

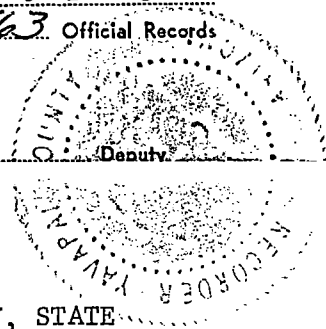
Board of Supervisors

I do hereby certify that the within instrument was filed and recorded at the request of *Board of Supervisors*
on *Aug 27* A.D., 196*9* at *1:55* o'clock *P*. M. Book *563* Official Records
Page *934-935*, Records of Yavapai County, Arizona.

WITNESS my hand and official seal the day and year first above written.

MICROFILMED INDEXED

NORMA R. MARQUART, County Recorder
By *Patsy E. Jenney* Deputy



RESOLUTION NO. 163

A RESOLUTION OF THE BOARD OF SUPERVISORS OF YAVAPAI COUNTY, STATE OF ARIZONA.

BE IT RESOLVED that the Board of Supervisors of Yavapai County, Arizona, does hereby adopt a County Travel Expense Resolution in words and figures as follows:

I

The provisions of this article shall apply to every public officer, deputy or employee of the county, or of any department, institution or agency thereof, and to a member of any board, commission or other agency of the county when traveling on necessary county business away from his designated post of duty and when authorized to travel by a department head.

II

When the official duties of a public officer or employee of the county require him or her to travel from his designated post of duty, he shall be allowed expenses therefor.

III

Such expenses shall be authorized by Statement of Travel Expenses signed by the head of the department, or by a person to whom such authority has been properly delegated.

IV

Travel by air, railroad or bus is permitted. Railroad sleeping accommodations shall be considered as transportation, and the cost thereof

may be allowed each person traveling. Private conveyance may be allowed for travel by way of the most direct regularly traveled route computed by highway map or speedometer reading when traveling by automobile, and shall be paid at a rate not to exceed ten (10¢) per mile or, if by airplane, either by commercial airline by the most direct air route listed by the civil aeronautics board at actual rates, or by private plane at rates not to exceed the actual rental cost thereof. Provided, however, that any air travel must be authorized by the head of the department involved.

V

When one or more officers, employees or other public agents traveling on official business are transported in the same private conveyance, one mileage only may be allowed.

VI

Reimbursement for subsistence may be claimed for actual and necessary expenses not to exceed Twenty (\$20.00) Dollars for travel within the state, for each twenty-four (24) hour day for each person, and the same not to exceed Thirty (\$30.00) Dollars for travel without the state, for each twenty-four (24) hour day for each person. Provided, however, the Board of Supervisors shall have authority to increase these limits when special circumstances so require.

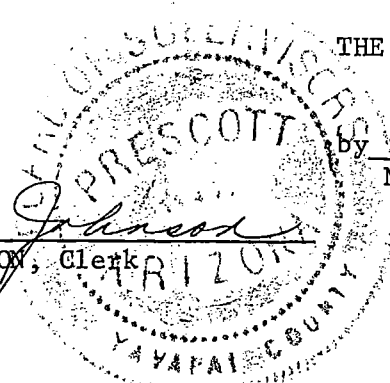
Employee claims for reimbursement of cost of lodging or transportation by common carrier must be accompanied by receipts.

PASSED this 18th day of August, 1969.

(SEAL)

ATTEST:

Lucile Johnson
LUCILE JOHNSON, Clerk



THE YAVAPAI COUNTY BOARD OF SUPERVISORS

by *M. E. Rohrer*
MARVIN E. ROHRER, Chairman