Yavapai County Industrial Development Authority (YCIDA) Grant Final Report

Grantee Final Report
Due one year from funding date.

Organization:
Project Name:
Requested Amount:
Person Submitting Report:
Contact Phone & Email:
Grant Amount:
Project Summary:

Below are the project details provided by the grantee applicant when the grant was submitted last year. Please review and answer the associated questions regarding actual results.

Project Narrative

1. **Describe in two or three sentences what you did with the funds**

2. **Please describe the program proposal in detail. Define the need in the community: tell us the goals of the project and how they align with your mission, describe the activities you will undertake, indicate the population served, specify the resources (personnel, partnerships, funding, time, etc.) that will be used, provide a timeline of events as appropriate.**

3. **Identify the community indicators that demonstrate the need for the project. Share how the need was determined.**

4. **What outcomes including specific, measurable objectives do you intend to accomplish through the receipt of this grant?**

5. **Describe the conceptualized implementation including associated timelines, contingencies and deadlines. Note key staff roles and explain the expertise that qualifies the organization to address the desired needs.**

6. **How many unduplicated families or individuals do you anticipate will directly benefit or receive service as a result of your project? By unduplicated, we mean counted only once, as some projects serve beneficiaries multiple times. Specify if your numbers are families or individuals.**

7. **Please indicate if this is a new project, a project expansion or a continuing project. If this is not a one-time project, please describe any sustainability plans or efforts to continue the project past the funding year.**

8. **Please also describe at least one evaluation process or method(s) you will use to measure your progress in order to determine the degree to which you met the intended outputs. (Annual polling, focus groups, etc.)**

Project Budget

9. **The project budget on the following page should show financial data for the proposed project during the grant period, not the organization's overall operating budget. Please only include revenue and expenses related to the proposed project, such as salaries, fees for services, etc. Please list all other funding sources you have applied for, both pending and secured, for this project. In the space below, please describe the use of requested funds by providing a timeline, steps and costs associated with successful projection completion.**

   How were the funds from this grant actually used? Demonstrate by providing an itemized budget. What percentage above or below budget was the project actualized? Please provide the itemized project budget (from the proposal) with the corresponding actual expenditure in the space provided. If there are any significant variances from the original application budget, please explain.

10. **How will you proceed with this project if you only receive partial funding? Are there components that are more critical than others?**

11. **List any unintended results that the program caused. These could include things like unexpected collaboration opportunities, serving a larger target population than expected, or missing an opportunity to work with a funder you weren't aware of.**

12. **List any challenges encountered during the grant period that diminished your organization's ability to achieve the intended outcomes.**

13. **What is your future funding strategy to continue the program and/or the organizational work the funding supported?**

14. **Please include a 150 to 250-word inspiring impact story and submit up to three (3) digital photos (size 300 dpi or larger) along with consent for publication. Share how a life or community was changed by the program or project. We want to share the good news of your great work!**

15. **Do you have any other comments or important information to share?**