OFFICE OF BOARD OF SUPERVISORS YAVAPAI COUNTY, ARIZONA

Prescott, Arizona January 21, 2003

The Board of Supervisors met in regular session in Cottonwood, Arizona, on January 21, 2003.

Present: Chip Davis, Chairman; Gheral Brownlow, Vice Chairman; Lorna Street, Member; Bev Staddon, Clerk.

Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator; Randy Schurr, Deputy County Attorney.

PLEDGE OF ALLEGIANCE: Valerie Parmarter, 6th Grade Student from the Verde Valley Christian School.

ITEM NO. 1. Board of Supervisors.

- 1. Discussion and possible action regarding Board of Supervisors representation on County Boards and Commissions and on outside organizations for 2003. The Board briefly discussed existing assignments and potential changes as a result of the change in Chairmanship of the Board, during which Chairman Davis noted that Supervisor Brownlow was the Chairman's designee on the Corrections Officer Retirement Plan and the Public Safety Retirement Board last year and asked if he wished to continue in that capacity this year. Supervisor Brownlow said he would be happy to do so. Supervisor Street said she was satisfied with her current assignments and that she would be willing to serve as the Board's representative to the Yavapai County Board of Health. There was brief discussion about whether the Prescott Art Trust and the Prescott Chamber of Commerce should continue to be included on the list of organizations, as well discussion about including the Prescott Downtown Partnership on the list. Upon a motion by Supervisor Brownlow, seconded by Supervisor Street, and with no comments from the public, the Board voted unanimously to make the following changes in representation for 2003: Delete Prescott Art Trust and Prescott Chamber of Commerce from the list of organizations to which the Board provides a representative, and add the Prescott Downtown Partnership, with Supervisor Brownlow to serve as the Board's representative to the PDP; Supervisor Brownlow to serve as Chairman Davis' designee on the Corrections Officer Retirement Plan and Public Safety Retirement Board; and Supervisor Street to serve as the Board's representative to the Yavapai County Board of Health.
- County Administrator's summary of current events. Mr. Holst provided the Board with a summary of 2. projects and issues that he had been working on, including: The Mingus Avenue Extension project; the Highway 69-89 issue; issues related to the courts in the Verde Valley, including the increasing cost of a sewer treatment plant at the Camp Verde Justice Facility; plans for the Prescott Health Clinic; status of the plans for a new administration building at Fair Street; the agreement with Prescott Frontier Days and potential changes to the intersection of Rodeo Drive and Miller Valley Road; the status of the old Fain offices which the County now owns, and which the Public Works Department will manage; expansion of the Juvenile Detention facility; payment by the Yavapai County Fair Association of money it owes to the County; the Assessor's software development project to provide the County with the ability to maintain its own property information instead of paying the Arizona Department of Revenue for the same; the satellite imagery project its anticipated availability on the Internet; a project to make property tax bills available over the Internet; the Cottonwood Seniors program; and the Jerome building project, which he said was coming along very slowly. He said he did not have information on this day regarding possible changes in the impact fees but that it was being worked on. Supervisor Brownlow said he thought the Board would need to talk with Development Services Director Ken Spedding about impact fees and what is considered urban and rural with regard to inspections. Mr. Schurr said the Board could certainly do that, but that the boundary of the impact fee area was not tied to inspections or to whether an area was rural or urban in nature. He said that the boundary was tied to the impact of an area on regional roads, and that the Board would have to demonstrate that improvements would benefit individuals living in those areas. Mr. Schurr said that at this point he did not believe an expansion of the boundaries of the impact fee area was being considered. Mr. Holst told the Board he was also reworking the press release regarding the Sheriff's office that the Chairman had sent out because the Daily Courier had indicated that it was too large to put in their "Talk of the Town" column. Supervisor Brownlow asked Mr. Holst if he would have ready for the

