

OFFICE OF BOARD OF SUPERVISORS
YAVAPAI COUNTY, ARIZONA

Prescott, Arizona

February 18, 2003

The Board of Supervisors met in regular session in Cottonwood, Arizona on February 18, 2003.

Present: Chip Davis, Chairman; Gheral Brownlow, vice Chairman; Lorna Street, Member.

Absent: Bev Staddon, Clerk (due to scheduled vacation).

Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator; Carolyn Dicus, Administrator Aide.

PLEDGE OF ALLEGIANCE: Jordan Trammell, 8th grade student at Beaver Creek School

ITEM NO. 1. Board of Supervisors.

1. Consider approval of items appearing on the Consent Agenda for Board of Supervisors and on the Consent Agenda for Special Districts. With the exception of item 2. on the Consent Agenda for the Board of Supervisors, all items were approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Street. No comments from the public. See Consent Agenda for Board of Supervisors for details.

ITEM NO. 2. County Administrator Jim Holst.

1. Discuss potential state fiscal impacts to the County budget. Mr. Holst provided information to the Board regarding the proposed fiscal budget for the state for the next year. He said the governor had come to Yavapai County to speak about her proposed budget and the budget which would be proposed by the legislators. He said that the budgets were confusing as they were looking at a two-year budget which had already started the first of this year. He said the county managers had been trying to sort out what the proposed budget of the state would mean to the individual counties. Mr. Holst spoke of the cost shifts to Yavapai County for health care, for ALTCS and for AHCCCS. He said there was one good thing and that was there was not going to be a shift to the state of HURF funds now. Mr. Holst said the state had also wanted the counties to pay a one-time pay in to the AHCCCS program to help offset their financial problems. He spoke of the vehicle license tax saying that the state was talking about having this tax fund the motor vehicle division and that would impact the HURF funds. Supervisor Street asked if each county would be pro-rated. Mr. Holst answered yes, and that it would come right off the top of the HURF. Mr. Holst briefly spoke of the changes in the court system saying anyone charged with a felony who was not sentenced to over a year would be incarcerated in the County's jails instead of just through the pre-sentencing and that the County would be responsible for the costs. He said that they are getting rough figures at this time. Mr. Hunt said all they had was a conservative guess of the figures at this time. Chairman Davis asked if there would be further discussion on these issues. Mr. Holst said they would be discussing this in legislation. Mr. Hunt said there had not been any bills introduced in the legislation. Mr. Holst spoke of the changes to the justice of the peace salaries, the changes of percentages for the Adult Probation and Juvenile Probation salaries, Fill the Gap funding, the restoration of competency which he said the state is looking at making the counties pay the whole bill on, the cutting of funding for Family Law Court and drug courts. He spoke of the different shifts of responsibility for employee contributions. Supervisor Brownlow asked when would the department heads be meeting for their budgets. Mr. Holst said he was working on the meeting dates and that he was scheduling them a little later this year to have time to see what was going to happen with the state budget. Chairman Davis said he would like to look at how to make the impacts not so hard on County residents and asked if they could look at putting the new County Administration building on Fair Street off until the economy gets better. Mr. Holst said he believed that would be a prudent idea to shelf the project at this time, and that he would recommend not going out to bid. There was general agreement by the Board members to not go forward with the bidding process for the new Fair Street building at this time. Mr. Holst said there were other projects coming up including the new Health building which needed to go forward because of the sale of the Health building property.
2. Update on tree-cutting program. Mr. Holst spoke of the piggy back program with the City of Prescott, saying the County had received approximately 350 requests for the cutting of over 3,000 trees

