

OFFICE OF BOARD OF SUPERVISORS  
YAVAPAI COUNTY, ARIZONA

Prescott, Arizona

March 4, 2002

The Board of Supervisors met in regular session on March 4, 2002.

Present: Lorna Street, Chairman; Chip Davis, Vice Chairman; Bev Staddon, Clerk.

Absent: Gheral Brownlow, Member, due to attending the National Association of Counties conference in Washington,

D.C.

Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator.

Because of Supervisor Brownlow's absence at this meeting, "approved by unanimous vote" is understood to mean approved by unanimous vote of those present.

ITEM NO. 1. Board of Supervisors.

1. Hearing: Consider appeal of Roadway Development Fee, Brian D. Reeck, parcel 306-10-055, Chino Valley area. Deputy County Attorney Randy Schurr, Development Services Director Ken Spedding, and Zoning Inspector Steve Mauk participated in discussion of this item. In response to a question from Supervisor Davis, Mr. Reeck said that the previous owners of the property had a mobile home on it and had moved it off and that he had subsequently purchased the property. Mr. Mauk said that the manufactured home was on the property when the impact fee was implemented, but that when Mr. Reeck purchased the property the home was gone. He said that Mr. Reeck had intended to apply for a permit within 12 months, but because of a lis pendens he was unable to obtain the permit within 12 months. He said that if Mr. Reeck had been able to replace the manufactured home within 12 months he would not have had to pay the fee but because of litigation unrelated to him he was unable to make the replacement. Mr. Spedding pointed out that the 12-month grace period was a department policy and that the Roadway Development Fee Ordinance did not specify a time frame. Mr. Schurr said that the impact fee generally did not apply to reconstruction but that it did apply to new construction, and that the Ordinance was not clear as to whether a replacement manufactured home was reconstruction or new construction. He reiterated Mr. Spedding's comments regarding the 12-month grace period being a department policy, saying that staff would like to know how the Board wanted to approach this type of situation. He said that there was a manufactured home on the property and after the effective date of the Ordinance it was pulled off and replaced with a new one. Mr. Schurr asked whether that constituted new construction or reconstruction. Mr. Reeck said he was applying for a waiver because he was under the impression that he had one year in which to put his manufactured home on the property without having to pay the impact fee. He told the Board that it was not until the title company started working to put the property in his name that it was discovered there was litigation pending and that everything had been put on hold at that point, through no fault of his own. He said was not impacting the land because the utility hook-ups and the like were already on the property. Mr. Hunt said that Mr. Reeck's comment regarding the utility hook-ups already being on the property was a good one because the issue was impact. He said he believed that the thought behind the Ordinance was that if there was an impact, then the fee would apply. He said he believed that for the purposes of this appeal, the Board could find that Mr. Reeck was effectively prevented from applying for the permit and extend the time frame allowing him to do so. Chairman Street said that, to her knowledge, the Board had not waived the impact fee on prior appeals. She said it was her understanding that if the dirt was vacant and now there was a house on it, there was an impact and that if the previous owner had removed a manufactured home and let the land sit vacant for a very long time it would be different but that in this case it appeared that Mr. Reeck had been caught in the middle. She said she believed this was a unique case. Mr. Spedding said that staff had been working with Mr. Reeck and that it had been Mr. Reeck's intent all along to put a manufactured home on the property but that he had been delayed in doing so through no fault of his own. Supervisor Davis said he believed that Mr. Reeck's attempts to replace the manufactured home were well-documented and that he had been cooperative in working with the County. He said that when the Board talked about impact it was talking about impact to a region. He said he would be inclined to stick with the department's 12-month grace period policy, but suggested that staff look at the circumstances of Mr. Reeck's situation to develop criteria for potential future waivers of the fee. Supervisor Davis then moved to approve waiver of the impact fee for Mr. Reeck based on the information presented, and saying that he would like the 12-month grace period to remain in force. Chairman Street seconded the motion,

which carried by unanimous vote.