Board to discuss at its upcoming Retreat a list of anticipated revenue shortfalls from the state. Mr. Holst replied that the Governor had made her budget plan available on the Internet and that he had gone through her proposal but still was not clear on what effect it would have on counties. Supervisor Brownlow asked if it would be possible to give a County department a major raise if the County was, indeed, facing a shortfall. Mr. Holst said he had developed a "what if" budget for the 2003-2004 fiscal year, but that no one knew at this point what the financial impact would be as a result of the current legislative session. He added that the County's revenues were still soft. Chairman Davis asked if it would be wise to increase the amount of money available in the Contingency account to pay for increased fuel costs that might result because of world events. Supervisor Brownlow noted that the Board had already approved vehicle purchases for this year and asked if it would be possible to cut back on those. Fleet Management Director Dave Burnside said the vehicles had already been ordered and that he did not believe it would be possible to cancel any orders at this point. Chairman Davis asked Mr. Burnside if there was any analysis of how the efficiency of vehicle use could be improved, and whether there was information available regarding efficiency in terms of vehicles being assigned on a per-shift basis as opposed to being assigned as personal vehicles. Mr. Burnside said he had sent a utilization report to all departments.

3. Consider approval of items appearing on the Consent Agenda for Board of Supervisors and on the Consent Agenda for Special Districts. With the exception of items 4. and 8. on the Consent Agenda for Board of Supervisors, all items were approved by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow. No comments from the public. See Consent Agenda for Board of Supervisors for details.

ITEM NO. 2. County Attorney Sheila Polk. Request to hire Joseph Butner at an advanced step (Range 67, Step 30) to replace retiring Senior Attorney Steve Jaynes at no additional cost. Ms. Polk told the Board that she had lost four experienced attorneys, two of whom had become judges. She said that Mr. Jaynes would be retiring at the end of this week and that she would like to bring Mr. Butner on board to replace him. She said that Mr. Butner had previously worked in the County Attorney's Office, that he could hit the ground running, and that because of his experience she was requesting permission to bring him in at an advanced step. Supervisor Brownlow asked what would happen if Mr. Butner had to work with people who had appeared before him when he was the Verde Valley Justice of the Peace. Ms. Polk said she planned to assign Mr. Butner to the Prescott office, and that doing so should avoid such conflicts. In response to a question from Supervisor Street, Mr. Holst said the top step on Range 67 was Step 32. Ms. Polk said the proposed salary was \$71,734. She said that when Mr. Butner previously worked in the County Attorney's office he was a classified employee and that she would be hiring him back as an at-will employee, but that she had not figured an additional 5% into his salary for that reason. She added that she could cover the cost of Mr. Butner's advanced step hire from existing funds in her Regular Salaries account. Chairman Davis said he knew that Mr. Butner had handled an extremely large caseload in the past and that he had done a tremendous job for the County. Upon a motion by Supervisor Street, seconded by Supervisor Brownlow, the Board voted unanimously to approve this request. No comments from the public.

ITEM NO. 3. Public Works Director Richard Straub.

- 1. Special recognition of Verde Area Roads Superintendent Bob Tate for winning the Robert C. Esterbrooks award. Mr. Straub explained that this award was established to recognize achievement in the area of public works, and that of eleven awards given out this year Yavapai County employees had taken four of them. He said that Mr. Tate was one of the four, and that he would have the other three employees at the next Board meeting. Mr. Tate said he wanted to thank Assistant County Engineer Norm Davis for nominating him for the award.
- 2. Consider approval of a co-op project on Merritt Ranch Road, Cornville area, at a total cost of \$86,320 (Citizen share \$27,744; District 3 project funds \$26,750; County co-op funds \$31,826) and contingent upon approval, consider accepting a petition to establish Merritt Ranch Road as a County highway and set hearing date and time for February 3, 2003, at 10:15 a.m. Approved by unanimous vote, after Mr. Straub said that the County's share would be paid for partly from District 3 cooperative project funds and District 3 project funds. Motion by Supervisor Brownlow, second by Supervisor Street. No comments from the public.
- 3. Discussion and direction for proposed emergency fire mitigation/forest health plan. Mr. Straub provided a PowerPoint presentation of plans to mitigate fire danger, saying that Phase I of such plans included improving emergency access routes and blading the shoulders along County roads to

