

**Approved Special District Annual Fee Schedule
Fiscal Year 2022-2023**

Pursuant to A.R.S. §11-251.06, §11-251.08, and §48-819 the following is the approved fee schedule for services provided to Fire Districts and other Special Districts by Yavapai County.

	Fees	Per
Assessor		
Office Manager	\$ 55.00	Hour
Chief Cartographer	\$ 62.00	Hour
GIS Cartographer Journey	\$ 52.00	Hour
Administrative Assistant II	\$ 50.00	Hour
Attorney		
Chief Civil Deputy (Supervisor)	\$ 101.00	Hour
Civil Attorney IV	\$ 96.00	Hour
Attorney III	\$ 88.00	Hour
Attorney II	\$ 80.00	Hour
Attorney I	\$ 73.00	Hour
Paralegal	\$ 45.00	Hour
Litigation Specialist	\$ 42.00	Hour
Legal Secretary	\$ 42.00	Hour
Development Services		
Director	\$ 123.00	Hour
Assistant Director	\$ 102.00	Hour
Land Use & Planning Unit Manager	\$ 78.00	Hour
Customer Service & Permitting Manager	\$ 71.00	Hour
Senior Planner	\$ 68.00	Hour
Planner II	\$ 63.00	Hour
Environmental Health Specialist III	\$ 60.00	Hour
Planner I	\$ 57.00	Hour
Environmental Health Specialist II	\$ 55.00	Hour
Office Manager	\$ 55.00	Hour
Records Technician	\$ 39.00	Hour
Elections/Voter Registration		
Director	\$ 123.00	Hour
Program Administrator - Voter Registration & Early Voting	\$ 80.00	Hour
Elections Manager	\$ 67.00	Hour
Elections Database Programmer	\$ 61.00	Hour
Elections Office Technician	\$ 56.00	Hour
Voter Registration Specialist II	\$ 47.00	Hour
Voter Registration Specialist I	\$ 44.00	Hour

Contract Fees

Vote by Mail	\$2.25 PER REG. VOTER
Vote Center Election (Cost Sharing with other Jurisdictions on ballot)	\$4.60 PER REG. VOTER FEE NOT TO EXCEED
Discount for Jurisdictions who provide assistance	\$0.25 OFF PER REG VOTER
Minimum Charge (the larger of the cost per voter or minimum charge)	\$500.00
Recounts - Machine Count	\$0.30 PER BALLOT
Recounts - Hand Count	\$0.59 PER BALLOT PER RACE

Non-Contract Fees

Processing Provisional Ballots	\$2.50
Processing "Conditional" Provisional Ballots	\$5.00
Early Voting Packet (Includes signature verification)	\$2.50

Miscellaneous/Statutory Fees

Signature Verification	\$0.50 PER NAME
Precinct Registers	\$50.00 EACH
Authorized County Voter Registration List:	\$0.01 Add \$5.00 for disk
For 1-124,999 records	\$93.75 plus \$0.0005 per record
For 125,000-249,999	\$156.25 plus \$0.000375 per rec
For 250,000-499,999 records	\$203.13 plus \$0.00025 per reco
For 500,000-999,999 records	\$265.63 plus \$0.000125 per rec
For 1,000,000 or more records	\$328.13 plus \$0.0000625 per re

Court Related Costs

ACTUAL COST

Actual rates as determined by approved hourly rates of Elections and/or Voter Registration staff involved in compiling information related to lawsuits on - elections related matters and/or time spent giving depositions or testifying in court, and cost of copies.

Facilities

Director	\$	108.00	Hour
Assistant Director	\$	81.00	Hour
Administrative Support Manager	\$	59.00	Hour
Administrative Assistant I	\$	44.00	Hour
CADD Specialist	\$	44.00	Hour
Mailroom Supervisor	\$	44.00	Hour
Mailroom Technician	\$	37.00	Hour
Purchasing Coordinator	\$	44.00	Hour
Safety and Compliance Specialist	\$	48.00	Hour
Building and Grounds Superintendent	\$	75.00	Hour
Building Maintenance Supervisor	\$	60.00	Hour
Maintenance Grounds Supervisor	\$	48.00	Hour
Building Systems Technician	\$	48.00	Hour
Electrician	\$	48.00	Hour

Carpenter	\$	48.00	Hour
Maintenance Supervisor	\$	48.00	Hour
Trade Specialist	\$	44.00	Hour
HVAC/R Specialist	\$	48.00	Hour
Maintenance Worker	\$	38.00	Hour
Plumber	\$	48.00	Hour
Roofing Systems Specialist	\$	48.00	Hour
Custodial Services Supervisor	\$	53.00	Hour
Custodial Maintenance Supervisor	\$	48.00	Hour
Floor Care Technician	\$	35.00	Hour
Custodian	\$	33.00	Hour

