

OFFICE OF BOARD OF SUPERVISORS
YAVAPAI COUNTY, ARIZONA

Prescott, Arizona

February 4, 2002

The Board of Supervisors met in regular session on February 4, 2002.

Present: Lorna Street, Chairman; Chip Davis, Vice Chairman; Gheral Brownlow, Member; Bev Staddon, Clerk.

Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator.

ITEM NO. 1. Board of Supervisors.

1. Discussion and possible action regarding a park site in Seligman. Supervisor Brownlow said there was no park in Seligman but that in the middle of town there was a piece of private property with a gazebo on it and that the property was up for sale. He said there were two lots adjacent to the property with the gazebo that might also be for sale. Supervisor Brownlow said that people in Seligman wanted to write a grant for a park and were asking if the County could obtain appraisals on the potential park properties. He said all he was asking for at this time was permission to spend the money to obtain appraisals, and that he would pay for it from his parks fund. There was brief discussion regarding the potential sale price for the properties, during which Supervisor Brownlow said that the owner of the property with the gazebo had indicated that he would agree to sell the property for the appraised value. Upon a motion by Supervisor Davis, seconded by Supervisor Brownlow, the Board voted unanimously to approve having the properties appraised.
2. Consider approval of items appearing on the Consent Agenda and on the Consent Agenda for Special Districts. All items were approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow. See Consent Agenda for details.

ITEM NO. 2. Merit Award Board Member Vincent Gallegos. Approve Kris Estes, MIS Department, as Employee of the Month for February 2002. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Davis.

ITEM NO. 3. Water Advisory Committee Coordinator John Munderloh. Consider approval of an annual Joint Funding Agreement between the U.S. Geological Survey and Yavapai County for Water Resource Investigations in the amount of \$183,000 to be paid from the Water Advisory Committee fund. Mr. Munderloh told the Board that a year ago the County had entered into an agreement with the U.S.G.S. for this project with the understanding that it would take several years to complete and that the contract would be up for renewal each year. He told the Board that the Water Advisory Committee had recommended approval of the agreement. Supervisor Brownlow asked for a breakdown of what the other jurisdictions were contributing to the WAC. Mr. Munderloh said the County had the largest contribution at \$107,000 followed by Prescott at \$50,000 and Prescott Valley at \$25,000. He told the Board that the cities and towns in the Verde Valley each paid \$10,000, with the exception of Jerome, which he said paid \$500 and that the Tribe paid \$500. Supervisor Davis asked who would receive the information from the study. Mr. Munderloh responded that the U.S.G.S. would send him quarterly reports and that he would pass that information along to the WAC. Supervisor Davis asked whether the County would own the information from the study or whether the U.S.G.S. would be able to market the information. Mr. Munderloh said that the aeromagnetic data was owned by the County. Supervisor Davis said he believed the information generated by the study would benefit many other organizations and industries and that he believed some of those groups could help with funding. Deputy County Attorney Randy Schurr said he suspected that the information being gathered was public record and that if someone requested it for a non-commercial purpose only the cost of reproducing the information could be charged, but that it would be a different situation if the information was being requested for commercial purposes. Supervisor Davis said it was a touchy issue. He said that the Arizona Department of Water Resources should be paying for the study but that instead it was Yavapai County citizens who were paying for it and that the Board needed to do something to protect that investment. He said that geologists had indicated to him that the work the County was doing was very valuable for mining interests, and that he just wanted to be sure the County was not going to give the information away. Upon a motion by Supervisor Davis, seconded by Supervisor Brownlow, the Board voted unanimously to approve the Joint Funding Agreement.

ITEM NO. 4. Human Resources Director Julie Ayers. Consider the following changes to the

Personnel Policies and Procedures: Amend policies 5.03 Annual Leave and 5.04 Sick Leave (special request to be retroactively applied to January 1, 2001). Held in abeyance on January 22, 2002. Ms. Ayers told the Board that prior to January of 2001 the portion of the personnel policy related to accruals of annual leave and sick leave for part-time employees had never been enforced. She said that the old payroll system had not had the ability to track accrual information for part-time employees, but that in January of 2001 a new payroll system was implemented that did have the ability to track accruals. Ms. Ayers said her initial proposal was to remove the limit on accruals for part-time employees but that she now understood that there might be reasons to keep those limits in place. She said that if the policy was not changed in some manner, the part-time employees would be held to a different standard than other employees. She added that she would eventually like to implement a different paid time off policy. Supervisor Brownlow asked if records were kept for full-time employees. Ms. Ayers responded that full-time employees were tracked through the payroll system, but that prior to January of 2001 the payroll system did not have the ability to track accruals for part-time employees. Supervisor Brownlow said he believed the policy should be changed, but that he did not see going back and paying for hours accrued over what the part-time employees were entitled to receive. He said he believed the part-time employees had some responsibility to keep track of their own time. Supervisor Brownlow said he believed the policy should be corrected from this point forward. Chairman Street said she agreed that there needed to be a limit on accruals for part-time employees. Ms. Ayers said that if an employee transfers from full-time employment to part-time employment she believed they should be paid for any accruals over the limit for part-time employees. Chairman Street asked if both full-time and part-time employees had a cap for accruals. Ms. Ayers said they did, and that it was in the personnel policy. She said that what was missing from the policy was allowing part-time employees to be paid once a year for excess hours similar to what occurs for full-time employees. Supervisor Davis asked how budgets are affected when people are paid off. Chairman Street said that was why she was interested in having a different system for paid time off. Supervisor Davis moved to amend the policies to add a sentence to allow part-time employees to accrue one-half of the allowed hours as full-time employees and to have a payout policy similar to that for full-time employees, to be effective in January of 2002. Supervisor Brownlow seconded the motion, which carried by unanimous vote.