reduce grass and brush and thereby reduce the chances of a fire starting as a result of someone throwing a lit cigarette out of a vehicle. He said his plan also included the removal of dead trees from the County right-of-way to prevent them from falling across roadways, and that the areas of focus for much of this activity would in the Highland Pines, Dearing Park, Ponderosa Park, Groom Creek and Walker areas. Mr. Straub said he would also like to expand his department's brush removal program and eliminate live trees in some areas in order to improve evacuation routes. He told the Board that it would also be necessary to do some maintenance on non-County-maintained roads, and that he would like to work with the City of Prescott and the Forest Service in order to piggy-back onto their contracts for removal of logs. There was brief discussion regarding where logs could be stored pending removal, during which Mr. Straub said they could be stored at the County's materials pit at Pioneer Park. Chairman Davis asked if the logs could instead be hauled to Warren Kuhles' landfill. Mr. Straub said he could look into it. He said he would be using about 70% of his road crews to do the work he had described and that he believed in many cases loggers would go pick up the fallen trees and haul them off but that the County forces might have to haul slash to the Pioneer Park materials pit. Mr. Straub said that in Phase II, crews would go back and widen some cuts along main roads, remove more trees and continue working with the Forest Service. He said that personnel would have to be reassigned in order to achieve the desired results. In response to a question from Supervisor Street, Mr. Straub said he was ready to start work this week and that he anticipated completion of Phase I would take two to three months. Supervisor Street said she wanted to know how long she would have to live without grader operators to care for the dirt roads in her district. Mr. Straub said it would be two to three months, and that he was also looking at having some fire training for personnel. Assistant to the Public Works Director Cathy Heath explained that the cost of training was \$40 per day per person and that 40 employees would need to attend, for a total cost of \$8,000. Supervisor Street asked if this was the type of thing that the Board could pay for out of Forest Fees monies next year. Mr. Hunt said he did not believe so, but that he would look into it. Mr. Straub reviewed the equipment that the County might need to purchase in order to carry out the mitigation plan, saying that it would cost approximately \$128,000. There was brief discussion regarding a proposal made by Warren Kuhles to the City of Prescott, during which Chairman Davis said that the County would not be in the logging business for long and that it probably made more sense to rent equipment or contract for equipment instead of purchasing it. He asked if it would be possible to negotiate a price with someone like Mr. Kuhles and let citizens piggy-back onto that agreement. Mr. Holst said he had not seen the Kuhles proposal but understood he would charge \$22.50 per ton as opposed to \$50 per ton at the landfill. There was brief discussion regarding the establishment of roads in order to improve them for evacuation purposes, and discussion regarding the possible use of herbicides along County roads in order to keep the grass and brush down. Mr. Schurr said the use of herbicides could be explored but that it might be problematic because of federal stormwater regulations. Chairman Davis asked Mr. Straub to provide some additional information on herbicides and soil stabilization for the Board's upcoming Retreat. Mr. Holst mentioned that he, Supervisor Brownlow, Development Services Director Ken Spedding, and Emergency Services Director Nick Angiolillo had attended a meeting last week for an update about what the Forest Service, Arizona Public Service and the City of Prescott were doing to mitigate fire danger and that he believed there was very good coordination of efforts. Supervisor Brownlow said that the public was beating on the Board over this issue but that much of the responsibility for mitigation belonged with the Forest Service and with Central Yavapai Fire District. Mr. Holst provided information about the City of Prescott's call for bids for tree removal services, saying that the contract had been awarded to Jade Services, which would cut a tree and take the trunk for \$35. He said that the cost per tree to a resident would be \$50 with the City keeping \$15 to pay for its costs in administering the program and for removing the branches. He read an email he had received from Prescott Fire Chief Darrell Willis indicating that the City could also provide tree removal services for County residents, thereby freeing up County forces to concentrate on right-of-way issues. Supervisor Street said she would like to have that service provided to as many areas in the County as possible, such as Walker, Groom Creek, Ponderosa Park, and so on. She added that the Crown King area had a tree mortality rate of about 80%, and that she hoped the Forest Service would assist people in that area. Mr. Holst said that one of the main problems in Crown King was the inability to get logging trucks in and out of the area. Chairman Davis said that piggy-backing on the City of Prescott's contract would allow the County to focus on taking care of its rights-of-way. Supervisor Brownlow said he believed the County needed to work on its own plan for the areas the City could not get to. Chairman Davis said he believed the Board could work something out with Mr. Kuhles. There appeared to be general agreement to move forward with Phase I as described by Mr. Straub. Mr. Straub said his two priorities were to improve dirt roads to the point where they could handle low clearance vehicles and to clear the rights-of-way. Chairman Davis said that prior to 2002 the Board had taken only two actions with regard to the Forest Service and fire issues, but that the Board's agreement on this day to move forward with a mitigation plan represented the Board's seventh action in 2002 and 2003 to work with the Forest Service. He said he wanted to point out that the Board of Supervisors believed the forest was very important and that it would continue to look at ways to work with the Forest Service on issues related to the forest.