for removal. Supervisor Brownlow said there had been several calls coming in from out-of-state property owners. Mr. Holst said between the information cards that were sent out and the website where individuals could sign up on, he believed the word was getting out about the program. He said he had met with the City of Prescott and the city's fire department and they had set up zoning areas. Mr. Holst spoke briefly about the disposal of the trees. Public Works Director Richard Straub spoke of purchasing an air burner for the disposal of trees which reduces the material to ash and produces very little smoke. He said they had discussed with the fire departments about getting a permit to use this burner at Pioneer Park. Chairman Davis said these burners would also be great for community clean-ups. Supervisor Street asked what was going to pay for this method. Mr. Holst replied that an amount had been built into the tree cutting price and disposal. Mr. Straub gave a brief update of what the County has done with trees in the County's right-of-ways saying they had chipped up the trees that had not fallen apart and were planning on spreading the chips at Pioneer Park. He said another good thing about purchasing an air burner is that the federal government would help pay for the purchase of this unit. Mr. Holst spoke of private cutters and said that some individuals had called back to have their names removed from the list to go with the private companies.

3. Consider approving hiring an architect for the new Health building at Pioneer Park. Mr. Holst said Special Projects Coordinator Angelo Manera had recommended the firm of Thomas Reilly & Associates of Prescott for this project. He said this building had been budgeted under the six-year capital improvement plan and that they were also looking at a new location for the Public Fiduciary's Office. Mr. Holst said they could put them in the new Health building, rent out a location, or another option would be to put them in the space that would be vacated by the Cooperative Extension Office when they are moved to the proposed remodeled 4-H Building. He said they could also move the Public Fiduciary into the 4-H Building and leave the Cooperative Extension Office where it now resides. Chairman Davis said they had already informed the Cooperative Extension Office that they would be moving into the remodeled 4-H Building. The Board was in general agreement to put the Public Fiduciary into the new Health building. Chairman Davis asked if there was a list of architects for this project. Mr. Holst replied that Mr. Reilly's firm had already been involved with a health building and was felt to be a good choice. Approved by a vote of 2-1 after a motion was made by Supervisor Brownlow, seconded by Supervisor Street. Chairman Davis voted "No" on this item. No comments from the public.

ITEM NO. 3. Public Works Director Richard Straub.

1. Request for permission to use \$4,000 in Local Transportation Assistance Funds (LTAF II) from District 3 to assist the Town of Jerome in providing transportation services. Approved by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow. No comments from the public.
2. Request for permission to sell a used County van that has been removed from service to the Town of Jerome. Chairman Davis said the Town of Jerome was experiencing transportation problems and had presented a plan to use the van to pick up individuals and transport them to a bus stop to tie into the Cottonwood Area Transit System (CATS). He said the town uses volunteers for most of their projects and that he would like to see the van offered at a lower price than the estimate given for an auction. Chairman Davis said the Town of Jerome also pays into the half-cent sales tax program but does not receive a benefit from it because there are no regional roads in Jerome. Supervisor Street asked how the town would pay for the yearly cost of the project. Jerome Mayor Jay Kinsella said they use a huge volunteer base and that they do have some operating capital. He said that Jerome used to have a privately owned shuttle system but that it had gone belly up, and that Jerome had a lot of the citizens that are elderly and at this time, they are picked up by volunteers to be taken to doctor appointments and the like. Supervisor Street asked Mayor Kinsella about the town incorporating. Mayor Kinsella said they would not want to do that as they operate mainly on grants and would lose those plus the services. He said he does most of the grant writing for the town and puts in a lot of hours. Supervisor Street said that she was not in favor of giving a lower cost on the van than the estimate because she felt it would be setting a precedent. Mayor Kinsella said if a lower amount could be set for the van because of the non-usage of the half-cent sales tax program, they would ask the County to consider selling the van at a cost of one dollar. Supervisor Brownlow said he was not worried about setting a precedent and that the Town of Jerome does bring in a lot of visitors to the County. Supervisor Brownlow moved to approve selling the van to the Town of Jerome for one dollar but stating this action was not to be connected to the half-cent sales tax program. Chairman Davis seconded the motion, which carried by unanimous vote.