ITEM NO. 5. MIS Director Stephen Welsh. Request for permission to complete contractual obligation and pay Global Systems the amount of \$59,248.95 after satisfactorily providing satellite images of the County, and permission to pay the contract amount from Regular Wages (\$26,709) and ATM Committed Bit Rate (\$27,540). Mr. Welsh told the Board he was satisfied with the work performed. There was brief discussion regarding the information provided by Global Systems and how it would work with the NASA program, during which Supervisor Davis said there were people who would benefit greatly from the information and that while he would love to share it he was concerned that people help pay for it. Upon a motion by Supervisor Davis, seconded by Supervisor Brownlow, the Board voted unanimously to approve the request.

ITEM NO. 6. Development Services Director Ken Spedding and Senior Planner Elise Link. Planning and Building. Permitting and Compliance Director for the Cottonwood Division Enalo Lockard presented the Zoning Ordinance Amendment. Planning & Zoning Commission members Linda Bitner and Richard Collison were present to represent the Commission.

1. Zoning Ordinance Amendment – Outdoor Lighting, Planning & Zoning Commission, #1004. Consideration of an amendment of Section 120 of the Yavapai County Zoning Ordinance pertaining to performance standards and definitions for outdoor lighting. In brief, proposed changes include full shielding for any lights requiring shielding and use of a maximum number of lumens per acre to determine adequate lighting for outdoor displays. The Planning and Zoning Commission recommended approval of #H1004. Mr. Lockard told the Board that following four public meetings, the Planning & Zoning Commission had recommended approval of this amendment by a vote of seven to one. He said that the ordinance under consideration on this day was more specific and broke out commercial and non-commercial uses. Mr. Lockard said that after the information packets had gone to the Board, staff became aware of concerns from new interests that had not been heard from before. He said that staff did not have a position on those concerns, but pointed out that the Planning & Zoning Commission was not aware of them. Supervisor Davis asked what the new information was. Mr. Lockard said it was a packet of information submitted by Prescott area resident Jim LeGros. He said he could not say whether Mr. LeGros was a lighting expert but that the information he had submitted appeared to be similar in volume to the information provided by a lighting expert who had assisted staff in creating the Ordinance. He reiterated that the