2. Consider approval of a proclamation declaring March as Red Cross Month in Yavapai County. Yavapai County Red Cross Executive Director Gladys Kastrup and Red Cross volunteer John Beddow participated in discussion of this item. Ms. Kastrup said she appreciated the Board's approval of the proclamation, and she spoke briefly about the volunteer efforts of the Red Cross.
3. Consider approval of a resolution opposing the proposed modifications to the composition of the Arizona State Transportation Board. Supervisor Davis said that there had been discussions regarding this issue at the Arizona Rural Transportation Summit and that the Governor's Transportation Task Force had also reviewed possible changes but that none of the recommendations of those groups had been forwarded to the legislature. He said that Maricopa County legislators had subsequently submitted a bill that would change the composition of the State Transportation Board from seven to nine members, with the two new members to be from Maricopa and Pima counties. He said the bill also contained a provision requiring that every third year the chairman of the State Transportation Board be from either Maricopa or Pima County, and a provision for staff. Supervisor Davis said the state was saying it did not have enough money to give state employees a raise, and yet was considering spending money on staffing for the Transportation Board and making the focus of that board Maricopa and Pima counties. He said that rural Arizona had 83% of the highway miles in the state while urbanized areas had only 17%, and that 53% of vehicles per day on state highways were in the rural areas. Supervisor Davis moved to approve Resolution No. 1332, a Resolution of the Yavapai County Board of Supervisors Opposing the Proposed Modifications to the Composition of the Arizona State Transportation Board, saying the resolution should be sent to the state legislature and the Governor to let them know that Yavapai County was satisfied with the current make-up of the State Transportation Board and that the great majority of highway miles in the state are in rural Arizona. Chairman Street seconded the motion, which carried by unanimous vote.
4. Consider purchasing a memorial County brick for the Arizona Veterans Memorial Park in Bullhead City, Arizona, in the amount of \$250 to be paid from Contingency. There was brief discussion regarding this request, during which Mr. Hunt said there might be a question as to whether this was an appropriate use of County funds, and that approving this request could open the door to similar requests from other organizations. Supervisor Davis moved to deny the request. Chairman Street seconded the motion, which carried by unanimous vote.
5. Consider approval of items appearing on the Consent Agenda for Board of Supervisors and on the Consent Agenda for Special Districts. All items appearing on the Consent Agenda and on the Consent Agenda for Special Districts were approved by unanimous vote. Motion by Supervisor Davis, second by Chairman Street.

ITEM NO. 2. Health Department Director Marcia Jacobson and Environmental Health Manager Chris Sexton. Discussion and possible action regarding establishment of a Food Safety Council. University of Arizona Cooperative Extension Service Extension Agent for Family and Consumer Sciences Marta Stuart participated in discussion of this item. Mr. Sexton said that the committee being proposed was not mandated but that the Health Department had been participating in a national quality assurance program and that one of the requirements of that program was to provide forums for participating jurisdictions to foster communication. He said staff believed that if the Board approved establishment of a Food Safety Council it would send a message that the Board believes food safety is an important issue. Mr. Sexton said he anticipated that there would be three meetings each year, and that staff was recommending the appointment of five individuals from each supervisorial district to sit on the committee. In response to a question from Chairman Street regarding the number of appointees, Mr. Sexton and Ms. Stuart said that representation was needed from hospitals, schools, restaurants and the like and that having that many members would likely ensure having a quorum present for the meetings. Mr. Sexton said that the Health Department and representatives of academia would be ex officio members of the Food Safety Council, and that the effort would be to have a spectrum of industry representatives on the council. Supervisor Davis asked if the group would work on input regarding inspections. Mr. Sexton said that inspections were well-defined by the state, but that the group could provide input into how the inspections should be carried out. He said the group might also provide input on a public notification system for grading restaurants. Supervisor Davis said he was not usually happy to see another committee established, but that there had been times when he felt that the area of food inspections was one in which the County might be encroaching on private business. He said he felt the Food Safety Council was the best idea he had seen to bring people involved in the process together. Supervisor Davis moved to approve the establishment of the Food Safety Council. Chairman Street seconded the motion, which carried by unanimous vote. There was general agreement that staff would

provide each Board member with the names of possible appointees, with the goal of having those appointments made at the meeting of April 1, 2002.

ITEM NO. 3. Merit Award Board Member Vincent Gallegos. Approve Robin Schmidt, MIS Department, as Employee of the Month for March 2002. Approved by unanimous vote. Motion by Supervisor Davis, second by Chairman Street.

ITEM NO. 4. Addressing/911 Coordinator Vincent Gallegos.

