

RESOLUTION NO. 1231

**ESTABLISHING PROCEDURES FOR DISINTERMENT
AT THE COUNTY CEMETERY AND
AT CITIZENS CEMETERY**

WHEREAS, the County Cemetery located off Division Street and the Citizens Cemetery located on Sheldon Street, both in Prescott, Arizona, are County-owned cemeteries; and

WHEREAS, the exact locations of numerous existing burials in both cemeteries are either unknown or the burial sites are unmarked; and

WHEREAS, the Board of Supervisors wishes to ensure that disinterments at either cemetery do not disturb the other graves and that no damage occurs to cemetery property.

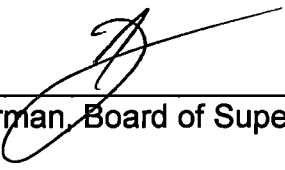
NOW, THEREFORE, BE IT RESOLVED that the following procedures are implemented for disinterment at County Cemetery and at Citizens Cemetery:

1. A State of Arizona, Department of Health – Division of Vital Records Disinterment-Reinterment Permit shall be filed with the Clerk of the Board of Supervisors, or the Clerk's designee.
2. The Clerk or the Clerk's designee shall notify the Yavapai Cemetery Association of the disinterment request.
3. The Yavapai Cemetery Association will review the disinterment request and respond to the Clerk or the Clerk's designee regarding whether or not the location of the burial to be disinterred is marked or otherwise known. The Cemetery Association will notify the Clerk or the Clerk's designee of the lack of ground stability on gravesites which may occur due to the use of caskets without cement vaults. The Clerk or the Clerk's designee will, in turn, notify the person requesting the disinterment, the funeral director and the operator of any heavy equipment of such ground instability.
4. The Clerk or the Clerk's designee may require a disinterment to be performed without the use of a backhoe or other heavy equipment if it appears likely that the use of such equipment will cause damage to adjacent burial sites or to the cemetery itself.
5. A representative of the County and a representative of the Yavapai Cemetery Association shall be present at any disinterment. Assistance will be given by the Cemetery Association in locating the burial to be

disinterred and to ensure that damage to other burial sites or the cemetery itself does not occur during the disinterment.

6. Unless damage is the result of inaccurate information provided by the Yavapai Cemetery Association, the repair of damage caused by a disinterment procedure to any part of the cemetery is the responsibility of the party requesting the disinterment.
7. The Clerk or the Clerk's designee is authorized to sign the Disinterment-Reinterment Permit.
8. All requests for disinterment shall be expedited in consideration for the families of the individuals being disinterred.

APPROVED AND ADOPTED this 15th day of May, 2000.



Chairman, Board of Supervisors

ATTEST:



Clerk, Board of Supervisors