Commission had held four public hearings on this issue, adding that the intent of the ordinance was to maintain the County's rural atmosphere. Chairman Street called for comments from the public. Jim LeGros said that the County's ordinance would not control lighting in cities or towns, and that the current lighting ordinance worked well. He said if it wasn't broken, don't fix it, and suggested that the Board either not approve the amendment or put it on hold. The following individuals spoke in favor of the ordinance amendment, collectively expressing the belief that the amendment would help to preserve the rural atmosphere of the County, that it would ensure that appropriate lighting is placed where it is needed, that there had been a great deal of public participation in the process to develop the amendment, and that it would preserve the night skies for the benefit of children: Bill Kusner, representing Keep Sedona Beautiful and the Big Park Regional Coordinating Council; Stan Steiner, representing the Williamson Valley Concerned Citizens; Gary Frey, representing the Prescott Astronomy Club and North Pines Observatory; Christian Luginbuhl, representing the U.S. Naval Observatory; and Robert Carabel, representing Keep Sedona Beautiful. Supervisor Davis said he had heard only one complaint regarding the ordinance amendment. He pointed out that the ordinance would be effective only in the unincorporated communities of the County. He thanked Mr. Lockard for his efforts, saying that this matter had gone through numerous public hearings and that Mr. Lockard had included many different organizations in the process. Supervisor Davis said he believed this ordinance was a great step for the County, adding that the Planning & Zoning Commission had indicated that it wanted to review the ordinance after one year. He said he believed that the last thing anyone wanted was to have the government telling people what kind of light bulbs they could have, and he thanked staff and all those involved in the development of the ordinance. Supervisor Davis then moved to approve the recommendation of the Planning & Zoning Commission. Supervisor Brownlow seconded the motion, saying he agreed with most of what was in the ordinance but that there were parts of it that he could not accept. He asked if anyone had brought up lighting concerns during development of the County General Plan. Mr. Lockard said that during public hearings for the General Plan night lighting was brought up several times. Supervisor Brownlow said he had spent much of the weekend reviewing the ordinance because of his concerns. He said that everyone was in favor of stopping the growth of government, but that with this ordinance the Board was looking at having to set up a whole new department to enforce the ordinance. He asked who would enforce this ordinance when the County could not even enforce the current ordinance. Supervisor Brownlow said that staff would have to work at night to enforce the ordinance, and asked what point there was in having a law that would force people to break it. He said that over the weekend he had gone to Home Depot and Ace Hardware to see whether their inventories included the types of lights required under the new ordinance and that there were very few shielded lights available that would meet the requirements of the ordinance. He said there were parts of the ordinance that he really liked but that there were parts that he really did not like, and that he would like to see the ordinance held for additional public hearings, adding that such hearings should be better advertised. Supervisor Brownlow said he did not believe that most people could meet the requirements of the ordinance, and he said the Board should talk about it with the Planning & Zoning Commission at the joint session scheduled for February 27, 2002. Chairman Street said she agreed with both Supervisor Davis and Supervisor Brownlow. She said she had concerns, the biggest of which was the County passing an ordinance that would create too much government regulation. She said she did understand that lights in the Verde Valley had an effect on the observatories in Flagstaff. Chairman Street said she believed that she and Supervisor Brownlow were coming from a very rural viewpoint and that she, herself, was probably completely in violation of the ordinance. She said she did not know that there was any point in spending another three to six months on this matter. She said there had been comments that commercial lighting was a bigger problem than residential lighting, and comments that the current ordinance was not being enforced. Chairman Street said she did not see anything wrong with the current ordinance. Supervisor Brownlow reiterated his concerns about how the ordinance would be enforced, saying again that he believed the Board should discuss the issue with the Planning & Zoning Commission. In response to a question from Supervisor Davis, Mr. Lockard said that the ordinance addressed total lumens, thereby allowing for lighting to be arranged to the property owner's satisfaction as long as the total lumens allowed was not exceeded. He said that outdoor lightbulbs for a residence had to be below 100 watts or be shielded, and that the ordinance as it pertained to residential properties was simpler than for commercial properties. Supervisor Davis said he believed that part of what the Board was trying to accomplish was the ability to provide developers and others with a complete package that would include lighting. Chairman Street called for the vote. Supervisor Davis voted

"yes." Chairman Street and Supervisor Brownlow voted "no." Supervisor Davis' motion for approval of the ordinance amendment failed by a 2-to-1 vote. Supervisor Brownlow then moved to hold this item in abeyance and to discuss it with the Planning & Zoning Commission, with the item to return to the Board for consideration at its April 1, 2002, meeting. Deputy County Attorney Randy Schurr noted that he had written the original Dark Sky Ordinance, saying he believed that holding a decision on this matter for 60 days should allow enough time to provide for additional reviews. Chairman Street seconded the motion and called for the vote. Chairman Street and Supervisor Brownlow voted "yes." Supervisor Davis voted "no." The motion carried by a 2-to-1 vote.

2. Consider approval of items appearing on the Consent Agenda for Planning & Zoning. Unless otherwise noted, all items were approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow.

CONSENT AGENDA FOR PLANNING & ZONING: Unless otherwise noted, the Board voted unanimously to approve the recommendation of the Planning & Zoning Commission for the items listed on this Consent Agenda. Motion by Supervisor Davis, second by Supervisor Brownlow.