1. Hearing: Consider approval of a resolution to rename a portion of Hidden Canyon Road west of Cherokee Drive to Hidden Canyon Trail and a north/south portion of Hidden Canyon Road to Panamint Lane, and consider waiving filing fee. Mr. Gallegos said that people in the area had expressed concern about safety in the area and that this proposal would change a segment of Hidden Canyon Road between two sections of Panamint Lane to Panamint Lane. He said he had not received any opposition to this proposal until this morning. Area resident Marian Harris said she was speaking on behalf of herself and her neighbors, and that had she received a letter regarding this matter she would have registered opposition earlier. She said that it was not possible to drive beyond the section where Hidden Canyon Road became Panamint Lane again and that she and her neighbors believed the proposed road name changes would only result in confusion. She said she and her neighbors had always known the roads as Hidden Canyon Trail. Supervisor Davis said he believed this was a picture perfect map of the downfall of lot splits. Mr. Gallegos said that as growth continued in the area it would only become more confusing. He said his proposal was not a perfect solution to the problem but that it was a start. He said that if the Board desired, it could place this matter on hold and allow him the opportunity to talk more with property owners in the area. Supervisor Davis said he agreed with the proposed change regarding Panamint Lane, but that he had concerns regarding the other roads. Mr. Gallegos said he believed that property owners had been given the opportunity to comment. Supervisor Davis moved to approve Resolution No. 1334 changing the names as proposed, and to let people in the area know that this was not a permanent fix. He said he was making the motion in order to address an immediate safety concern. Chairman Street seconded the motion. Following additional brief discussion, Supervisor Davis amended his motion to approve the change only on the north/south portion Hidden Canyon Road to Panamint Lane with the understanding that other changes would be considered at a later date. Chairman Street seconded the motion, which carried by unanimous vote.
2. Hearing: Consider approval of a resolution to amend the Paulden/Chino Valley official street name map as follows: Wolf Den Lane change to Unnamed; Moon Shadow Drive change to Wolf Den Lane; Unnamed change to Triple J Lane; Triple J Lane change to Unnamed; Windmill Lane change to Windy Hill Lane; Latigo Lane change to Latigo Court; and End of Trail change to Stagecoach Pass. Mr. Gallegos reviewed the various road name changes, saying that he was requesting them to correct errors and based on what property owners in the area know the roads to be called. Area resident Jim Bruce participated in discussion. Chairman Street said the reason for naming roads in the County was to ensure that 911 and other emergency services would be able to locate people. Mr. Gallegos said that was correct. Upon a motion by Chairman Street, seconded by Supervisor Davis, the Board voted unanimously to approve Resolution No. 1333 amending the Paulden/Chino Valley official street name map as presented.

ITEM NO. 5. Water Advisory Committee Coordinator John Munderloh. Request that the Board consider designating a facilitator to coordinate a County-wide joint response to the subflow issue, and consider filing a brief with the Court on the following three points: (1) That the proceedings should not overlook on-going scientific investigations; (2) that existing small wells have a negligible effect and should receive a grandfathered water right; and (3) that groups of well owners can summarily submit proof that they are not pumping surface water. Mr. Munderloh explained that there was an ongoing court case to determine all of the water rights within the Gila River system and that organizations like Salt River Project were asserting their claims to water coming from wells in the County. He said that the court had ordered the Arizona Department of Water Resources to provide a report of standards it is planning to use with regard to subflow. Mr. Munderloh said that this issue was moving forward quickly and that it would have an impact on much of the County. He said the Water Advisory Committee had recommended that the Board designate a facilitator to help local water users come together to see how to react to the court case as it moves forward. Supervisor Davis asked who the facilitator should be. Mr. Munderloh said it had been suggested that he be the facilitator. He said the other suggestion was that since the County was a claimant in the case and there were global policy issues involved, it should consider filing a brief with the court regarding those policy issues. He said one of the issues was the

