Dead Horse Ranch Trails Coalition. On-site trails to be shown on the Final Site Plan; 14). There will be no guest accommodations in Clubhouse/health spa. This is a residential PAD with no Commercial uses allowed and the recreational amenities/facilities are for the exclusive use of the residents and their guests; 15). Sales office only for the initial sales of units to individual owners and will cease once developer has completed all 35 unit sales; 16). Applicant to obtain from the Arizona Department of Water Resources a letter stating that the water supply is adequate prior to approval and recordation of a Final Plat; 17). CC&Rs be developed and to address rental of units in not less than 30 day increments; 18). All construction to comply with the Uniform Building Code as currently adopted by the County with all necessary building permits being obtained prior to commencement of construction; 19). Developer shall have permanently reserved, place conservation easements on and or dedicate approximately 78% of the property (roughly 56 acres) as Open Space areas. If other areas of the Property are ultimately reserved as Open Space pursuant to the final development

plans, they shall not include vehicular driveways, parking, loading, recreational vehicle or other storage areas, dedicated streets, alleys or other public or private roads within the property. These reservation/conservation easements to be reflected on the final site plan submittal and ultimately on the Final Subdivision Plat. Supervisor Brownlow asked if the subject property was currently being used for rentals. Mr. Lockard said that it was his understanding that in the past it had been used as a YMCA campsite. Supervisor Brownlow asked if that use would be eliminated if the zoning map change was approved. Mr. Lockard said it would. Supervisor Brownlow asked if the applicant was present, and Bruce Berkson, who identified himself as the managing partner of Deer Pass Ranch, responded. Supervisor Brownlow said there was a letter from Mr. Berkson dated December 11, 2000, in the Board's packets, and that he did not quite understand it. He said it was the first time he had ever seen a letter like it, and he referred to the second paragraph of the letter and Mr. Berkson's comment about "WWF government", asking what that meant to Mr. Berkson. Mr. Berkson said he was implying that this issue had been handled improperly in the past, and that before any kind of open meeting had taken place a motion was made to deny the application. He said he did not believe an honest and fair hearing had been presented. Supervisor Brownlow referred to the second page of the letter, asking Mr. Berkson what he meant by his reference on that page to "possible outright fraud." Mr. Berkson said he was finding out that people from the local community-based meetings were not who they said they were. He said the person who said she was representing the Village of Oak Creek Association (VOCA) had been told to read a letter from VOCA and to say nothing else, but that she never read the letter. He said the Board had heard Mr. Lockard say that the proposed project complied with Resolution No. 1156, but that the same person from VOCA was telling people it did not comply. Mr. Berkson told the Board he had a letter from the Big Park Coordinating Council saying it would neither support nor oppose the project, and that Harry Eason of the Red Rock-Dry Creek Community Plan Committee had said he would be at the Commission hearing because the density of the project had been reduced but that he had not been present and instead someone else had come. Supervisor Brownlow referred to Mr. Berkson's statement in the letter that there may have been improper meetings between Chairman Davis and member of the Planning & Zoning Commission which violated the open meeting law. Mr. Hunt said that as he understood that statement, there was no violation of the open meeting law. Supervisor Brownlow referred to another statement in Mr. Berkson's letter that "we have a constitutional right to a fair hearing and would like to remove any implication of collusion by having full attendance", asking him what he meant by that statement. Mr. Berkson said that if one Supervisor could kill a project without a fair hearing, then unless all of the Supervisors were present he would have no chance. He told Supervisor Brownlow that he was not implying that he (Supervisor Brownlow) had anything to do with it last time, but that he had not been present at the hearing. Supervisor Brownlow said he did not know how the Board was going to handle this because he had never been through something like this before. He said that Mr. Berkson wanted him to vote in favor of the rezoning application but that he had, with his letter, slammed the entire Board. He said he would probably make a motion to hold the item in abeyance for 30 days so that Mr. Berkson could change his way of thinking. He said he believed that Mr. Berkson had acted improperly. Mr. Berkson said he believed that at the least, the Chairman of the Board of Supervisors had not been friendly to him and his partners. Supervisor Brownlow told Mr. Berkson he believed that his project was a good one, and that he had reduced the density. He said he believed having a manned fire station as part of the project was a bit much, and that while he did think it was a good project, because of the letters that Mr. Berkson had written and circulated he did not believe the Board should vote on this matter on this day. He said he would also like to visit the site before voting on it, and that he was concerned about the letters that Sedona District Ranger Ken Anderson had written and that he would like clarification on them. He asked Mr. Berkson if he was purchasing the subject property. Mr. Berkson said it was in escrow, contingent upon the rezoning being approved. He said he wanted to apologize to the entire Board, but that he had concerns about the way he was treated in the first hearing. Chairman Davis said he had just received a copy of Mr. Berkson's letter to the Big Park Coordinating Council and that there were comments in it about a "systematic conspiracy." He said he found that to be a strange comment. Mr. Berkson starting talking about the individual who had represented VOCA but Supervisor Brownlow stopped him, telling him he was just digging himself a bigger hole. Mr. Berkson said he was just asking to be heard, and that it was looking like he would be denied a fair hearing again. Chairman Davis said he believed that Supervisor Brownlow's concern was with the fact that Mr. Berkson's letter had been sent out. He said that the Big Park Coordinating Council was a group of volunteers and that Mr. Berkson had sent them a letter that basically said he would take them to court because they had an opinion. He asked Mr. Berkson if he had threatened to expand the commercial use of the property if he did not receive approval of his rezoning application. Mr. Berkson told Chairman Davis