3. Consider approval of a project with ADOT for turn lanes at Bullock Road and S.R. 89 at a cost of \$22,500 to be paid from HURF. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Street. No comments from the public
4. Consider authorizing County Administrator Jim Holst and Public Works Director Richard Straub to act as agents for Yavapai County and bid as necessary at the Arizona State Land Auction, February 25, 2003, to purchase the 369 acre parcel necessary for the Mingus Avenue Extension Project. Half-cent sales tax project. Mr. Straub explained this request had to do with four drainage ditches not easements and was necessary for the County to preserve the land for conservation. Approved by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow.
5. Consider approval of items appearing on the Consent Agenda for Public Works. With the exception of items 1., and 7., all items were approved by unanimous vote. Motion by Chairman Davis, second by Supervisor Brownlow. No comments from the public. See Consent Agenda for Public Works for details.

CONSENT AGENDA FOR PUBLIC WORKS:

1. Consider awarding or rejecting bids received for the Seligman Airport Restroom & Septic System Construction in Yavapai County, Contract #997570. Bids opened on February 4, 2003, with bids received from the following vendors: Critco, Inc., \$55,000; NCCI, Inc., \$59,900; RJC Contracting, Inc., \$62,900; Standard Construction Company, \$64,700; SPE Systems, Inc., \$67,908.75; LOR Construction, Inc., \$79,571; and Gantry Constructors, Inc., \$92,372. Recommend awarding bid to Critco, Inc. in the amount of \$55,000, to be paid from Outside Services – General Services Airport Account. Chairman Davis said that he thought most of the airport expenditures were paid by grants and Federal funds and asked why the County was paying for this project. Mr. Straub explained that this was the County's 5% match coverage. Chairman Davis then moved to approve the item, seconded by Supervisor Brownlow. Approved by unanimous vote. No comments from the public.
2. Consider approval of Change Order #2 with Fann Contracting, Inc. for the Hillcrest Lane Extension to Butterfield Road Project #2111058, in an additional amount of \$16,453.76. Half-cent sales tax project.
3. Consider approval of Change Order #4 with Ames Construction, Inc. for the Fain Road Realignment Project #218874, in an additional amount of \$17,395.11. Half-cent sales tax project.
4. Consider approval of Authorization of Services No. 228895 and Contract for Professional Services with Arizona Engineering Company for Post Design Services on Montezuma Castle Highway Improvement Project, in an amount not to exceed \$10,000. Half-cent sales tax project.
5. Consider approval of indemnity agreement with Verde Valley Fire Chiefs for the use of their fire training facility during the March 1st household hazardous waste collection event, at no cost to the County.
6. Award or reject bids received for Annual Contract for Hauling and Recycling/Disposal of Rimmed Passenger Tires, Off Road and Semi Truck Tires for Yavapai County, Arizona, Contract #2311729. Bids opened February 4, 2003, with only one bid received. Recommend awarding bid to sole bidder Specialty Loaders as follows: Rimmed passenger tires - \$89.50 per ton; off-road tires - \$139.95 per ton and semi truck tires - \$89.50 per ton.
7. Award or reject bids received for Annual Contract for Supply of Operated Hauling Equipment in Yavapai County, Arizona, Contract No. 2311728. Bids opened February 4, 2003, with bids received as follows: Asphalt Paving & Supply, Bedrock Landscape Materials & Supplies, Dewitt Brothers, Fann Contracting, Inc., Oothoudt Brothers, Vail Contracting, Inc. and W & W Contracting of Arizona, Inc. After a comment by Chairman Davis, the Board voted unanimously to approve this item. Motion by Chairman Davis, second by Supervisor Brownlow. No comments from the public.

ITEM NO. 4. Development Services Director Ken Spedding and Planning Manager Elise Link. Planning and zoning.

1. Hearing: Consider a third extension of time for an additional six (6) months to record the final plat for Thunder Ridge, Phase 2, 405-23-010R and 405-23-015C, Montezuma/Rimrock area Howard Harris for America West Capitol One, L.C., #3011. Consideration of a third Extension to Record the Final Subdivision Plat for Thunder Ridge Phase Two Subdivision, consisting of a total of nine (9) single family residential lots on approximately 29.7 acres in an RCU-2A [Residential; Rural, minimum two (2) acres lot size] zoning district. Located along the West Side of Thunder Ridge Road approximately five hundred feet (500') north of its intersection with Beaver Creek Road in the Lake Montezuma/Rimrock area. Ms. Link explained to the Board that the applicant was now ready to record the final plat. Chairman Davis moved to approve the extension of time, seconded by Supervisor Brownlow. Approved by unanimous vote. No comments from the public.