1. Use permit amendment and extension of time or zoning map change, Mill at Crown King Restaurant, 204-05-023, Crown King area, Mike and Sam Christie, #1029. Consideration of an extension of time for the existing Mill at Crown King restaurant and liquor license use permit and an amendment to the use permit to allow for an expansion of the outdoor dining area and additional restaurant storage area and to allow for the sale of craft and souvenir items within the existing restaurant building or a conditional rezoning of the property from RCU-2A (Residential single family 2 acre minimum lot size) to the C2 (Commercial general sales and services) zoning district, to allow only those uses noted above. Located on a 7-acre parcel on the north east corner of Crown King Road/Main Street intersection, in the Community of Crown King. SEC14 TWN10N R1W G&SRB&M The Planning and Zoning Commission recommended approval of a conditional rezoning of the property from RCU-2A to conditional C2, with the approval intended to specifically allow for a restaurant/lounge, with a retail art/craft shop only, and subject to the following conditions: 1). Development to be in substantial conformance with approved site plan received December 10, 2001 and letters of intent submitted with the use permit renewal/amendment application; 2). Environmental Services Unit approval of septic system capacity and expansion of septic system if necessary, prior to utilizing outdoor dining area; 3). All construction to comply with the Building Code and accompanying Technical Codes with all necessary permits being obtained prior to commencement of construction; 4). Development of the property shall be in conformance with all other applicable standards and regulations in the Planning and Zoning Ordinance, unless waived by the Board of Supervisors; 5). Property to remain a seven acre parcel so long as the conditional zoning/conditional use permit is in force and effect, with portions of the property that are currently undeveloped, remaining undeveloped; 6). Outdoor dining area open no later than 10:00 PM.
2. Use permit for stone yard for outside storage and sales of stone, Bluebird Stone Yard, 302-16-013A and 010P, Ash Fork area, Gordon and Eldora Levin, #1053. Consideration of a Use Permit on an approximate 1.7 acre parcel to allow a stone yard for outside storage and sales of stone for the business known as Bluebird Stone on property currently zoned C2 (Commercial; General Sales and Services). Located on the south side of Interstate 40 approximately 500 feet West of the intersection of County Line Rd. and Interstate 40 East of the community of Ash Fork. SEC 12 TWN 21 N R 2 W G&SRB&M. The Planning and Zoning Commission recommended approval of the Use Permit; with the following stipulations: 1). Use Permit granted for a period of 5 years on a non-transferable basis in general conformance with the letter of intent and site plan; 2). Waiver of Section 108.H.4 to allow unscreened outside storage; 3). Stone shall be displayed in a neat and orderly fashion in general conformance with the site plan, with no storage within the front 25 feet of the property; 4). Any future construction shall require the issuance of a building permit/zoning clearance; 5). Signage shall conform to the C2 zoning requirements.
3. Zoning map change from R1L-35 to RMM-5, 106-13-013 and 023, Granite Dells area northeast of Prescott, John and Wendy Blair and Patricia Blodget, #1055. Consideration of a Zoning Map Change from R1L-35 (Residential; Single Family Limited; 35,000 square foot minimum) to RMM-5 (Residential; Multi-sectional Manufactured Homes; 5,000 square foot minimum lot area per dwelling) in order to allow the installation of Multi-sectional Manufactured Homes on 2 adjacent parcels which are pre-existing, non conforming totaling approximately 11,798 square feet in size. Located approximately 250 feet northwest of the intersection of Meadow Lane and Liberty Lane in the Granite Dells Community. SEC 13 TWN 14 N R 2 W G&SRB&M. The Planning and Zoning Commission recommended approval of the Zoning Map Change; with the following stipulation: Applicants shall obtain building

permits/zoning clearances within 1 year of Board of Supervisor approval and all associated impact fees will apply.