that he had said he would not approve the project under any circumstances. He said that with regard to commercial use, it was the highest and best use of the property. He said his project had been rabidly opposed, that people had gone to other planning districts, and that he had not had an opportunity to present his side. Supervisor Brownlow moved to hold this item in abeyance for 30 days, or until the next regularly-scheduled Board of Supervisors meeting in the Verde Valley. He told Mr. Berkson he should back off. Chairman Davis seconded the motion. He asked Mr. Berkson to refrain from sending letters to volunteer organizations telling them they must keep minutes and adhere to the open meeting law. Mr. Berkson asked Chairman Davis if he considered the advice of those organizations in making decisions. Chairman Davis responded that the Board strongly considers comments from all community groups. Mr. Berkson suggested that at some point those groups acted as advisory groups. Supervisor Olsen said he would like to see this matter resolved sooner instead of later. He said his position had always been to see a project that was acceptable and that he believed the applicant had met the requirements and that the project stood on its own merits. Chairman Davis called for the vote. Chairman Davis and Supervisor Brownlow voted "Yes." Supervisor Olsen voted "No." The motion carried by a 2-to-1 vote.

Consent agenda for planning and zoning items, for which there were no protests at the Planning & Zoning Commission hearing, and which provides for acknowledgement of deferred or withdrawn items which have been advertised for hearing on this date. Notice to the public: Items appearing on this agenda may all be approved by one motion. The Chairman will call for public comments prior to the Board voting. All items were approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Olsen. No comments from the public.

