

BOARD OF SUPERVISORS MINUTES WITH SUPPLEMENTAL TRANSCRIPT
(Where a supplemental transcript is available, it is printed in bold type)

OFFICE OF BOARD OF SUPERVISORS
YAVAPAI COUNTY, ARIZONA

Prescott, Arizona

July 19, 2004

The Board of Supervisors met in regular session on July 19, 2004, in Cottonwood, Arizona, at 9:30 a.m.

Present: Chip Davis, Chairman; Gheral Brownlow, Vice Chairman; Lorna Street, Member; Bev Staddon, Clerk.

Also present: Jim Holst, County Administrator; Dave Hunt, Board Attorney/Assistant County Administrator.

Clerk's note: A copy of these minutes with a supplemental transcript is available in the Office of the Clerk of the Board of Supervisors and is also available on the County website.

ITEM NO. 1. Board of Supervisors.

1. Hearing: Truth in Taxation hearings for 2004-2005. Courtesy hearing for informational purposes as the official Truth in Taxation hearing is scheduled for August 2, 2004. Development Services Director Ken Spedding participated in discussion. As this was a courtesy hearing only, the Board took no action. There were no comments from the public.

Mr. Holst briefly explained the process for determining whether a Truth in Taxation hearing must be held, saying that most counties in the state were required to hold such a hearing. He said that the proposed tax rate for 2004-2005 was \$1.70 and that in order to avoid a Truth in Taxation hearing the tax rate would have to be \$1.64 or less. Chairman Davis said he thought that having a Truth in Taxation hearing was a good policy. He noted that this year the Board would be setting a budget of more than \$180 million, that it was conducting a Truth in Taxation hearing on this day, and that there was no one present from the public to ask questions.

2. Consider approval of lease agreement with the Town of Jerome for 3 vehicles contingent upon approval of the agreement by the town of Jerome. Jerome Chief of Police Allen Muma and Fleet Management Director David Gartner participated in discussion. Approved by a 2-to-1 vote, with Chairman Davis and Supervisor Brownlow voting in favor of approval and Supervisor Street voting against. Motion by Chairman Davis, second by Supervisor Brownlow.

Chief Muma said he was aware that comments had been made during a previous consideration of this issue questioning why the County should do anything for the Town of Jerome. He said he believed that Jerome was a unique situation, that it drew a million people each year to the County, and that it probably accounted for \$40,000 to \$50,000 in jail tax each year. He said that in addition, the Jerome police department had provided law enforcement assistance to the County Sheriff's Office, particularly on Mingus Mountain, which he said seemed to be an area where jurisdictional responsibility stopped even though it was in the unincorporated area of the County. Chief Muma said that even though Jerome had only 350 residents it had a police force of four to five people and accounted for 30% to 40% of the cases going through the Clarkdale magistrate court. He said the state did not take tourism into account when it considered revenue sharing. Chairman Davis noted that because Jerome covered such a small area there would not be a great many miles put on the vehicles. He asked Chief Muma if he, the town manager and the mayor had reviewed the agreement. Chief Muma answered affirmatively, saying everyone was fine with the agreement. Supervisor Street asked how many miles the subject vehicles had on them. Mr. Gartner said the 1995 Chevrolet Blazer had 152,000 miles while the 2000 Chevrolet Impala and the 1997 Ford F150 pickup each had about 110,000 miles. He added that all three vehicles were previously selected for replacement. Supervisor Street said that during the Board's budget discussions there had been talk about keeping vehicles longer before turning them in. Mr. Gartner responded that all three vehicles were from the Sheriff's Office and that given the accumulation of miles in that department all three vehicles would be maxed out very quickly. He said that was why the vehicles were on the list for replacement. There was brief discussion about savings to the County because

Jerome was able to respond to calls on Mingus Mountain. Chairman Davis said if each of those calls cost \$50 and there were 140 calls, perhaps the Town of Jerome should be sending the County a bill for \$7,000 but that he appreciated the fact that the Town was not doing that. Chief Muma said he did not think it was possible to talk of borders when it came to public safety. Supervisor Street said she was not in the business of giving County vehicles away. Supervisor Brownlow said that some years ago the Board had offered to give used County vehicles to the cities and towns in the County. Mr. Holst concurred, saying that only the Town of Prescott Valley and the Town of Jerome were interested in the offer. Supervisor Brownlow said noted that Jerome had the option of disincorporating, and that if it did so the County would then be responsible for the town.

- 3. Consider approval of items appearing on the Consent Agenda for Board of Supervisors and on the Consent Agenda for Special Districts. With the exception of items 1.c., 1.e., 1.f., and 6. on the Consent Agenda for Board of Supervisors and 2.a. on the Consent Agenda for Special Districts, all items were approved by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow. No comments from the public. See Consent Agenda for details.