4. Preliminary Subdivision Plat Phase II, Talking Rock Ranch, PAD, 306-35-257B, Williamson Valley area northwest of Prescott, Doug Zuber agent for Harvard Investments, #1049. * Consideration of a Preliminary Subdivision Plat for Phase II consisting of a total of 68 lots ranging in size from 0.49 acre to 1.49 acres on a total of 67.91 acres in a Planned Area Development (PAD) zoning district. Located on the East Side of Williamson Valley Road approximately 5 miles north of its intersection with Outer Loop Road and approximately 10.5 miles north of the City of Prescott. SEC 22, TWN16N, R3W, G&SRB&M. The Planning and Zoning Commission recommended approval of #H1049, Preliminary Plat Phase II, with the following stipulations: 1). Development in general conformance with the Preliminary Plat map for Phase II dated November 1, 2001; 2). Applicant to comply with CYFD letter dated November 28, 2001 as part of the Final Plat submittal; 3). Setbacks/Building Envelopes according to the Development Agreement to be illustrated on the Final Plat; 4). Applicant to submit street names to be reviewed and approved by the County Addressing Coordinator in cooperation with CYFD prior to submittal of the Final Plat; 5). Secondary/emergency access, constructed to Fire Code standards, to be shown on Final Plat submittal; 6). Design Review Division to review and approve roadway geometric and construction plans prior to submittal of the Final Plat; 7). A Phase III Drainage Report to be submitted and approved by the Floodplain Unit as part of the Final Plat application; 8). ADEQ/County Environmental Services Unit approval of sanitary facilities as part of Final Plat application. This item was considered in conjunction with item 5., below. Supervisor Brownlow asked for an update on water and sewer issues related to this subdivision. Applicant's agent Doug Zuber said that application had been made to ADEQ 60 to 90 days ago with regard to the new treatment plant, and that he believed the new plant would be on line by the end of the year. He said he believed the applicant would be back in front of the Board for final plat approval within 60 to 70 days. He said his greatest concern was that the effluent that was returned to the ground be of high quality. Supervisor Brownlow asked Mr. Zuber if he was having difficulty with wells, and whether a couple of wells had caved in. Mr. Zuber said there were two motors that had burned up, but that no wells had caved in and that he was getting the water he expected to get. Upon a motion by Supervisor Brownlow, seconded by Supervisor Davis, the Board voted unanimously to approve the recommendations of the Planning & Zoning Commission with regard to this item and item 5., below.
5. Preliminary Subdivision Plat Phase III, Talking Rock Ranch, PAD, 306-35-257B, Williamson Valley area northwest of Prescott, Doug Zuber agent for Harvard Investments, #1050. This item was considered in conjunction with item 4., above. Consideration of a Preliminary Subdivision Plat for Phase III consisting of a total of 59 lots ranging in size from 0.41 acre to .89 acres on a total of 46.03 acres in a Planned Area Development (PAD) zoning district. Located on the East Side of Williamson Valley Road approximately 5 miles north of its intersection with Outer Loop Road and approximately 10.5 miles north of the City of Prescott. SEC 22, TWN16N, R3W, G&SRB&M. The Planning and Zoning Commission recommended approval of the Preliminary Plat Phase III; with the following stipulations: 1). Development in general conformance with the Preliminary Plat map for Phase III dated November 1, 2001; 2). Applicant to comply with CYFD letter dated November 28, 2001 as part of the Final Plat submittal; 3). Setbacks/Building Envelopes according to the Development Agreement to be illustrated on the Final Plat; 4). Applicant to submit street names to be reviewed and approved by the County Addressing Coordinator in cooperation with CYFD prior to submittal of the Final Plat; 5). Secondary/emergency access, constructed to Fire Code standards, to be shown on Final Plat submittal; 6). Design Review Division to review and approve roadway geometric and construction plans prior to submittal of the Final Plat; 7). A Phase III Drainage Report to be submitted and approved by the Floodplain Unit as part of the Final Plat application; 8). ADEQ/County Environmental Services Unit approval of sanitary facilities as part of Final Plat application.
6. Final Subdivision Plat, Inscription Canyon Ranch PAD South Unit 4, Phase III, 306-35-255E, Williamson Valley area northwest of Prescott, Dava & Associates agent for Williamson Valley Investors, #1065. Consideration of a Final Subdivision Plat for Unit 4 Phase III in order to permit the creation and eventual conveyance of 27 lots on 50.4 acres for the project known as Inscription Canyon Ranch Planned Area Development. Located on the west side of Williamson Valley Road approximately twelve (12) miles north of its intersection with Iron Springs Road. SEC27 TWN 16N R3W.
7. Final Subdivision Plat, Inscription Canyon Ranch PAD South Unit 4, Phase 4, 306-35-255E, Williamson Valley area northwest of Prescott, Dava & Associates agent for Williamson Valley Investors, #1066. Consideration of a Final Subdivision plat Unit 4 Phase IV in order to permit the creation and eventual conveyance of 37 lots on 67.3 acres for the project known as Inscription Canyon Ranch Planned Area Development.

Located on the west side of Williamson Valley Road approximately twelve (12) miles north of its intersection with Iron Springs Road. SEC 27 TWN 16N R3W.

8. Use permit extension of time for storage of equipment and maintenance of a backhoe and other personal vehicles in an RCU-2A zoning district, Foote-Equipment Storage & Maintenance, 115-06-090, Forbing Park area northwest of Prescott, Robert Foote, #1033. Consideration of a Special Use Permit Extension of Time in order to allow the storage of equipment and maintenance of a back hoe and other personal vehicles in a RCU-2A (Rural Residential, two (2) acre minimum lot size) zoning district on a pre-existing, non-conforming 21,000 square foot lot. Located on the east side of Vyne Street approximately three hundred feet (300') south of Iron Springs Road in the Forbing Park subdivision in the vicinity of northwest Prescott. SEC 29 TWP 14 R2W.

ITEM NO. 7. Public Works Director Richard Straub.