1. Special use permit to allow the manufacturing of nutritional health supplements and homeopathic health remedies and limited retail sales in a C1 zoning district, 405-06-030 and 031, Lake Montezuma area, George Schafer dba The Village Mall agent for Alternative Health Networks, Inc., Nova Hall, #7137. Consideration of a Special Use Permit to allow the manufacturing of nutritional health supplements and homeopathic health remedies and limited retail sales in a C1 (Commercial; Neighborhood Sales and Services) zoning district on approximately 0.1 acre. Located on Zuni Way approximately one hundred forty-five (145) feet from its intersection with Montezuma Avenue in the Lake Montezuma area. Located within the Beaver Creek Community Plan area. The Planning and Zoning Commission recommended approval of the Special Use Permit subject to the following stipulations: 1). Use in conformance with the Letter of Intent and Site Plan received on October 24, 2000; 2). Use Permit to be granted for a period of five (5) years with staff review after one (1) year; 3). Use Permit to be granted on a non-transferable basis with written notification to staff prior to the transfer; 4). Conformance to Ordinance standards for parking requirements; 5). Any/all outdoor lighting to conform to the Yavapai County Dark Sky Ordinance; 6). Total aggregate signage not to exceed thirty (30) square feet; 7). The Yavapai County Environmental Services Department's approval of the wastewater disposal system shall be procured within ninety (90) days of the Board of Supervisors' approval; 8). Compliance with the Yavapai County Health Department's "non-specific" Health Code requirements within ninety (90) days of the Board of Supervisors' approval; 9). No further splitting of the property while the Use Permit is in effect; 10). Compliance with the Rimrock/Lake Montezuma Fire Department's requirements.
2. Special use permit to allow the operation of an equestrian facility with guided trail rides and cowboy cookouts in an RCU-2A zoning district, 404-16-001B, Beaver Creek area, Margaret E. Ingham agent for M Diamond Management L.L.C., #7140. Consideration of a Special Use Permit to allow the operation of an equestrian facility including guided trail rides and cowboy cookouts in an RCU-2A [Residential; Rural, minimum two (2) acres lot size] zoning district. The use would occur on approximately five (5) acres of the ranch's one hundred ten (110) acres. Located on a United States Forest Service road, known as Ranger Station Road, approximately six (6) miles southeast from the Sedona interchange at Interstate 17. Located in the Beaver Creek Community Plan area. The Planning and Zoning Commissioner recommended approval of the Special Use Permit subject to the following stipulations: 1). Development in conformance with the Letter of Intent and Site Plan received after one (1) year; 2). Use Permit to be granted for a period of five (5) years with staff review after one (1) year; 3). Use Permit to be non-transferable; 4). The number of trail horses shall be limited to twenty-five (25) horses. Horseback riding lessons, horse boarding and competitive events are prohibited; 5). Cookouts shall not exceed twenty-five (25) guests plus staff; 6). Yavapai County Environmental Services Department approval of sanitary facilities prior to the commencement of use; 7). All Yavapai County Environmental Health Department requirements to be satisfied prior to the commencement of use; 8). Off-site signage is prohibited; 9). Outdoor lighting for the trail riding and cookout activities is prohibited; 10). Hours and days of operation to be limited to 6:00 a.m. to 10:00 p.m. Mondays through Sundays; 11). Applicant to obtain a Forest Road Use Agreement with the Coconino National Forest; 12). Vehicular traffic generated by this use on

Forest Road 618 shall not exceed a maximum of twelve (12) trips per day. This number includes any service trips generated for the catering activities; 13). The property boundary lines bordering the Coconino National Forest shall be clearly marked and shall remain clearly marked during the effective time period of the Use Permit; 14). The trail rides and cookout activities shall occur on the ranch's private property and shall not encroach into the Coconino National Forest; 15). The Applicant shall comply with the Coconino National Forest's response dated November 17th, 2000; 16). The allowed activities under this Use Permit shall not interfere with the terms of the Applicant's United States Forest Service grazing lease; 17). Subject property shall remain a one-hundred ten (110) acre parcel while the Use Permit is in effect.