fact that large hydrological studies were currently underway, and that another issue was the large number of individuals who depend upon wells and that those wells should be grandfathered because it was the right thing to do. Mr. Munderloh said that there were also many areas in the County where wells had been drilled below a confining layer and as a result did not affect surface water and that the WAC had recommended that the County ask the court to consider allowing those well owners to submit as a group instead of as individuals proof that they are not affecting surface water. He said that this would allow the well owners to join together and pool funding resources in order to obtain the necessary proof. Chairman Street asked who would file the brief and whether the County was a party to the suit. Mr. Hunt said the County was a claimant of record because of registration of claims filed in the mid-1980s and that the County could participate in the claim process by filing memorandums, exhibits and the like. He said he believed that either he or Deputy County Attorney Randy Schurr could work with Mr. Munderloh to put the brief together, but that beyond that there was a question about what place the County actually had with regard to other proceedings. He said that if the County was going to look at participating on behalf of a larger group of entities, then the Board would need to consider that separately. Supervisor Davis said he believed the County should file a claim individually and he asked Mr. Munderloh what his recommendations were with regard to preparing the brief. He asked if the County could obtain letters from the organizations it had been working with for the last three years regarding the legitimacy of the scientific work they were doing. Mr. Munderloh said he thought that was a great idea. Supervisor Davis said he was also curious as to what type of technical experts the County would need to legitimize its brief. Mr. Munderloh said he believed that the brief would mostly contain matters of policy and policy statements rather than hydrologic information. Supervisor Davis said he believed something should be included regarding the separation of de minimus uses from subflow issues. Mr. Munderloh said he believed that the way the WAC had envisioned this process was that it would not be area specific but would apply to the overall policy setting of the court in this adjudication. Mr. Hunt said that absent any real issue regarding individual submissions, submitting information as a group could be seen as an economy for the court. Supervisor Davis said he believed there was an issue because Salt River Project had asked the court to look at proliferation of wells as a large taking. He said that wells producing 35 gallons per minute were considered de minimus and not part of the process, but that things had changed and SRP was now claiming that any well was part of the problem. He said he believed the County would need technical assistance on each item of the brief. Mr. Munderloh said he believed the WAC was looking at the County asking the facilitator to help groups come together, but that there was no need for science in the County's brief. He said the WAC had decided to pull back from the de minimus issue since a de minimus standard had not been defined and instead recommend that small users be grandfathered. Mr. Hunt said the brief should be quite simple to do, and that what was important was making sure the County was on record with regard to making the requests outlined by Mr. Munderloh. Chairman Street agreed, saying the County needed to get something on the record and later could include the information that Supervisor Davis was concerned about. Mr. Hunt said if there were things that could be provided as documentary evidence, that would be fine. Supervisor Davis said that Mr. Munderloh, Mr. Hunt and Mr. Schurr could begin the process of establishing issues but that he would like them to have the ability to obtain outside help if they felt they needed it in order to file the brief. Chairman Street said that if that meant more cost, it would have to come back to the Board for approval. Supervisor Davis said there would not be time. Mr. Hunt said that if there was a problem, Mr. Munderloh would know in short order. Mr. Munderloh said he did not believe outside assistance would be required to file the brief, but that if the Board wanted something different than the recommendations made by the WAC then there might be a need for outside assistance. Supervisor Davis said he just wanted to be sure that what the Board provided was credible because the County would be going up against SRP, Phelps Dodge and others. Mr. Hunt said that three issues had been identified and that if something else came up it could be brought back to the Board. Supervisor Davis reiterated his concern about having the people involved in the scientific studies submit letters explaining what they were doing, saying that would show the court that the County had not been sitting on its hands and doing nothing. Mr. Munderloh said that if a number of groups in the County joined together and obtained experts the County could look at signing onto that group's recommendations at a later date. Supervisor Davis said that in the Verde Valley the various water users had come together and were pooling money to hire experts to help prepare for the case. Chairman Street said that at some point the Board might need to meet with all of the water groups in the County for some kind of informational meeting. Supervisor Davis asked when it would be appropriate for him to request funding for the County to join the coalition in the Verde Valley, suggesting a special meeting later in the week to consider that request. Mr. Hunt said at this point the County could participate as a supplier of information. Supervisor Davis said the County had a responsibility, that individual citizens were stepping up to the plate and that he thought the County should do the same. He said that after May 13, 2002, there would be no more

opportunities to submit information to the court, and that the County did not have the time to waste with a lot of bureaucracy. In response to a question from Mr. Hunt, Supervisor Davis said that the money being pooled would be used to pay for hydrologic and geologic experts and that he would like to provide \$1 per capita in funding. Mr. Hunt said if what was being suggested was that the County participate in hiring an attorney to represent a group of people, he did not think the Board was quite there yet. Chairman Street directed attention back to the issue stated on the agenda, saying the Board should take action on that issue and bring other issues back at a later date. Supervisor Davis said he would like to have some kind of Board meeting to consider approval of funding. He said if the Board wanted to get the Prescott side of the County involved that was fine, but that the Verde people had met and were moving on. Supervisor Davis moved to appoint Mr. Munderloh as facilitator, and to have Mr. Munderloh with the assistance of Mr. Hunt and Mr. Schurr prepare and file the brief with the issues as listed on the agenda. Chairman Street seconded the motion, which carried by unanimous vote.

ITEM NO. 6. Public Works Director Richard Straub.