Finance

Director	\$	123.00	Hour
Assistant Director	\$	94.00	Hour
Financial Accountant	\$	60.00	Hour
Accounting Specialist II	\$	55.00	Hour
Senior Accounts Payable Clerk	\$	47.00	Hour
Accounts Payable Clerk	\$	43.00	Hour
Vendor paid per item	\$	3.00	ITEM

Flood Control

Director	\$	104.00	Hour
District Engineer	\$	87.00	Hour
Flood Warning Program Manager	\$	79.00	Hour
Engineer Stormwater	\$	73.00	Hour
Project Manager	\$	66.00	Hour
Hydrologist III	\$	67.00	Hour
Flood Warning Specialist	\$	67.00	Hour
Civil Engineering Technician	\$	61.00	Hour
Hydrologist II	\$	61.00	Hour
Hydrologist I	\$	56.00	Hour
Office Manager	\$	56.00	Hour
Administrative Assistant II	\$	51.00	Hour
Administrative Assistant I	\$	47.00	Hour

Geographic Information Systems

Director	\$	93.00	Hour
GIS Programmer/Analysist II	\$	65.00	Hour
GIS Programmer/Analysist I	\$	57.00	Hour
GIS Specialist	\$	50.00	Hour
GIS Cartographer	\$	48.00	Hour

Information Technology Services

Director	\$	146.00	Hour
Assistant Director	\$	116.00	Hour
Technology Unit Manager	\$	101.00	Hour

Systems Engineer IV	\$	93.00	Hour
Systems Engineer III	\$	85.00	Hour
Systems Engineer II	\$	62.00	Hour
Systems Engineer I	\$	55.00	Hour
Customer Service Engineer Senior	\$	49.00	Hour
Customer Service Engineer	\$	55.00	Hour
Administrative Assistant I	\$	60.00	Hour
Administrative Assistant II	\$	60.00	Hour

Public Works

Director	\$	116.00	Hour
Assistant Public Works Director	\$	96.00	Hour
Roads Manager	\$	80.00	Hour
Assistant County Engineer	\$	80.00	Hour
Senior Engineering Project Manager	\$	80.00	Hour
Operations Manager	\$	70.00	Hour
Civil Engineer	\$	67.00	Hour
Area Roads Superintendent	\$	67.00	Hour
Survey Manager	\$	67.00	Hour
Project Manager	\$	62.00	Hour
Road Construction Supervisor	\$	61.00	Hour
Signs & Markings Project Manager	\$	61.00	Hour
Cultural Resource Manager	\$	61.00	Hour
Survey Party Chief	\$	58.00	Hour
Public Works Inspector Senior	\$	51.00	Hour
Road Improvement District Coordinator	\$	51.00	Hour
Equipment Operator III	\$	47.00	Hour
Geodetic Technician Senior	\$	47.00	Hour
Right-of-Way Specialist	\$	47.00	Hour
Administrative Assistant II	\$	47.00	Hour
Equipment Operator II	\$	43.00	Hour
Accounting Specialist	\$	43.00	Hour
Administrative Assistant I	\$	43.00	Hour
Geodetic Technician	\$	43.00	Hour
Equipment Operator I	\$	38.00	Hour
Maintenance Worker	\$	35.00	Hour

Board of Supervisors/Special District Administration

County Administrator	\$	160.00	Hour
Assistant County Administrator	\$	110.00	Hour
Clerk of the Board/Special Districts Coordinator	\$	91.00	Hour
Administrative Assistant II	\$	45.00	Hour

Treasurer

Treasurer	\$	81.00	Hour
Chief Deputy	\$	72.00	Hour
Fiscal Supervisor	\$	58.00	Hour

Property Tax Supervisor	\$	58.00	Hour
Administrative Assistant I	\$	47.00	Hour
Accounting Specialist III	\$	53.00	Hour
Accounting Specialist II	\$	51.00	Hour
Accounting Specialist I	\$	47.00	Hour

General County Fees

Transfer Ownership Fees	\$	140.00	
Computer printout	\$	1.00	
Photocopy	\$	0.25	
Mileage		58 cents	
Non sufficient fund check charge	\$	25+Bank Fee	

Overtime, if applicable, is 1.5 x the hourly rate.

Other County Departments may have previously established fee schedules or the ability to impose statutory fees. If a fire district or special district uses the services of those departments, they will be required to adhere to those fee schedules.