1. Consider approval of an intergovernmental agreement with the Town of Prescott Valley for the Fain Road Realignment Project. Mr. Straub told the Board that the County would receive approximately \$1.5 million from the Town of Prescott Valley for this project. There was brief discussion regarding access from the road, during which Mr. Straub said that all three accesses would be done as grade separated accesses, and that at such time as the road needed to be expanded to four lanes adjacent developers would be asked to assist with the cost. Supervisor Brownlow said he expected to hear from developers in the area that they wanted more cuts, and that the Board should say no. Supervisor Brownlow moved to approve the agreement. Supervisor Davis seconded the motion, and asked if the Town of Prescott Valley had agreed to put some of its NACOG money into a County project since the County was putting money into the Town's project. Chairman Street called for the vote, which carried unanimously.
2. Consider approval of Resolution of Acceptance of Jurisdiction and Maintenance for a Portion of "Old" State Route 89A. Mr. Straub explained that this item was related to an intergovernmental agreement with ADOT that the County had entered into several years ago, in which the County had agreed to take the old portion of Highway 89A that was no longer being used. He said the item on this day was for a portion on each end, and that the center portion was on hold. He noted that the bridge was included in what the County would be accepting, but added that the County was not going to rebuild the bridge. Mr. Holst said the property would likely be annexed by the City of Prescott. Mr. Straub agreed, saying that if annexation occurred that portion of the road would become the City of Prescott's responsibility. Upon a motion by Supervisor Davis, seconded by Supervisor Brownlow, the Board voted unanimously to approve Resolution No. 1325.
3. Consider accepting a drainage easement along K-Mine Road in the Black Canyon City area. Approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow.
4. Consider approval of Authorization of Services #2209692 and On Call Contract with Mitchell Appraisal Company in an amount not to exceed \$10,000 for the Willow Creek Bridge Replacement Project. Half-cent sales tax project. Approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow.
5. Consider purchasing land necessary for the Widening and Realignment of State Route 89A through the Prescott Valley area. Half-cent sales tax project. Approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow.
6. Consider purchasing land from Mr. and Mrs. Wilkinson on Hogan Lane in the amount of \$4,214 for drainage improvements to be completed as part of the Hogan Lane Road Improvement Project. To be paid for from HURF Fund, Hogan Lane account. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Davis.
7. Consider accepting roads in the Ravencrest Subdivision as fully-maintained County roads. Approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow.
8. Consider approval of Tonto Road as a cooperative project in the amount of \$86,181, to be paid from HURF Fund. Approved by unanimous vote, after Mr. Straub said this project would be funded during the next budget year. Motion by Supervisor Brownlow, second by Supervisor Davis.
9. Consider approval of revisions to Road Upgrade List (District 2). Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Davis.
10. Consider approval of items appearing on the Consent Agenda for Public Works. All items appearing on this Consent Agenda were approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow.

CONSENT AGENDA FOR PUBLIC WORKS: All items on this Consent Agenda were approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Brownlow.

1. Consider approval of spring and fall dates for Free Dump Day: April 20, 2002 (east side); May 4, 2002 (west side);

- October 12, 2002 (east side); and October 26, 2002 (west side), to be paid from Solid Waste Fund.
2. Consider approval of contract extension with Specialty Loaders, L.L.C. for Hauling and Recycling/Disposal of Rimmed Passenger Tires, Off Road and Semi Truck Tires for Yavapai County, contract #2010462 at unit prices bid plus 3%.
3. Permission to send Solid Waste Coordinator Russell St. Pierre to Solid Waste Association of North America "Managing Transfer Station Systems" course in Las Vegas, Nevada, April 15-18, 2002, at a cost of \$1,049 to be paid from Solid Waste Fund, and permission to take a County vehicle out of state.
4. Consider approval of Extension of Completion of Services to Authorization of Services #008867 with Cannon & Associates, Inc. until January 31, 2003, for Design Services for a Grade-Separated Interchange at Side Road at the Realigned State Route 89A (Airport Connector). No additional funds required. Half-cent sales tax project.
5. Award or reject bids received for the Purchase of One or More New Fifth Wheel Tractors in Yavapai County, Contract #211074. Bids opened January 22, 2002, with bids received as follows: I-10 International Trucks, \$85,083.35; Freightliner Arizona, Ltd., \$81,983.10. Recommend awarding to low bidder, Freightliner Arizona, Ltd. In the amount of \$83,177.04 which includes additional options.

CONSENT AGENDA FOR BOARD OF SUPERVISORS: Unless otherwise noted, all items were approved by unanimous vote, upon a motion by Supervisor Davis, seconded by Supervisor Brownlow.