1. Hearing: Consider approval of a resolution to establish various roads in the Black Canyon City, Chino Valley, Dewey/Humboldt, Diamond Valley, Paulden, Prescott, Williamson Valley, Wilhoit, and Yarnell areas as County highways. Resolution No. 1335 was approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Street.
2. Consider approval of \$5,000 from 2001 LTAF II (Local Transportation Assistance Funds) funds to the City of Sedona for the Sedona Transit Study. Approved by unanimous vote. Motion by Supervisor Davis, second by Supervisor Street.
3. Consider deleting Road Division Director position and adding a full-time Inspector position. Mr. Straub told the Board that the Arizona Counties Insurance Pool had begun a new program to inspect every mile of County roads and that after spending one day in Yavapai County the Pool had found many things that needed to be improved. He said that it would be an ongoing program and that it would be necessary to have someone driving County roads on a continuous basis. Mr. Straub said he hoped that insurance costs would not skyrocket as a result, and that the County was generally doing a good job with regard to roads but that there was room for improvement. He said he was planning to hire someone with a safety background and with a commercial driver's license so the person could be used for other work during emergencies. He told the Board that he had gone without a Road Division Director for about a year and that things were working well with his two division directors. He said he did not need the Road Division Director position at this time, but would return to the Board to request reinstatement of the position in the future if he believed it was necessary. Supervisor Davis moved to approve the request. Chairman Street seconded the motion, which carried by unanimous vote. Chairman Street asked Mr. Straub if he was going to let the Pool tell him what he had to do. Mr. Straub said no, that he would have his inspector riding with the Pool's inspector. Mr. Hunt told the Board that the purpose of the Pool's program was to jump start this monitoring effort within each county and that the focus was to have County people involved from the beginning so they would be able to continue the program. He said it was his understanding that the issue was not so much speed limits as it was street signs.
4. Consider approval of items appearing on the Consent Agenda for Public Works. Approved by unanimous vote, upon a motion by Supervisor Davis, seconded by Chairman Street. See Consent Agenda for Public Works for details.

CONSENT AGENDA FOR PUBLIC WORKS:

1. Award or reject quotes received for aerial survey mapping on the Dry Creek Low Water Crossing Project in Yavapai County. Recommend awarding to Cooper Aerial Surveys Co., in the amount of \$2,998 to be paid from developer contributions. (This is a half-cent sales tax project, but because the aerial mapping portion of the project is being paid for by developer contributions and not half-cent sales tax funds, a unanimous vote of the Board is not required.)
2. Consider dedicating Schemmer Drive within the Old Fairgrounds property to the City of Prescott. Supervisor Davis asked if anyone could foresee a need to move Schemmer Drive in order to accommodate reconfiguration of the old Fairgrounds property. Mr. Straub said that old Schemmer Drive used to go through the County's property but that it had been moved, and that the existing road was something the County wanted to give to the City of Prescott. Mr. Holst added that responsibility for Schemmer Drive would shift from the County to the City. Upon a motion by Supervisor Davis, seconded by Chairman Street, the Board voted unanimously to approve this request.

ITEM NO. 7. Hearing: Consider approval of impact statement for establishment of the proposed Williamson Valley Fire District and if approved authorize circulation of petitions. Clerk of the Board Bev

Staddon told the Board that on January 7, 2002, it had officially received the impact statement for this proposed district and set hearing for this day and time. She said that notice of this day's hearing had been mailed to property owners and qualified electors in the proposed district, that notice had been posted in five locations in the district and that notice had also been published twice in the newspaper. She said that if the Board approved the impact statement, it should do so with the following corrections: (1) Change Paragraph 2., Estimated Assessed Valuation, to reflect a 2002 estimated assessed valuation of \$6,306,920; and (2) change Paragraph 3., Property Tax Liability, to reflect an estimated tax rate of 62 cents instead of 70 cents, based on the 2002 estimated assessed value. Ms. Staddon said that sub-paragraph A under Paragraph 3 should be changed to reflect a tax liability of \$50 instead of \$56 and that sub-paragraph B should be changed to reflect a tax liability of \$167 instead of \$189. She told the Board that she had received numerous letters in favor of the proposed district and had just been made aware earlier on this day of one letter in opposition. Ms. Staddon said that at this day's hearing the Board should hear those in favor of or opposed to the proposed district and determine whether the creation of the district would promote public health, comfort, convenience, necessity or welfare. She said that if the Board found that the public health, comfort, convenience, necessity or welfare would be promoted by the proposed district, then it should approve the district impact statement and authorize circulation of petitions. She pointed out that if the Board authorized circulation of petitions and the petitions that were ultimately submitted met statutory requirements to establish the district, the Board would be required to order establishment. Chairman Street called for comments from the public. Marge Thomas said she was a resident of Hootenanny Holler and that the impact statement for annexation of that area into Central Yavapai Fire District had been put on hold. Chairman Street said that this day's hearing was not about Hootenanny Holler or Morgan Ranch. Ms. Thomas said that Steve Pierce owned Section 17 in the proposed district and that he did not want to be included in the district. Phil Fry said he lived in the proposed district and that two requests for annexation had been made to Central Yavapai Fire District. He said that one was for the Morgan Ranch area and the other for Hootenanny Holler. He said that both impact statements were reviewed by the CYFD board and that both were given the opportunity to refile. He said that the Morgan Ranch annexation was refiled, while an impact statement for annexation of Hootenanny Holler was not refiled. Mr. Fry said that as to Mr. Pierce's concerns, the fact that he owned property in the proposed district meant that he was free to not sign a petition for establishment. He said he believed that people in the area, including those who lived in Hootenanny Holler, would be best served by being in a fire district with a solid financial base that could borrow money and perform other services and that these were things a volunteer fire department could not do. Doc Jones said he lived in Crossroads Ranch and was chairman of the Williamson Valley Volunteer Fire Department. He said that in the past several years the base for the fire district had doubled and almost tripled. He said the fire department had seen a record number of calls this year with the majority of them being EMS calls. Mr. Jones said that one of the driving forces of the effort to establish a fire district was to promote financial stability and that the need for increased training and additional equipment had borne out the fact that the department's base had grown rapidly. At this point, Chairman Street noted again that Supervisor Brownlow was not present on this day because of his attendance at the National Association of Counties conference in Washington, D.C. John Krieger said he also lived in Crossroads Ranch and that he was in favor of the proposed districts for the reasons stated by Mr. Fry and Mr. Jones. Supervisor Davis said that reading through the back-up material and knowing the history of the Williamson Valley Volunteer Fire Department, he knew the department had made great strides. He said he had worked with the department many years ago and that his heart really went out to volunteer departments because they did what they did for the community. He said that now this fire department would either have to become a fire district or be consumed by another fire district. Supervisor Davis moved to approve the impact statement with the corrections noted, and to authorize circulation of petitions. Chairman Street seconded the motion, saying that many of the fire districts in her area had been volunteer fire departments and over time had formed as fire districts in order to achieve financial stability. She called for the vote, which carried unanimously.