- 4. Presentation/discussion regarding Local Transportation Assistance Funding (LTAF). Mr. Straub and Transportation Planning Engineering Mike Willett provided a PowerPoint presentation of this item. Mr. Straub said that total program funding for the period from 2000 through 2003 was \$293,050. He provided brief information regarding what the funds had been used for and said that the LTAF program had been ended by the legislature a year early and that there was currently no pending legislation to reinstate the program. Chairman Davis said this item would be on the agenda for the Board's upcoming Retreat. He said that LTAF money had had a significant impact on the communities in the County and he asked about the status of the communities where such funding had been provided, asking if those communities needed funds to continue their operations. Chairman Davis said he believed that with this funding the Board had been able to help certain organizations which, in turn, had helped many people and that one thing the Board could discuss at the Retreat was whether to allocate money for each supervisorial district in order to continue the program. He added that such funding would have to come from the General Fund.
- 5. Presentation/discussion regarding funding for community clean-ups. Mr. Straub told the Board that free dump days had been eliminated in favor of community clean-ups and that he felt the community clean-ups provided a real service to communities. He provided a brief review of how the programs works, and added that he believed the County would need to start paying Solid Waste employees overtime for weekend work related to community clean-ups instead of giving them compensatory time. Assistant to the Public Works Director Cathy Heath said she had received a call from <u>USA Weekend</u>, a national publication, advising that the County's Solid Waste crew had been nominated for an award for "Making a Difference." Ms. Heath said that a community clean-up could cost anywhere from \$2,500 to \$8,000. Mr. Straub recommended increasing the amount for clean-ups in each Supervisor's district to at least \$15,000 in the next budget year.
- 6. Presentation/discussion regarding road safety survey results. Mr. Straub provided information regarding the results of the survey, saying that the survey was driven by the Arizona Counties Insurance Pool and that between 60% and 70% of County roads had been surveyed, most of which were arterial collectors. He said that 5,422 safety issues had been identified as a result of the survey including 4,847 sign issues; 520 road issues related to cattle guards, guardrail, shoulder work, and drainage; and 55 inspection issues. Mr. Straub told the Board that the cost for signs, including materials, vehicles, fuel and the like, would be approximately \$150,000, and that cattle guards and guardrail would run about \$280,000. He said that shoulder work was expected to cost a minimum of \$500,000 for a total program cost of \$1,840,000 over the next 24 months.
- 7. Consider approval of items appearing on the Consent Agenda for Public Works. With the exception of items 3. and 4., all items were approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Street. No comments from the public. See Consent Agenda for Public Works for details.

CONSENT AGENDA FOR PUBLIC WORKS: Unless otherwise noted, all items were approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Street. No comments from the public.

- 1. Consider approval of extensions for completion of services to various authorization of services, with no additional funds required. Half-cent sales tax project.
- 2. Approve purchase and installation of 5 replacement radios for survey crew at a cost of \$2,707.55 to be paid from HURF
- 3. Consider approval of Change Order #3 with Ames Construction, Inc. for the Fain Road Realignment Project #218874, in the additional amount of \$22,965.99. Half-cent sales tax project. After Mr. Straub explained that this was related to the removal of nearly 3,500 tires and that the County would not incur any additional costs for the disposal of the tires, Chairman Davis moved to approve the change order. Supervisor

- Brownlow seconded the motion, which carried by unanimous vote. No comments from the public.
- 4. Consider approval of Authorization of Service No. 228893 with CivilTec Engineering, Inc. for Post Design Services on Holiday Hills Phase II Drainage Improvement Project in an amount not to exceed \$15,000. Half-cent sales tax project. Supervisor Brownlow asked if this work could be done in-house. Mr. Straub replied that the County did contract management in-house but that when outside consultants were involved things always came up that he normally employed a design engineer to respond to. Approved by unanimous vote, upon a motion by Supervisor Brownlow, seconded by Supervisor Street, with no comments from the public.
- 5. Consider approval of extensions for completion of services to various authorizations of services, no County funds required.
- 6. Consider purchase of two snow plows and two sanders for HURF trucks at a cost of \$20,467.93 to be paid from HURF. Three quotes were obtained as follows: Sun Country \$20,467.93 (including tax and labor); Drake Equipment \$21,089 (not including tax or labor); and Norwood \$25,315.94 (including tax and labor). Recommend awarding bid to Sun Country as the low quote.