ITEM NO. 2. Kathleen A. McLaughlin, Director of the Yavapai Family Advocacy Center. Update on activities of Yavapai Family Advocacy Center.

Ms. McLaughlin noted that the County had been providing funding to the YFAC for the last four years, saying she was present on this day to let the Board know what it was getting for its money. She provided charts and other information, saying the focus of the YFAC program was victims of abuse and that to the greatest extent possible the people and agencies that could help victims were now located in one place. She said the YFAC was presenting a challenge to the County Attorney's Office because it was forwarding more cases, filing charges more often and that the result was more consequences for bad acts. Ms. McLaughlin explained the various services provided by the YFAC, saying that she would soon be hiring a full-time bilingual forensic interviewer and that this person would be made available to assist other agencies. She said the YFAC was available to victims on a seven-days-per-week basis and 24-hours per day, and that because the professionals who worked at the YFAC were available to serve as expert witnesses for prosecutions, the County was saving some money by not having to bring in experts from out of state. Ms. McLaughlin said that when the YFAC began four years ago, she had asked the various jurisdictions in the County to provide funding in the amount of 25 cents per citizen. She said she wanted to let the Board know now that next year she would be asking for a greater contribution from each jurisdiction. Chairman Davis asked Ms. McLaughlin to consider using a formula for contributions based on the usage of the center by each jurisdiction.

ITEM NO. 3. Human Resources Director Julie Ayers. Consider the appointment of a new Records Management Director, to be effective as of August 1, 2004. Supervisor Street moved to appoint Lorri Carlson as Records Management Director. Supervisor Brownlow seconded the motion. Supervisor Street then amended her motion to include a starting salary for Ms. Carlson of \$40,000 per year. Supervisor Brownlow seconded the amended motion, which carried by unanimous vote. No comments from the public.

ITEM NO. 4. Yavapai County Recorder Patsy Jenney-Colon. Consider approval of agreement between the Recorder's Office and Board of Supervisors for putting County Microfilm Department under Records Management Department as of August 1, 2004. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Street. No comments from the public.

Ms. Jenney-Colon told the Board that when the Records Management Department was established it was with the understanding that the Recorder's microfilm operation would be under the direction of the Records Management Department, with the stipulation that the Recorder could take the microfilm operation back if she felt it was necessary. She said that, unfortunately, she had to take the microfilm operation back but that she had full confidence in the ability of newly-appointed Records Management Director Lorri Carlson to handle the microfilm operation. She said there were several reasons why she was requesting approval of this agreement and that she felt the Records Management Department needed to provide better service to County departments, including using available technology to help departments cut down on having to keep so much paper.

ITEM NO. 5. Public Works Director Richard Straub.

1. Hearing: Consider approving a resolution establishing various roads in the Black Canyon City, Government Canyon, Groom Creek, Hassayampa Mountain Club, Highland Pines, Holiday Hills, Ponderosa Park and Williamson Valley area as County highways. Resolution No. 1447 was approved by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow. No comments from the public.
2. Consider accepting a petition to establish various roads in the Camp Verde, Cornville and Lake Montezuma areas as County highways and set the hearing date and time for 10:30 a.m. on August 2, 2004. Approved by unanimous vote. Motion by Chairman Davis, second by Supervisor Brownlow. No comments from the public.
3. Discussion and possible approval of Intergovernmental Agreement JPA 04-053 with the State of Arizona for the receipt and expenditure of \$220,000 of Highway User Revenue Funds (HURF) for the reconstruction of a portion of Willow Creek Road, with a cash match of \$11,000 paid from Regional Road Fund. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Street. No comments from the public.
4. Permission to enter into a contract with Arcadis for a Design Concept Report (DCR) for 30% plans for SR89 from Center Street to Road 5 South, in association with the Town of Chino Valley and Arizona Department of Transportation, in an amount not to exceed \$200,000 to be paid from Regional Road funds. Approve by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow. No comments from the public.
5. Consider approval of items appearing on the Consent Agenda for Public Works. All items were approved by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow. No comments from the public.

CONSENT AGENDA FOR PUBLIC WORKS: All items were approved by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow. No comments from the public.

1. Consider approval of extension for Completion of Services to Authorization of Service #238896 with Lima & Associates, Inc. for engineering consulting services for the Verde Valley Multimodal Transportation Study to July 31, 2005. No cost to County.
2. Consider approval of contract extension for Annual Contract with Traffic Safety, Inc., for Pavement Markings in Yavapai County No. 2209584, at unit prices bid
3. Consider approval of Change Order #1 (FINAL) with C & E Paving & Grading LLC for the S.R. 179 Left Turn Lane at Beaverhead Flat Road, Project #2112132 for a decreased amount of \$16,462.01. Half-cent sales tax project.
4. Consider approval of Change Order #1 (FINAL) with Silver Eagle Western LLC, for Cattle Guard Replacement at Various Locations in Yavapai County, Project #2313195 in an additional amount of \$3,324.98 to be paid by HURF.