CONSENT AGENDA FOR BOARD OF SUPERVISORS:

1. Requests from Board of Supervisors:
 - a. Approve minutes of meeting of February 3, 2003, and of special meetings of January 29 and 30, 2003.
 - b. Liquor license for which there were no protests: Series 6 Person Transfer, Full Moon Saloon, Sedona area, Joseph Edward Mooney.
 - c. Consider approval for call for bids for the replacement of the fire alarm system at the Gurley Street complex with the funding to be split between the Jail District and General Services Funds. (Approval also required for Jail District, see Consent Agenda for Special Districts, below.)
 - d. Consider acceptance of bid recommended by Southern Yavapai Fire Department and NACOG from Far West Construction to construct a fire station in the amount of \$102,000. CDBG project.
 - e. Consider deleting the CDBG project for the Foundation for Asthma Immune Research Transitional Housing in the amount of \$73,857, due to unforeseen circumstances and create two new contracts for the use of the funds; 1) Addition to the Ash Fork Fire Equipment project in the amount of \$50,000 for purchase of various fire protection equipment; 2) addition to the Skull Valley Fire Equipment in the amount of \$23,857 for the purchase of various fire protection equipment. Approval by Board Resolution. (Resolution No. 1324)
 - f. Consider approval of an architectural contract with Douglas Stroh and Associates for the Cottonwood Senior Center Community Development Block Grant (CDGB) Project, in the amount of \$83,725 to be paid from CDBG funds.
 - g. Approve appointment of the following precinct committeemen, as recommended by the Democratic Committee of Yavapai County: Marguerite Aronowitz, Prescott Country Club Precinct; Alison Brunner, Middle Verde Precinct; Danny Brunner, Middle Verde Precinct; Karen Bump, Prescott Valley 1 Precinct; Margaret Cox, Prescott West Precinct; Donna Crenshaw-Bacon, Beaver Creek Precinct; Patricia George, Camp Verde 1 Precinct; Ulf Hamilton, Jacks Canyon Precinct; Marian Blair, Canyon Precinct; Audrey Hoffman, Canyon Precinct; Brenda Jobe, Big Park Precinct; Marian Kamins, Canyon Precinct; Francis Kovalcik, Red Rock 2 Precinct; Ellen Lopez, Humboldt Precinct; Barry Lyons, Prescott West Precinct; Roy Martinez, Holiday Precinct; Alexandra Paeff, Taylor Hicks Precinct; Virginia Porter, Cordes Lakes Precinct; Diane Prescott, Sugarloaf Precinct; Kay Roam, Antelope Precinct; Bobbie Root, Senator Precinct; Marie Elena Sanchez, Beaver Creek Precinct; Edward Williams, Thumb Butte; Sid Wishnoff, Jacks Canyon; Iris Jeanice Allen, Cottonwood 1; Wilfred Charnone Gilbert, Jacks Canyon Precinct; Marceline M. Loudon, Jerome Precinct; Paula Kay Mayer, Yarnell Precinct; Fred Rubi Sr.; Prescott Valley 1 Precinct; and Betty Lou Wilbanks, Senator Precinct. Acknowledge the removal of the following individuals: Feliz Fields, Verde Village Precinct; Ann Morgan, Prescott South Precinct; Steve Pomeroy, Cherry Creek 2 Precinct.
2. Consider approval of a request from Yavapai County Industrial Development Authority for adoption of a resolution approving the issuance of \$37,420,000 Solid Waste Disposal Revenue Bonds (Waste Management, Inc. Project) Series 2003 of the Industrial Development Authority of the County of Yavapai. Chairman Davis asked why the Board had to approve these bonds. Mr. Hunt responded that this was a Yavapai County project and it was a statutory requirement to act upon these projects. He said the County had no responsibility for the bonds themselves. Upon a motion by Chairman Davis, seconded by Supervisor Brownlow, the Board voted unanimously to approve Resolution No. 1385.
3. Request from MIS Department for permission for Kevin Blake and Kris Estes to take a County vehicle out of state to San Diego, California, July 6-11, 2003, to attend the Environmental Science Research Institute (ESRI) Conference.
4. Requests from Finance Department:
 - a. Consider approval of Medical Examiner Transport agreement with Chino Valley Funeral Home.
 - b. Consider renewing existing contract with Valley Collection Services for Court delinquency work, at no cost to the County.
 - c. Enter into a lease purchase agreement with Banc One for up to \$1,500,000 for Board approved road equipment purchases at an interest rate of 2.48% for 36 months.
5. Request from Superior Court to consider acceptance of a \$9,230 increase in grant funds for the Family Law Division to continue to operate in FY 2002/03, increasing federal grant amount from \$98,914 to \$108,144, no additional cost to County.
6. Approve vouchers.