CONSENT AGENDA FOR BOARD OF SUPERVISORS: Unless otherwise noted, all items were approved by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow. No comments from the public.

- 1. Requests from Board of Supervisors:
 - a. Approve minutes of meeting of January 6, 2003.
 - b. Liquor license for which there were no protests: Series 9 Liquor Store, Cornville Market, Cornville area, Anthony Jesus Ontiveros.
 - c. Consider approval of HIPPA Business Associate Agreement with Yavapai Regional Medical Center.
 - d. Appoint the following individuals to the Local Workforce Investment Board, as recommended by the LWIB, with the terms to expire January of 2005: Jean Albert, private sector, to the Youth Council and General LWIB; and Joel Petersen, private sector, to the One Stop Committee and the General LWIB.
- 2. Request from General Services/Human Resources for permission to purchase audio-visual equipment for the Mackin Building at a cost not to exceed \$13,000, to be paid from the Miscellaneous Capital Improvement fund.
- 3. Request from Sheriff for approval of an agreement with Spillman Technologies to begin the development of software interface for the automated fingerprinting equipment at a cost of \$29,059, to be paid from Criminal Justice Records Improvement Program (CJRIP) VII Grant.
- 4. Request from County Attorney's Office to approve payment in the amount of \$54,808 from the County Attorney's Anti-Racketeering Fund for the second installment on the grant match for the Prescott Area Narcotics Task Force as it relates to the ongoing Arizona Criminal Justice Commission Drug Control & System Improvement Grant with the City of Prescott. Following brief discussion, during which County Attorney Sheila Polk made it clear that the grant match was not being paid from County funds but rather from funds generated by the seizure of illegal drugs and the like, the Board voted unanimously to approve this item. Motion by Supervisor Brownlow, second by Supervisor Street.
- 5. Request from Juvenile Probation for permission to transfer \$5,500 from Permanent Salaries to Temporary Salaries to offset the shortage in the temporary salaries budget.
- 6. Requests from School Superintendent Special Program Division:
 - a. Consider approval of a contract with William Makela to provide special education technical assistance to Charter Schools throughout the County, at a total cost of \$18,000 to be paid from the State Implementation Grant fund.
 - b. Permission for Jill Shuck to attend the National Association of School Psychologists Annual Convention, Toronto, Canada, April 8 12, 2003, at a cost of \$1,825 to be paid from Conference Travel/Training Account.
- 7. Request from Fleet Management to consider approval for replacement of a state owned vehicle (1984 Ford Ranger for a 1986 Dodge Truck) used by University of Arizona Cooperative Extension Office at no additional cost to the County.
- 8. Approve vouchers. In response to a question from Supervisor Brownlow, Mr. Schurr said the Board's approval of vouchers was required by state law and that the minutes had to reflect the funds from which payment was made. Upon a motion by Supervisor Brownlow, seconded by Supervisor Street, the Board voted unanimously to approve the vouchers.

CONSENT AGENDA FOR DIRECTORS OF YAVAPAI COUNTY FLOOD CONTROL, FREE LIBRARY AND JAIL DISTRICTS, AND COUNTY IMPROVEMENT DISTRICTS: Reference: Special District minutes.

1. Resolve into the Boards of Directors of the Yavapai County Flood Control, Free Library and Jail Districts and other County improvement districts as follows, for the purpose of approving vouchers: Prescott East Sanitary District.