CONSENT AGENDA FOR BOARD OF SUPERVISORS: Unless otherwise noted, all items were approved by unanimous vote. Motion by Supervisor Street, second by Supervisor Brownlow. No comments from the public.

1. Requests from Board of Supervisors:
 - a. Approve minutes of meeting of July 6, 2004.
 - b. Approve appointment of precinct committeemen as recommended by the Yavapai County Republican Party as evidenced in Board Memorandum No. 2004-14.
 - c. Award or reject bids for the Pioneer Park Soccer/Softball Field-Phase 2, Project #2211652. Bids opened July 6, 2004, with bids received from the following vendors: AJP Electric, \$127,860; Arizona Electrical Services Plus, \$130,000; Kimbrell Electric, \$149,152 and Utility Construction, \$162,600. Recommend awarding to AJP Electric in the amount of \$127,860. Approved by unanimous vote, following an update regarding the project by Supervisor Brownlow. Motion by Supervisor Street, second by Chairman Davis.
 - d. Consider approval of a resolution establishing procedures for appointment of council members for newly-incorporated towns. Resolution No. 1446.
 - e. Consider approval of Change Order No. 19 with ETW for the Verde Valley Senior Center in the additional amount of \$2,400 for increased window size. Approved by unanimous vote. Motion by Chairman Davis, second by Supervisor Brownlow.
 - f. Consider approval of license agreement with CHDA Construction for temporary staging of construction equipment on County-owned property during apartment building construction in the City of Cottonwood. Upon a motion by Chairman Davis, seconded by Supervisor Brownlow, the Board voted unanimously to approve this agreement contingent upon the property being left clean and in acceptable condition when the project is finished.

- g. Pursuant to Article IV, Section 3 of the by-laws of the Yavapai County Trails Committee, remove Fritz Mueller as a representative for District 2 and appoint Peggy Titus as his replacement, with term to expire September 1, 2007.
2. Requests from Finance Department:
 - a. Consider approval of an intergovernmental cooperative purchasing agreement with the Strategic Alliance for Volume Expenditures (SAVE) group of governmental entities.
 - b. Consider approval of vending machine contracts for FY 2004/2005 with S & L Vending and Aspen Vending and Wholesale, Inc.
3. Request from Adult Probation for approval to renew janitorial service contract with Circle M for a period of July 1, 2004 through June 30, 2005, at \$500 per month (\$6,000 annually). No increase from FY 03/04 to be paid from Outside Services account.
4. Request from Superior Court to consider approval on Fill the Gap Plan and Funding Application for \$229,098 grant to continue funding Adult Drug Court and 50% of Judge Pro Tem A Division and Adult Drug Court.
5. Request from Recorder's Office for permission for Ana Wayman-Trujillo to attend the Election Center National Convention and certification classes, Washington D.C., August 23-28, 2004, at an approximate cost of \$1,200. To be paid from Storage and Retrieval funds.
6. Request from Public Defender for permission to hire Sherman Jensen as a Senior Attorney to fill the position being vacated by Damon Rossi. Approved by unanimous vote. Motion by Supervisor Brownlow, second by Supervisor Street.
7. Approve vouchers.

CONSENT AGENDA FOR SPECIAL DISTRICTS: Reference: Special District minutes.

1. Resolve into the Board of Directors of the Prescott East Sanitary District to ratify action taken on July 6, 2004, approving the 2004-2005 fiscal year budget.
2. Resolve into the Board of Directors of the Yavapai County Flood Control District:
 - a. Consider approval of a two-year intergovernmental agreement with the Arizona Department of Water Resources for the State Standards Work Group in the amount of \$20,000 (\$10,000 per year), to be paid from Outside Services.
 - b. Consider approval of an On-call Professional Services Contract with JDS and Associates, Inc., for surveying services for all County areas, in the amount of \$20,000 to be paid from Outside Services account.