3. Special use permit for relocation and modification of a communications site, 401-03-027, Jerome area, Niles Radio, Kelly Cullen, James Cullen agent for Phelps Dodge Corp., #7134. *This item was withdrawn at the request of the applicant. No action will be taken by the Board of Supervisors.*
4. Model Fire Department Intergovernmental Agreement, Planning & Zoning Commission. *The Commission did not forward a recommendation to the Board, therefore, no action will be taken by the Board of Supervisors. This item will be presented to the Board of Supervisors at a later date.*

ITEM NO. 5. County Attorney Chick Hastings. Request for Workers' Compensation coverage of Reserve County Attorney Investigators. Held in abeyance on December 4, 2000. Mr. Hunt said he had discussed this issue with Risk Management and that currently the volunteers who are covered under Workers' Compensation are those connected with the Sheriff's Office. He said that the volunteers who had been identified as being eligible for this coverage were basically those in areas where some hazard exists, and that most volunteers for the County work in non-hazardous areas and had been told that they were not covered. He said that the financial impact of covering the volunteer County Attorney Investigators would be \$53.47 per quarter. Upon a motion by Supervisor Brownlow, seconded by Supervisor Olsen, and with no comments from the public, the Board voted unanimously to approve covering the reserve County Attorney Investigators under Workers' Compensation.

CONSENT AGENDA FOR BOARD OF SUPERVISORS: Unless otherwise noted, all items were approved by unanimous vote. Motion by Supervisor Olsen, second by Supervisor Brownlow. No comments from the public.

1. Requests from Board of Supervisors:

- a. Liquor licenses for which there are no protests and which are approved by the Sheriff: (1) Series #12 Original, The Rimrock Ol Tyme Pizza & Ribs, Rimrock area, Ricky Alan Sexton; (2) Series #6 Person Transfer, The Old Corral, Cornville area, Ruth Ann Ludwig; (3) Series #12 Original, The Zen Bistro, Sedona area, Danielle Joy Rochelle.
- b. Award contract for publication of newspaper advertising, legal notices, minutes, etc. for 2001 to Prescott Newspapers, Inc. Bids opened December 5, 2000, with one bid received, from Prescott Newspapers, Inc.
- c. Repeal Resolution No. 1104 and approve a new resolution establishing a policy regarding sales of properties pursuant to A.R.S. 42-18301 and 18302 (Board of Supervisors' tax sale properties). Resolution No. 1274.
- d. Request from the Town of Prescott Valley for permission to hold a Mail Ballot Election on March 13, 2001, and on May 15, 2001, pursuant to A.R.S. 16-204, 16-225(C) and 16-409.
- e. Acknowledge receipt of canvasses from the following special districts for elections held on November 7, 2000: Black Canyon Fire District; Central Yavapai Fire District.
- f. Request from the Yavapai Cemetery Association for sponsorship of the May 28, 2001, Memorial Day Observance at Citizens Cemetery.
- g. Approve the payment of \$3,000 from Parks Funds allocated to District 1 for the Courthouse lighting.
- h. Consider approval of request from Southern Yavapai Fire Department for support of its application for public safety licensing.

2. Requests from Facilities:

- a. Permission to transfer \$57,000 from Outside Services and Construction to Temporary Salaries.
- b. Permission to purchase on Fluke 123 ScopeMeter in the amount of \$1,584.55 to be paid for with existing budgeted funds.
3. Request from Planning & Building for permission to purchase two IBM ThinkPad portable computers at an approximate cost of \$7,600 to be paid for by existing departmental funds.
4. Request from MIS Department for permission to award purchase of equipment to continue with the CableOne Dark Fiber project to Computers & More in the amount of \$29,631.39, to be paid from Capital Improvements.
5. Request from Assessor to change various parcels from Legal Class 4 to Legal Class 3 as of their date of conversion, as evidenced by Board Memorandum No. 2000-05.
6. Approve Certificates of Clearance Numbers 1840 through 1903, as recommended by the Treasurer.
7. Request from Health Department for approval of a partial refund of permit fees for Sweet Peppers Café.
8. Requests from Human Resources: Saying that he preferred to see these items presented by a representative

from the Human Resources Department, Supervisor Brownlow moved to hold all three items in abeyance until the meeting of January 2, 2001. Supervisor Olsen seconded the motion, which carried by unanimous vote.