1. Requests from Board of Supervisors:
 - a. Liquor license for which there are no protests, Series 12 Original, Dew Drop Inn, Cornville area, Sharon Rose Davis-Vincent. Approved by Sheriff.
 - b. Permission for Supervisor Gheral Brownlow to attend NACO Legislative Conference 2002 in Washington, D.C., March 1-6, 2002, at an approximate cost of \$1,613.70 to be paid from Travel/Training account.
 - c. Consider approval of a resolution formalizing policy for ratification of items approved in emergency meetings. (Resolution No. 1324).
 - d. Approve minutes of meeting of January 22, 2002.
 - e. Consider approval of funding agreement between Yavapai County and Verde Valley Senior Citizens Association, Inc.; and CDBG (Community Development Block Grant) Agreement between the State of Arizona, Department of Commerce and Yavapai County for Ash Fork Fire District. Supervisor Brownlow moved to approve this item. Supervisor Davis seconded the motion. There was brief discussion regarding language in the agreement for the Verde Valley Senior Citizens Association, Inc., during which Supervisor Davis requested that the agreement be clarified to reflect that liability insurance and workers compensation insurance not be required until the project was actually under way. Supervisor Brownlow amended his motion to include the clarifications noted by Supervisor Davis. Supervisor Davis seconded the amended motion. The motion carried unanimously.
 - f. Acknowledge receipt of letters of resignation as Republican precinct committeemen from the following individuals: John Bradford Riley, White Spar Precinct; Arthur Markham, Miller Valley West Precinct.
 - g. Approve appointment of the following precinct committeemen as recommended by the Republican Committee of Yavapai County: Vic Pereboom, Williamson Valley Precinct; Sandra West, Mayer Precinct; Robert Greene, Humboldt Precinct; Paul R. Madden, White Spar Precinct, and Jim Platt, Big Chino Precinct; and note resignation of Patty Jones as precinct committeeman for the Williamson Valley Precinct.
 - h. Consider approval of lease agreement on old Citizens Gas building in Cottonwood for the Adult Probation offices, with lease to be effective February 4, 2002. Mr. Hunt told the Board that he had reviewed the agreement last week, made some revisions to it, and sent it back. He said he had heard from the owner of the property that the revisions were acceptable, but that he did not have the agreement in hand. He said the Board could approve the agreement contingent upon his review of it once it was received, or the Board could defer action on the agreement. Mr. Holst told the Board the County's Facilities Department was ready to move forward with renovations on the building the next day. He said that the rent and utilities would be paid for from Probation Services fees for as long as those fees were available for that purpose, adding that because of some changes at the state level he was not certain how long that would be. Supervisor Davis said he believed this was a good move. He asked Mr. Hunt what the problem was with regard to getting the agreement back. Mr. Hunt said there were a few things related to language, but that there was nothing substantive involved. Supervisor Davis said the County had been paying about \$1 per square foot for lease space and that this agreement would provide for lease space at 75 cents per square foot. In response to a question from Supervisor Davis, Mr. Hunt said it was his understanding that Facilities wanted to move forward on the improvements to the building, adding that whatever was done to the building as a fixture would remain part of the building. Upon a motion by Supervisor Davis, seconded by Supervisor Brownlow, the Board voted unanimously to approve the lease agreement contingent upon Mr. Hunt's review and approval of it.
 - i. Approve proclamation declaring the week of February 18-25, 2002, as Patriotism Week in Yavapai County.

- Supervisor Brownlow said this was important and that he wanted to bring it to everyone's attention. Upon a motion by Supervisor Brownlow, seconded by Supervisor Davis, the Board voted unanimously to approve the proclamation.
- j. Consider approval of agreement with Phillip Tovrea for removal of surplus property from the Cottonwood Road Yard.
 - k. Approve payment to the DLR Group for extended programming services for the Fair Street Building Expansion, in the amount of \$15,400 to be paid from Capital Improvements.
2. Requests from Sheriff:
- a. Consider approval of a memorandum of understanding between Yavapai County and the Veteran Affairs Police to provide assistance to them in issues of serious nature.
 - b. Permission to accept Governor's Office of Highway Safety Grant award in the amount of \$17,000 for one marked police package motorcycle, one speed detection device, one helmet with microphone, emergency equipment and miscellaneous supplies. No local cash match required.
 - c. Permission for Sheriff Buck Buchanan to attend the National Sheriffs' Association Winter Conference in Washington, D.C., February 26 through March 2, 2002, at an approximately cost of \$250 to be paid from Jail Enhancement Funds, with all other expenses to be paid by the National Sheriffs' Association.
3. Request from Finance for approval of the Comprehensive Annual Financial Report for the year ended June 30, 2001.
4. Requests from MIS:
- a. Approval to purchase IBM A22P ThinkPad Laptop PC and InFocus LP630 LCD Projector for the Public Works Department, at a total cost of \$7,900 to be paid from Half-Cent Sales Tax revenue.
 - b. Permission to redistribute two bubble jet printers, without cartridges, to the Board of Supervisors for redistribution to the community for \$1 each.
5. Request from Medical Assistance for approval of an amendment to current contract and rate structure with West Yavapai Guidance Center to extend the same from February 1, 2002 through June 30, 2002, with no increase in rates.
6. Request from Assessor for permission to purchase SPSS Software (Statistical Package for the Social Sciences) in the amount of \$6,306.60 to be paid from Assessor's Storage & Retrieval Fund.
7. Approve vouchers.

CONSENT AGENDA FOR DIRECTORS OF YAVAPAI COUNTY FLOOD CONTROL, FREE LIBRARY AND JAIL DISTRICTS, AND COUNTY IMPROVEMENT DISTRICTS: Reference: Special District minutes.

- 1. Resolve into the Boards of Directors of the Yavapai County Flood Control, Free Library and Jail Districts and other County improvement districts as follows, for the purpose of approving vouchers: Ash Fork Street Lighting Improvement District; Coyote Springs Road Improvement District II; Prescott East Sanitary District; Yarnell Street Lighting Improvement District; Seligman Street Lighting Improvement District; Seligman Sanitary District; Pine Valley Street Improvement District.
- 2. Resolve into the Board of Directors of Diamond Valley Road Improvement District No. 2:
 - a. Approve minutes of meetings of June 23 and July 7, 1997.
 - b. Approve Order of Dissolution of the District.
- 3. Resolve into the Board of Directors of the Yavapai County Flood Control District:
 - a. Approve minutes of meeting of December 17, 2001.
 - b. Permission for Mark Massis to attend conference on Flood Warning and Preparedness in Santa Barbara, California, May 7-10, 2002, at a cost of approximately \$1,000 to be paid from School/Conference Training Travel account.