CLAIMS AGAINST YAVAPAI COUNTY

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
General Fund	1,807,974.68	Jail District	367,667.39
District 1 Park Fund	422.31	District 2 Park Fund	633.79
District 3 Park Fund	133.77	In Line Hockey	48.76
WMD Planner	397.15	HS 2003 Supplement	2,371.16
AZ Coop Purchas. Net	5,117.52	ISC Adult Prob Fees	241.57
Adult Prob Fees – 40	5,949.67	Spousal Maint Enhance	35.79
Susan Komen Breast H.	549.33	Medical Reserve Corps	732.49
Resep Radiation Exp.	417.09	SFS Federal Funding	100.00
Child Health Grant	4,680.70	Comm. Health Center	18,081.70
AMPPHI	2,001.91	Family Planning	4,407.56
MCH Programs	390.92	Health Promotion	2,507.11
Cost Allocation	2,126.20	Nutrition	852.44
T.B. Control	1,334.48	WIC Program	20,247.54
Title X Family Plann.	2,902.02	Jail Enhancement	4,308.42
Juvenile Delinq. Reduct	10,081.95	Juvenile IPS	17,648.78
Family Counseling	3,293.00	Juvenile Food Prog	1,830.90
Comm. Advisory Bd	250.00	Probation Serv	4,218.89
Adult IPS	31,366.61	Adult Probation Fees	26,076.00
Prob Enhance	36,560.88	Recorder's Surcharge	38,479.09

Indigent Def/Dg	1,348.77	Crim Just/Atty	985.81
Bad Check Prog	2,494.79	Juv Prob Svs	4,414.82
Commodity Fd	985.99	Azeip Case Mgmt	300.21
Hi Risk Chld HI	5,154.33	Clerk's Storage	1,353.79
HIV Counsel & Test	1,272.11	Atty Anti-Racket	4,754.74
PANT	6,308.71	Law Library	903.61
CASA	5,509.86	Case Processing	5,571.67
Prim. Care – V.V.	3,750.34	Vict Witns Prog	5,834.20
Court Enhancement	2,566.94	Council Court	4,240.65
Inmate Health Svs	20.25	Drug Enforcement Fund	4,240.41
Probate Fund	772.43	Primary Care Svs	9,219.39
PC Fees VV	51.71	Victims Rights Impl	3,664.20
JAIBG Juv Acct P-II	1,352.17	Yav. Indian Agree.	1,424.63
Dietetic Intern	562.13	Immuniz Service	2,610.01
Personal Care Svs	4,525.96	Idea-Preschool	442.02
Subs Abuse/DARE	65.56	Chem Abuse	84.71
Family Drug Court	782.37	Juvenile Drug Court	2,237.16
Juv Det/PACE	6,499.93	Collab. Comp Rev Gr	294.80
Prevent Child Abuse	1,342.14	Special Program	23,438.88
Sm Schools Ecia	117.92	Sm Schools Beha	2,430.10
Fill the Gap – Courts	5,714.31	School Facilities	832.62
Hurf Road Funds	751,471.21	Assessor Surcharge	1,695.29
Assessor App Dev	7,758.65	Health Fund	67,830.68
Jail Commissary	7,561.83	Landfill Administ.	16,172.90
Water Advisory Comm	3,239.07	Clinical NICP	200.10
Tire Recycle	9,523.58	Safe School Pro	7,672.71
Adhs-Svs Coord	517.26	ELL Consortium 2003	2,245.38
Fill the Gap – Attorney	5,901.74	Family Law Commiss.	6,408.08
Comm Punish Pro	14,893.77	Juven. Detent Ed Pro	1,614.06
Regnl Road Project	108,910.16	Library Auto Consor	3,260.02
Health Start	3,077.41	Interstate Compact Pro	1,968.27
Ryan White II	2,866.51	Prepared. Bioterror	8,347.20
Primary Care Fees	4,347.82	Perinatal Block	2,015.86
Well Woman Health	4,584.46	Tobacco Educ	16,381.15
St Imple. Grant	86.66	School Reso. – Mayer	1,547.83
St Grant in Aid	110.00	Az Region Support	86.68
Direct Treatment Fund	6,730.54	Mental HealthRWJF	3,111.70
Mental Health Part.	3,115.20	Field Trainer	2,140.22
Comm. Access Pro	5,687.75	Attendant Care	23,267.20
HIV/CT	157.43	Childrens Justice	1,488.86
Child Sup & Vis	610.60	Domestic Relations Ed	526.34
Self Service	619.44	Yav. Drug Court	1,964.14
JTSF Treatment	49,376.31	Diversion Conseq.	1,281.06
Capital Projects	12,591.49	Jail Construction	10,455.59
Bagdad Airport	5,021.98	ALTCS	1,648,108.94

In addition, payroll was issued on June 25 for the pay period ending June 19; warrant numbers 2444572 through 2444972, in the amount of \$350,777.54. Jury certificates issued during this time; 6866249 through 6866454. Warrants issued for July 19 Board day, 4221843 through 422251; 422252 through 4222695.

There being no further business to discuss, the meeting was adjourned.

ATTEST:

Clerk

Chairman