- a. Permission to purchase 38 labor law posters at a total cost of \$1,750 to be paid from Contingency.
 - b. Consider increasing the salaries of employee numbers 04760 and 04742 from \$29,751.07 to \$32,216.08 due to pay inequities, to be paid from existing funds.
 - c. Consider reclassifying one Records Clerk, Range 57, to Records Supervisor, Range 58, in the Sheriff's Office.
9. Requests from Public Works:
- a. Consider approval of Change Order #1 with Tiffany Construction Co. in an additional amount of \$99,360.95 for additional work on Sedona Airport Improvements. Funded 90% by ADOT Aeronautical, 10% by Sedona Airport Authority.
 - b. Consider approval of a franchise application to renew an existing water franchise agreement for Dells Water Company, Inc., and set hearing for February 5, 2001, at 10:00 a.m.
 - c. Award or reject bids for Supply and Delivery of One or More 2000-2001 All Wheel Drive Rubber Tire Backhoes in Yavapai County, Arizona. Bids opened December 5, 2000, with bids received from Empire Machinery, Phoenix; Falcon Power, Phoenix; and RDO, Prescott. Recommend awarding to apparent low bidder Empire Machinery in the amount of \$67,705 each for Caterpillar 2000 Model 416C.
 - d. Consider approval of an On Call Contract for Professional Services and Authorization of Services No. 00-10113 with Z & H Engineering, Inc. in an amount not to exceed \$149,510 for Engineering Services for the Design of the Sedona Airport Runway Widening and Strengthening Project.
10. Approve vouchers.

CONSENT AGENDA FOR DIRECTORS OF YAVAPAI COUNTY FLOOD CONTROL, FREE LIBRARY, AND JAIL DISTRICTS, AND COUNTY IMPROVEMENT DISTRICTS: Reference: Special District minutes.

1. Resolve into the Boards of Directors of the Yavapai County Flood Control, Free Library District and Jail Districts and other County improvement districts as follows, for the purpose of approving vouchers: Coyote Springs Road Improvement District II; Prescott East Sanitary District; Seligman Sanitary District.
2. Resolve into the Board of Directors of the Yavapai County Flood Control District:
 - a. Approve minutes of meeting of December 4, 2000.
 - b. Consider approval of an intergovernmental agreement with the Town of Camp Verde to provide funding assistance in an amount not to exceed \$25,000 for a Corps of Engineers stormwater/watershed master plan for the Middle Verde Road area, with a reallocation of funds from Co-op (Roads/Drainage) to Outside Services.
 - c. Consider approving District sponsorship of a Natural Resources Conservation Services EWP Watershed Project on the Verde River along the Bayless Ranch property and authorize the Director to sign the necessary agreements.
3. Resolve into the Board of Directors of the Coyote Springs Road Improvement District II:
 - a. Approve minutes of meeting of December 4, 2000.
 - b. Consider approval of On Call Contract for Professional Services and Authorization of Services #2010458 with Bock Appraisal Services in an amount not to exceed \$10,500 for Condemnation Appraisal Reports for Coyote Springs Road Improvement District.
 - c. Approve purchase of right-of-way from Jose and Rosario Carillo; and from James and Velia Wafflard.
4. Resolve into the Board of Directors of Prescott East Sanitary District.
 - a. Approve minutes of meeting of December 4, 2000.
 - b. Approve amended certified assessment warrant, to include assessment payment in full from Rose Anna Scott, Lot 522.

CLAIMS AGAINST YAVAPAI COUNTY

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
General Fund	1,289,784.84	Jail District	211,913.20
Dist 1 Park Fund	300.00	Dist. 2 Park Fund	146.16
Quail Ridge Park	576.72	Family Planning	5,605.76
Family Planning Fees	1,161.79	Home Health Ser	10,598.01
Health Promotion	2,387.64	Nutrition	2,227.97
T.B. Control	773.42	WIC Program	11,880.54
Jail Enhance	7,323.41	Diversion Intak	8,654.10
Juvenile IPS	14,762.36	Family Counseling	1,425.00
Juvenile Food Prog	1,341.97	Probation Serv	3,907.98
Adult IPS	29,582.32	Adult Probation Fees	14,735.58
Prob Enhance	28,677.66	Recorder's Surcharge	32,884.19
Indigent Def/Dg	1,702.45	Crim Just/Atty	5,965.13