CLAIMS AGAINST YAVAPAI COUNTY

ACCOUNT	AMOUNT	ACCOUNT	AMOUNT
General Fund District 1 Park Fund District 3 Park Fund Child Health Grant Family Planning Home Health Ser Nutrition WIC Program Jail Enhancement Juvenile IPS Juvenile Food Prog Probation Serv Adult Probation Fees Recorder's Surcharge Crim Just/Atty CDBG Grant Commodity Fd Sexual Trans Disease Clerk's Storage HIV Counsel & Test PANT	1,499,398.48 3,484.33 1,944.34 4,263.67 1,585.62 14,066.59 1,697.11 13,463.19 2,797.04 15,740.56 1,852.34 2,855.14 16,604.62 4,509.49 6,232.33 3,248.50 473.41 73.85 447.63 1,466.48 3,846.72	Jail District District 2 Park Fund Sycamore Comm Pk AMPPHI MCH Programs Health Promotion T.B. Control Stop Violence Women Juvenile Delinq. Reduce Family Counseling Community Adv. Bd Adult IPS Prob Enhance Indigent Def/Dg Bad Check Prog Juv Prob Svs Azeip Case Mgmt Hi Risk Chld HI WIC/TOB Intervention Atty Anti-Racket Law Library	318,370.38 638.20 785.29 1,332.37 1,082.55 2,563.58 80.15 2,841.96 4 8,567.02 2,102.00 635.50 28,472.10 37,215.52 1,436.61 3,401.05 3,481.51 2,522.79 2,603.59 2,546.72 11,715.31 2,055.14
CASA Prim. Care – V.V. Vict Witns Prog Council Court Drug Enforce Fund. Local ADR Hassayampa/LTC Immuniz Service Idea-Preschool Chem Abuse Juvenile Drug Court	4,482.66 3,460.98 8,116.31 2,177.22 1,094.17 125.00 1,301.31 1,747.22 1,166.13 205.78 5,954.03	Case Process Azeip Coordinator Court Enhancement Juvenile Dent. Enhan. Primary Care Svs Victims Rights Impl Dietetic Intern Personal Care Svs Subs Abuse/DARE Family Drug Court Juv Det/PACE	3,511.42 1,813.54 1,484.92 3,569.24 10,361.04 3,661.73 632.75 860.61 267.05 821.98 5,849.27
Collab. Comp Rev. Sm Schools Ecia Motorcycle Mobile Comm Center Hurf Road Funds Health Fund Yav. Cemetery Assoc Water Advisory Comm Tire Recycle Safe School Pro Local Incentive Awards Family Law Commiss.	4,800.00 514.17 282.25 365.54 315,320.27 63,705.77 9.00 16,480.00 60,214.70 6,401.44 1,007.86 6,531.22	Special Program Sm Schools Beha Cops in School Fill the Gap - Courts Assessor App Dev Jail Commissary Landfill Administ. Clinical NICP Hazard. Mat. Plng Adhs-Svs Coord Fill the Gap - Attorney Comm Punish Pro	23,384.41 15,575.46 5,035.67 4,877.52 6,942.42 6,812.65 110,895.08 993.41 40.00 697.53
Juv. Detent Ed Pro Health Start Interstate Compact Pro Prepared. Bioterror Perinatal Block Tobacco Educ Ad Prob Ed. H2002 Direct Treatment Fund Mental Health Part. Comm. Access Pro HIV/CT Childrens Justice Domestic Relations VOCA	558.26 4,192.82 1,799.46 9,260.39 1,590.37 8,232.02 62.38 11,325.00 2,736.21 20,881.69 226.91 1,430.67 41.93 4,755.05	Regnl Road Project Emerg. Respon Gr. Ryan White II Primary Care Fees Well Woman Health Hopwa Housing Op School Reso. – Mayer Mental HealthRWJF Field Trainer Attendant Care HIV Targeted Child Sup & Vis Self Service LTAF VLT Local Trans	276,469.12 3,967.37 2,561.79 1,189.97 3,261.52 688.09 1,417.90 2,736.16 1,927.35 26,385.65 1,989.01 807.29 851.39

Yav. Drug Court 2,150.33 JTSF Treatment 3,676.88 Diversion Conseq. Transferred Youth 470.78 804.80 Capital Projects 100,494.70 Jail Construction 838,361.98 Seligman Runway Air 69.31 Sedona Airport 33,298.75 **ALTCS** 1,685,519.38

In addition, payroll was issued on January 10 for the pay period ending January 4; warrant numbers 2427243 through 2427704, in the amount of \$355,028.28. Jury certificates issued during this time; 6858642 through 6858708; 6858709 through 6858975. Warrants issued for January 21 Board day, 4186430 through 4186883; 4186884 through 4187424.

There being no further business to discuss, the meeting was adjourned.

ATTEST:	
Clerk _	Chairman