CONSENT AGENDA FOR DIRECTORS OF YAVAPAI COUNTY FLOOD CONTROL, FREE LIBRARY AND JAIL DISTRICTS, AND COUNTY IMPROVEMENT DISTRICTS:

1. Resolve into the Boards of Directors of the Yavapai County Flood Control, Free Library and Jail Districts and other County improvement districts as follows, for the purpose of approving vouchers: Coyote Springs Road Improvement District II; Prescott East Sanitary District; Seligman Sanitary District.
2. Resolve into the Board of Directors of the Seligman Sanitary District:
 - a. Approve minutes of meeting of December 2, 2002.
 - b. Consider waiving the provisions of Article IV, Section 401, Paragraph C of Seligman Sanitary District Resolution and Ordinance No. 2002-1 with regard to three delinquent accounts.
3. Resolve into the Board of Directors of the Yavapai County Jail District:

- a. Approve minutes of meeting of February 3, 2003.
- b. Consider approval for call for bids for the replacement of the fire alarm system at the Gurley Street complex with the funding to be split between the Jail District and General Services Funds.
- 4. Resolve into the Board of Directors of the Yavapai County Flood Control District:
 - a. Approve minutes of meeting of January 6, 2003.
 - b. Consider approval of a professional services contract with Project Engineering Consultants, Inc., for West Chino Valley Drainage Improvements, FC0091 in the amount of \$73,846, to be paid from budgeted funds – Construction in Progress: West Chino Drainage Improvements.
 - c. Consider approval of a professional services contract with JE Fuller Hydrology & Geomorphology for Dewey Drainage Improvements, Whistle Wash Floodplain Analysis, FC 0092, in the amount of \$19,958, to be paid from budgeted funds – Construction in Progress: Dewey Drainage Improvements.
 - d. Consider approval of a professional services contract with Project Engineering Consultants, Inc., for Black Canyon City Drainage Improvements, FC0088, in the amount of \$62,589. to be paid from budgeted funds – Outside Services: Black Canyon City ADMS.