CONSENT AGENDA FOR BOARD OF SUPERVISORS: All items on the Consent Agenda for Board of Supervisors were approved by unanimous vote. Motion by Supervisor Davis, second by Chairman Street.

1. Requests from Board of Supervisors:
  - a. Approve minutes of meeting of February 19, 2002, and of special meetings of February 14, 20 and 22 and 26, 2002.
  - b. Consider approval of Community Development Block Grant Agreement with the State of Arizona, Governor's Office of Housing Development, for the Paulden Fire Department Street Signage, as part of the CDBG process.
  - c. Consider approval of allocation of \$12,500 of PL 106-393 Forest Project Funds for equipment to be used for a Fire Mitigation Project (50% grant match for chipper to be used for County-wide brush and weed control, with other 50% to be paid from Highway User Revenue Funds).

- d. Approve appointment of the following precinct committeemen, as recommended by the Yavapai County Democrats: Betty Allen, Rincon Precinct; Gloria Ayers, Wild Horse Precinct; Stella Barreras, Bridgeport Precinct; Robert Craig Bollen, Verde Village Precinct; Arlene Chronis, Montezuma Precinct; Gisele Clements, Superstition Precinct; Randall Erickson, Lake Valley Precinct; Joyce Fiske, Prescott Southwest Precinct; Elissa Fulton, Black Mesa Precinct; William Gignac, Red Rock West Precinct; Velia Hilderbrand, Western Precinct; Richard Hunt, Seligman 2 Precinct; Ola Florence Jobe, Jacks Canyon Precinct; Brenda Gale Jobe, Big Park Precinct; Dorothy Johnson, Western Precinct; Francis J. Kovalcik, Red Rock 2 Precinct; Alice Leas, Camp Verde 2 Precinct; William Long, Yarnell Precinct; Paula Mayer, Yarnell Precinct; Harriet Mendez, Camp Verde 1 Precinct; David Nelson, Cottonwood 1 Precinct; Betty Offet, Western Precinct; John Ruggiero, Camp Verde 2 Precinct; Douglas Prueter, Whipple Precinct; Shelley St. George, Yarnell Precinct; Maria Elena Sanchez, Beaver Creek Precinct; Rhonda Smith, Prescott South Precinct; Gloria Smolenyak, Ponderosa Precinct; Florence Elizabeth Sullivan, Jacks Canyon Precinct; Frances Thorpe, Chino Valley 2 Precinct; Patricia Todd, Verde Lakes Precinct; Harry Untiedt, Sugarloaf Precinct; Rob Windham, Sugarloaf Precinct; Pauline Witter, Cougar Precinct; Judy Yescalis, Wild Horse Precinct; and Judah Nativio, Camp Verde 2 Precinct. Also note the removal of the following precinct committeemen: Barbara Surrent, Lake Valley Precinct; Joan Gose, Superstition Precinct; Jean Gorby, Prescott South Precinct.
  - e. Consider approval of a civil engineering contract with the DLR Group for the Fair Street building in the amount of \$45,000 to be paid from Capital Improvements.
  - f. Award bid for elevator in the Jerome Civic Center to sole bidder Thyssenkrupp Elevator in the amount of \$45,938 plus the cost of statutorily-required bonds, contingent on the contractor's acquisition of the required bonds and authorize immediate issuance of a Notice of Intent to Award.
2. Request from Sheriff for approval of letter authorizing the renewal of Sheriff's Office undercover license plates.
  3. Request from Health Department for permission for Dietetic Internship Director Judy Lee-Norris to attend Certificate of Training Program in Adult Weight Management, April 25-27, 2002, San Jose, California, at an approximate cost of \$1,200 to be paid by the WIC contract.
  4. Request from Human Resources to consider combining job titles/descriptions of Lieutenant and Detention Facility Manager positions in the Sheriff's Office into one position to be called Lieutenant.
  5. Request from Assessor to change parcels from Legal Class 4 to Legal Class 3 as of the their date of conversion, as evidenced by Board Memorandum No. 2002-2.