CLAIMS AGAINST YAVAPAI COUNTY

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
General Fund	1,698,422.14	Jail District	236,547.66
District 1 Park Fund	429.53	District 2 Park Fund	512.68
District 3 Park Fund	625.00	Family Planning	10,715.14
MCH Programs	1,565.57	Home Health Ser	14,122.84
Health Promotion	2,838.19	Nutrition	1,321.50
T.B. Control	855.75	WIC Program	11,662.17
Juvenile Delinq. Reduct	8,248.89	Juvenile IPS	15,348.94
Juvenile Food Prog	1,316.26	Community Advis. Bd.	220.00
Probation Serv	3,899.83	Adult IPS	26,174.99
Adult Probation Fees	21,107.32	Prob Enhance	32,949.06
Recorder's Surcharge	5,192.42	Indigent Def/Dg	1,171.60
Crim Just/Atty	10,306.16	Bad Check Prog	3,057.97
CDBG Grant	1,615.00	Juv Prob Svs	4,567.88

Commodity Fd	403.54	Azeip Case Mgmt	2,687.86
Sexual Trans Disease	347.52	Hi Risk Chld HI	2,646.27
Clerk's Storage	422.96	WIC/TOB Intervention	1,300.21
HIV Counsel & Test	1,800.84	Atty Anti-Racket	3,968.75
PANT	3,919.34	Law Library	7,736.51
CASA	4,389.30	Case Process	3,978.82
Azeip Coordinator	2,216.46	Vict Witns Prog	6,443.27
Court Enhancement	2,639.40	Council Court	1,882.60
Juvenile Dent. Enh.	18.57	Drug Enf Fndg	2,390.99
Primary Care Svs	29,905.17	Victims Rights Impl	3,567.81
JAIBG Juv Acct 3	1,945.69	Yav Indian Agreement	1,881.76
Hassayampa/LTC	1,502.37	Dietetic Intern	714.85
Immuniz Service	1,982.59	Personal Care Svs	794.79
Idea-Preschool	959.53	Subs Abuse/DARE	295.59
Chem Abuse	252.68	Family Drug Court	910.10
Juvenile Drug Court	2,468.26	Juv Det/PACE	4,403.30
Special Program	10,856.41	Sm Schools Ecia	703.08
Sm Schools Beha	14,878.54	Cops in School	3,995.82
Mobile Comm. Cent.	602.37	Fill the Gap - Courts	8,478.00
Hurf Road Funds	233,987.04	Assessor Surcharge	1,805.88
Health Fund	70,541.07	Jail Commissary	4,541.54
Landfill Administ.	65,439.15	Water Advisory Comm	2,855.15
Clinical NICP	937.35	Tire Recycle	3,969.44
Hazard Mat. PLNG	491.91	Safe School Pro	5,922.73
Adhs-Svs Coord	883.27	Local Incentive Awards	611.63
Fill the Gap - Attorney	2,095.06	Family Law Commiss.	3,819.02
Comm Punish Pro	1,565.58	Idea Education	69.01
Juv. Detent Ed Pro	587.37	Regnl Road Project	612,829.11
Sterilization Svs	4,600.00	Health Start	4,939.63
Emerg. Response Gr.	2,250.00	Victim Compensa.	6,244.60
Interstate Compact Pro	2,268.24	Ryan White II	1,866.56
Primary Care Fees	485.83	Perinatal Block	3,463.95
Well Woman Health	1,587.03	Tobacco Educ	28,589.63
Hopwa Housing Op	141.88	Cops Fast	3,254.00
Ad Prob Education	193.43	Detention Education	48.38
School Res. Mayer	1,736.46	Direct Treatment Fund	1,658.00
Mental HealthRWJF	690.12	Mental Health Part.	3,793.10
Comm. Access Pro	424.09	Attendant Care	23,300.55
HIV/CT	450.11	HIV Targeted	4,850.00
Child Justice	726.87	Child Sup & Vis	637.35
Domestic Relations	65.67	VOCA	4,545.66
Yav. Drug Court	2,870.60	JTSF Treatment	4,351.73
Diversion Conseq.	1,753.09	Transferred Youth	1,471.54
Capital Projects	12,826.23	Jail Construction	11,369.91
ALTCS	258,576.73		

In addition, payroll was issued on January 25 for the pay period ending January 19; warrant numbers 2414940 through 2415446, in the amount of \$369,451.16. Jury certificates were also issued, warrant numbers 6854182 through 6854220; 6854221 through 6854331. Warrants issued for February 4 Board day, 4163875 through 4164281; 4164282 through 4164731.

There being no further business to discuss, the meeting was adjourned.

ATTEST:

____Clerk____Chairman