- CLAIMS AGAINST YAVAPAI COUNTY

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
General Fund	1,800,491.58	Jail District	226,801.53
District 1 Park Fund	318.00	District 2 Park Fund	846.47
District 3 Park Fund	1,124.62	Child Health Grant	3,726.26
Comm. Health Center	1,041.31	AMPPHI	1,272.13
Family Planning	13,568.93	MCH Programs	1,287.63
Home Health Ser	13,408.81	Health Promotion	2,892.16
Nutrition	1,704.34	T.B. Control	1,010.43
WIC Program	14,040.43	Stop Violence Women	1,805.01
Jail Enhancement	11,838.95	Juvenile Delinq. Reduct	8,432.81
Juvenile IPS	14,982.73	Family Counseling	2,266.00
Juvenile Food Prog	1,966.40	Probation Serv	2,826.44
Adult IPS	28,195.81	Adult Probation Fees	17,800.11
Prob Enhance	36,522.16	Recorder's Surcharge	81,708.21
Indigent Def/Dg	1,436.59	Crim Just/Atty	4,482.23
Bad Check Prog	5,313.53	Juv Prob Svs	3,481.81
Commodity Fd	1,238.60	Azeip Case Mgmt	2,844.29
Sexual Trans Disease	191.63	Hi Risk Chld HI	2,856.02
Clerk's Storage	1,192.69	WIC/TOB Intervention	2,137.27
HIV Counsel & Test	1,716.85	Atty Anti-Racket	1,814.09
PANT	4,237.02	Law Library	293.04
CASA	4,253.14	Case Process	4,154.02
Prim. Care – V.V.	5,220.99	Azeip Coordinator	1,937.52
Vict Witns Prog	7,161.22	Court Enhancement	16,830.15
Council Court	5,994.70	Juvenile Dent. Enhan.	3,630.67
Drug Enforce Fund.	1,094.17	Primary Care Svs	13,478.33
PC Fees Verde V.	35.36	Local ADR	250.00
Victims Rights Impl	3,701.34	Hassayampa/LTC	1,173.12
Dietetic Intern	632.77	Immuniz Service	2,637.30
Personal Care Svs	452.61	Idea-Preschool	1,166.20
Public Defender Tr.	309.50	Subs Abuse/DARE	267.07
Chem Abuse	320.46	Family Drug Court	818.30
Juvenile Drug Court	6,950.26	Juv Det/PACE	5,219.33
Special Program	19,978.90	Sm Schools Ecia	685.42
Sm Schools Beha	19,978.90	Cops in School	4,697.96
Fill the Gap - Courts	8,271.92	Hurf Road Funds	289,233.80
Assessor Surcharge	7,834.71	Assessor App Dev	6,942.43
Health Fund	74,891.64	Jail Commissary	3,643.35
Landfill Administ.	104,919.07	Water Advisory Comm	2,984.25
Clinical NICP	954.86	Tire Recycle	15,035.03

Safe School Pro	6,481.61	Adhs-Svs Coord	1,271.26
Local Incentive Awards	1,000.96	Fill the Gap – Attorney	1,098.47
Family Law Commiss.	6,146.96	Comm Punish Pro	3,757.90
Regnl Road Project	541,417.17	ACJC Records Impr.	7,265.00
Library Automation	33.96	Health Start	3,625.28
Victim Compensat.	1,050.60	Interstate Compact Pro	1,799.46
Ryan White II	2,476.82	Prepared. Bioterror	9,620.69
Primary Care Fees	1,572.60	Perinatal Block	1,925.72
Well Woman Health	3,236.58	Tobacco Educ	10,434.96
Ad Prob Ed. H2002	2,562.39	School Reso. – Mayer	1,417.89
Direct Treatment Fund	9,445.78	Mental HealthRWJF	3,140.20
Mental Health Part.	4,403.62	Field Trainer	1,927.35
Comm. Access Pro	3,091.01	Attendant Care	25,572.95
HIV/CT	73.09	HIV Targeted	2,060.11
Childrens Justice	855.07	Child Sup & Vis	759.81
DUI Abatement	2,618.88	Self Service	932.57
VOCA	3,979.08	Yav. Drug Court	2,040.14
JTSF Treatment	3,609.54	Diversion Conseq.	570.04
Capital Projects	84,093.71	Jail Construction	379.26
ALTCS	1,778,432.32		

In addition, payroll was issued on February 7 for the pay period ending February 1; warrant numbers 2428158 through 2428618, in the amount of \$368,104.83. Jury certificates issued during this time; 6859078 through 6859284; 6859285 through 6859446. Warrants issued for February 18 Board day, 4188241 through 4188674; 4188675 through 4189160.

There being no further business to discuss, the meeting was adjourned.

ATTEST:

_____ Clerk _____ Chairman