  6. Requests from MIS:
    - a. Permission to purchase an HB8550N color laser printer with memory upgrade for Public Works, at a total cost of \$5,400 to be paid from HURF.
    - b. Approval to move budget within various MIS accounts to allow Finance to better account for certain expenditures in the County's fixed asset records.
  7. Requests from Development Services:
    - a. Approval of an intergovernmental agreement with the City of Prescott for building permit issuance on parcels 106-16-003 and 004 in the Prescott area.
    - b. Consider purchase of Cordes Lakes Unit 5, Lot 1388 (500-29-251) in the amount of \$3,500 and associated costs, to be paid from Contingency, and authorize Development Services Director Ken Spedding to execute all necessary paperwork to complete the purchase.
  8. Request from Adult Probation for permission to renew building lease at 221 N. Marina Street, Suites 101 and 102, Prescott, for \$3,775.77 per month for the period July 1, 2002 through June 30, 2003. Total amount is \$45,309.24, to be paid from Probation Service Fees.
  9. Request from Fleet Management for permission to purchase plasma cutter in the amount of \$3,069.91 and approve transfer of \$2,300 from Sheriff's Maintenance Equipment/Auto account to Fleet Management Maintenance Equipment/Auto account to pay for it.
  10. Request from Finance for permission to purchase an icemaker for the Cottonwood annex breakroom at a cost of approximately \$4,000 to be paid for from the Capital Improvement Fund.
  11. Request from Facilities for approval of a professional services contract with Otwell Associates Architects in an amount not to exceed \$17,500 for a "Building Condition Assessment Report" for the Courthouse, to be paid from budgeted funds in Construction/Other Improvements account.
  12. Approve vouchers.

CONSENT AGENDA FOR DIRECTORS OF YAVAPAI COUNTY FLOOD CONTROL, FREE LIBRARY AND JAIL DISTRICTS, AND COUNTY IMPROVEMENT DISTRICTS: Reference: Special district minutes.

1. Resolve into the Boards of Directors of the Yavapai County Flood Control, Free Library and Jail Districts and other County improvement districts as follows, for the purpose of approving vouchers: Ash Fork Street Lighting Improvement District; Coyote Springs Road Improvement District II; Bryce Canyon Drive Sewer Improvement District; Prescott East Sanitary District; Yarnell Street Lighting Improvement District; Seligman Street Lighting Improvement District; Seligman Sanitary District, Pine Valley Street Improvement District.
2. Resolve into the Board of Directors of Seligman Sanitary District:

- a. Approve minutes of meeting of August 6, 2001.
  - b. Rescind action taken on December 22, 1997, to credit Joe and Carolyn Casaus \$20 per quarter on their sewer bill in exchange for supplying the District with water and power from their property for ongoing operation and maintenance of the District's sewer mains, with such action to be effective beginning with the second quarter of 2002.
3. Resolve into the Board of Directors of the Yavapai County Free Library District:
- a. Approve minutes of meeting of October 15, 2001.
  - b. Approval to receive an expend Library Services Technology Act grant funds in the amount of \$29,150 and transfer up to \$5,500 from Library District general budget Grant Match Fund to Yavapai Heritage Roundup III Fund.
  - c. Permission to enter into contracts with Kathryn Reisdorfer, Workshop Coordinator and A. Elizabeth Moser, Conservator, in a total amount of \$22,500 to be paid from Yavapai Heritage Roundup III Fund.