Bad Check Prog	3,075.77	CDBG Grant	4,148.79
Juv Prob Sys	3,286.99	Commodity Fd	305.11
Azeip Case Mgmt	1,957.15	Five Day Hispanics	0.00
Sexual Trans Disease	102.85	Hi Risk Chld HI	1,722.84
Clerk's Storage	852.80	WIC/TOB Intervention	1,561.52
HIV Prevention	2,649.89	Atty Anti-Racket	5,028.08
PANT	3,519.13	Law Library	10,927.19
CASA	3,785.32	Case Process	3.98
Azeip Coordinator	244.06	Vict Witns Prog	5,856.52
Court Enhancement	698.25	Concil Court	1,696.46
Drug Enf Fndg	1,222.46	Vital Statistic	6,084.00
Victims Rights Impl	3,629.90	Developmental Svs	4,878.82
JAIBG Juv Acct	1,848.12	Yav Indian Agreement	2,103.30
Hassayampa/LTC	2,138.20	Dietetic Intern	768.09
Immuniz Service	2,413.15	Idea-Preschool	1,165.58
Subs Abuse/DARE	437.97	Chem Abuse	252.86
Family Drug Court	840.41	Juvenile Drug Court	4,849.46
Juv Det/PACE	158.84	Collab Comp Rev	7,228.24
Prevent Child Abuse	1,989.79	Special Program	14,656.19
Sm Schools Ecia	1,484.20	Sm Schools Beha	8,933.93
Cops in School	3,054.86	Mobile Command Cl.	13,120.58
Public Works	331,848.78	Health Fund	57,064.08
Jail Commissary	8,090.65	W Yav Solid Waste	178,148.44
V V Solid Waste	71,224.98	Water Advisory Comm	2,777.86
Osteoporosis	454.58	Technology Upgrades	0.00
Develop Clinic	1,529.67	Tire Recycle	10,153.26
Safe School Pro	3,724.76	Adhs-Svs Coord	719.04
Fill the Gap – Co Atty	1,899.42	Family Law Commiss.	4,424.64
Comm Punish Pro	1,891.42	Idea Education	215.30
Pace Chapter 1	93.50	Regnl Road Project	50,143.98
Gohs Safety Grant	203.13	Health Start	2,866.28
Victim Comp	922.34	Intstcomp Prog	2,265.06
Ryan White II	1,274.84	Grant in IAS #98A14	9,315.86
COPS More	5,729.89	Perinatal Block	1,589.40
Tobacco Educ	21,174.91	Hopwa Housing Op	2,382.65
Equal Ad Det Ed	93.50	St Grant in Aid	694.79
DTEF	16,092.96	Attendant Care	13,110.48
HIV/WYGC	503.96	Network Develop	2,751.65
HIV Targeted	1,508.95	Children's Justice	991.46
Child Sup & Vis	603.35	Domestic Relations Ed	578.60
Case Flow	254.25	COPS Hiring	1,646.74
Self Service	331.21	VOCA	3,563.52
LTAF VLT Local Trans	2,502.00	JTSF Treatment	3,338.65
Divrsn Consequ	278.08	Capital Projects	44,695.59
Seligman Runway Air	200,668.84	ALTCS	1,393,474.41

In addition, payroll was issued on December 15 for the pay period ending December 9; warrant numbers 2395769 through 2396323, in the amount of \$437,015.20. Jury certificates were also issued, warrant numbers 6848758 through 6848796; 6848797 through 6848839. Warrants issued for December 18 Board day, 4139735 through 4140131; 4140132 through 4140579.

There being no further business to discuss, the meeting was adjourned.

ATTEST:

Clerk _____Chairman