CLAIMS AGAINST YAVAPAI COUNTY

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
General Fund	1,554,760.76	Forest Projects	24,572.32
Jail District	226,023.45	District 1 Park Fund	2,126.32
District 2 Park Fund	44,035.05	District 3 Park Fund	40.28
Family Planning	10,900.03	MCH Programs	1,746.72
Home Health Ser	11,179.93	Health Promotion	3,487.48
Nutrition	1,303.57	T.B. Control	1,108.69
WIC Program	11,704.00	Jail Enhancement	3,438.05
Juvenile Delinq. Reduct	9,858.79	Juvenile IPS	14,376.48
Juvenile Food Prog	1,599.19	Probation Serv	3,751.53
Adult IPS	25,348.75	Adult Probation Fees	29,527.32
Prob Enhance	31,511.79	Indigent Def/Dg	1,054.38
Crim Just/Atty	10,303.15	Bad Check Prog	1,766.04
CDBG Grant	61,115.00	Juv Prob Svs	4,467.88
Commodity Fd	294.77	Azeip Case Mgmt	2,658.04
Sexual Trans Disease	105.73	Hi Risk Chld HI	2,454.46
Clerk's Storage	423.97	WIC/TOB Intervention	9,395.01
HIV Counsel & Test	3,190.87	Atty Anti-Racket	3,667.00
PANT	3,919.35	Law Library	29,418.53
CASA	4,400.89	Case Process	3,919.34
Azeip Coordinator	2,187.90	Vict Witns Prog	5,945.22
Court Enhancement	2,463.55	Council Court	2,177.60
Juvenile Dent. Enh.	149.21	Drug Enf Fndg	3,524.03
Primary Care Svs	16,750.77	Victims Rights Impl	3,553.07
JAIBG Juv Acct 3	1,470.37	Yav Indian Agreement	1,981.13
Hassayampa/LTC	892.23	Dietetic Intern	690.53
Immuniz Service	2,110.42	Personal Care Svs	517.81
Idea-Preschool	951.38	Subs Abuse/DARE	295.57
Chem Abuse	252.66	Family Drug Court	1,659.82
Juvenile Drug Court	3,021.40	Juv Det/PACE	4,661.11
Special Program	9,879.90	Sm Schools Ecia	703.07
Sm Schools Beha	16,088.66	Cops in School	3,974.00
Fill the Gap - Courts	4,448.02	Hurf Road Funds	245,808.75
Assessor Surcharge	4,607.72	Health Fund	60,885.33
Jail Commissary	3,234.89	Yav. Cemetery Assoc	252.57
Landfill Administ.	85,660.61	Water Advisory Comm	2,835.09
Clinical NICP	1,887.58	Tire Recycle	8,975.01
Safe School Pro	5,922.73	Adhs-Svs Coord	1,230.36
Local Incentive Awards	663.23	Fill the Gap – Attorney	2,095.06
Family Law Commiss.	2,762.44	Comm Punish Pro	2,065.58
Idea Education	3,312.01	Juv. Detent Ed Pro	628.93
Regnl Road Project	32,679.27	Library Auto Consor	22,091.58
Sterilization Svs	7,000.00	Health Start	5,193.94
Victim Compensat.	21,697.44	Interstate Compact Pro	2,268.26
Ryan White II	2,156.05	Primary Care Fees	827.63
Perinatal Block	2,688.42	Well Woman Health	1,012.30



Tobacco Educ	13,536.10	Hopwa Housing Op	395.15
Cops Fast	3,377.06	Ad Prob Education	359.81
Detention Education	89.95	School Res. Mayer	1,736.44
St. Grant in Aid	112.40	Direct Treatment Fund	1,436.53
Mental HealthRWJF	1,413.56	Mental Health Part.	3,004.36
Comm. Access Pro	1,393.86	Attendant Care	23,494.56
HIV/CT	450.11	HIV Targeted	1,935.59
Child Justice	644.46	Child Sup & Vis	461.00
Domestic Relations	86.29	Self Service	511.75
VOCA	4,090.65	Yav. Drug Court	2,812.38
JTSF Treatment	4,685.18	Diversion Conseq.	2,250.20
Transferred Youth	1,471.54	Capital Projects	16,358.36
Jail Construction	20,214.91	Sedona Airport	16,659.00
ALTCS	430,375.04		

In addition, payroll was issued on February 22 for the pay period ending February 16; warrant numbers 2415949 through 2416436, in the amount of \$371,355.70. Jury certificates were also issued, warrant numbers 6854446 through 6854651. Warrants issued for March 4 Board day, 4165562 through 4165952; 4165953 through 4166419.

There being no further business to discuss, the meeting was adjourned.

ATTEST:

\_\_\_\_\_ Clerk \_\_\_\_\_ Chairman