

**Approved Special Districts Fee Schedule  
Fiscal Year 2025-2026**

Pursuant to A.R.S. §11-251.06, §11-251.08, and §48-819, the following is the approved fee schedule for services provided to Fire Districts and other Special Districts by Yavapai County.

	<b>FY25-26</b>	
	<b>Fees</b>	<b>Per</b>
<b>Assessor</b>		
Office Manager	\$ 50.00	Hour
Chief Cartographer	\$ 60.00	Hour
GIS Cartographer Journey	\$ 50.00	Hour
Modeling Specialist	\$ 57.00	Hour
Executive Assistant	\$ 50.00	Hour
Administrative Support Manager	\$ 57.00	Hour
Administrative Assistant II	\$ 46.00	Hour
<b>Attorney</b>		
Chief Civil Deputy (Supervisor)	\$ 109.00	Hour
Civil Attorney IV	\$ 104.00	Hour
Attorney III	\$ 90.00	Hour
Attorney II	\$ 83.00	Hour
Attorney I	\$ 75.00	Hour
Paralegal	\$ 51.00	Hour
Litigation Specialist	\$ 53.00	Hour
<b>Development Services</b>		
Director	\$ 142.00	Hour
Assistant Director	\$ 118.00	Hour
Planning Manager	\$ 82.00	Hour
Customer Service & Permitting Manager	\$ 82.00	Hour
Senior Planner	\$ 79.00	Hour
Planner II	\$ 72.00	Hour
Environmental Health Specialist III	\$ 69.00	Hour
Planner I	\$ 66.00	Hour
Environmental Manager	\$ 83.00	Hour
Environmental Health Specialist II	\$ 64.00	Hour
Office Manager	\$ 63.00	Hour
Permit Technician Supervisor	\$ 63.00	Hour
Records Technician	\$ 49.00	Hour
<b>Elections/Voter Registration</b>		
Director	\$ 157.00	Hour
Chief Deputy	\$ 120.00	Hour
Assistant Director	\$ 120.00	Hour
Program Administrator - Voter Registration & Early Voting	\$ 102.00	Hour
Elections Manager	\$ 86.00	Hour
Elections Database Programmer	\$ 81.00	Hour
Elections Office Technician	\$ 74.00	Hour
Voter Registration Specialist II	\$ 61.00	Hour

Voter Registration Specialist I	\$	56.00	Hour
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**Contract Fees**

Vote by Mail (Cost sharing with other Jurisdictions on the ballot)	not to exceed \$3.50 PER REG. VOTER
Vote Center Election (Cost Sharing with other Jurisdictions on ballot)	not to exceed \$4.60 PER REG. VOTER

Discount for Jurisdictions who provide assistance	\$0.25 OFF PER REG VOTER
Minimum Charge (the larger of the cost per voter or minimum charge)	\$500.00

**Non-Contract Fees**

Processing Provisional Ballots	\$2.50 each
Processing "Conditional" Provisional Ballots	\$5.00 each
Early Voting Packet (Includes signature verification)	\$2.50 each
Statutorily Required Recounts - Machine Count	\$0.30 PER BALLOT cast in the Jurisdiction in that election

**Miscellaneous/Statutory Fees**

Signature Verification	\$0.50 PER NAME
Precinct Registers	\$50.00 EACH
Authorized Public Records Requests:	\$5.00 PER DISK
Electronic Files	No Charge
For 1-124,999 records	\$93.75 plus \$0.0005 per record
For 125,000-249,999	\$156.25 plus \$0.000375 per record
For 250,000-499,999 records	\$203.13 plus \$0.00025 per record
For 500,000-999,999 records	\$265.63 plus \$0.000125 per record
For 1,000,000 or more records	\$328.13 plus \$0.0000625 per record

**Court Related Costs**

Actual rates as determined by approved hourly rates of Elections and/or Voter Registration staff involved in compiling information related to lawsuits on - elections related matters and/or time spent giving depositions or testifying in court, and cost of copies.	ACTUAL COST
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**Facilities**

Director	\$	129.00	Hour
Assistant Director	\$	101.00	Hour
Administrative Support Manager	\$	70.00	Hour
Accounting Specialist II	\$	57.00	Hour
Administrative Assistant I	\$	52.00	Hour
CADD Specialist	\$	57.00	Hour
Project Manager	\$	74.00	Hour
Mail Services Supervisor	\$	57.00	Hour
Mail Services Technician	\$	44.00	Hour
Contract Specialist	\$	57.00	Hour
Safety and Compliance Specialist	\$	58.00	Hour
Building and Grounds Superintendent	\$	90.00	Hour
Building Maintenance Manager	\$	72.00	Hour
Grounds Maintenance Manager	\$	72.00	Hour
Grounds Supervisor	\$	63.00	Hour
Building Systems Technician	\$	61.00	Hour
Building Systems Technician Lead	\$	66.00	Hour

Electrician	\$	61.00	Hour
Carpenter	\$	61.00	Hour
Trade Specialist	\$	56.00	Hour
HVAC/R Specialist	\$	61.00	Hour
HVAC/R Specialist Lead	\$	63.00	Hour
Maintenance Worker, Journey	\$	49.00	Hour
Maintenance Worker, Entry	\$	47.00	Hour
Plumber	\$	61.00	Hour
Roofing Systems Specialist	\$	58.00	Hour
Custodial Manager	\$	72.00	Hour
Custodial Supervisor	\$	63.00	Hour
Floor Care Technician	\$	47.00	Hour
Custodian	\$	45.00	Hour

#### **Finance**

Director	\$	104.00	Hour
Assistant Director	\$	82.00	Hour
Financial Accountant	\$	55.00	Hour
Accounting Specialist II	\$	47.00	Hour
Senior Accounts Payable Clerk	\$	41.00	Hour
Accounts Payable Clerk	\$	38.00	Hour
Vendor paid per item	\$	3.00	ITEM

#### **Flood Control**

Director	\$	143.00	Hour
District Engineer	\$	119.00	Hour
Flood Warning Manager	\$	109.00	Hour
Engineer Stormwater	\$	104.00	Hour
Construction Project Manager	\$	91.00	Hour
Hydrologist III	\$	91.00	Hour
Flood Warning Specialist	\$	91.00	Hour
Hydrologist II	\$	84.00	Hour
Hydrologist I	\$	77.00	Hour
Office Manager	\$	77.00	Hour
Administrative Assistant II	\$	70.00	Hour
Administrative Assistant I	\$	65.00	Hour

#### **Geographic Information Systems**

Director	\$	98.00	Hour
GIS Programmer/Analyst Lead	\$	78.00	Hour
GIS Programmer/Analysist II	\$	71.00	Hour
GIS Programmer/Analysist I	\$	62.00	Hour
GIS Specialist	\$	55.00	Hour
GIS Cartographer Journey	\$	53.00	Hour

#### **Information Technology Services**

Director	\$	111.00	Hour
Assistant Director	\$	88.00	Hour
Technology Unit Manager	\$	77.00	Hour
Systems Engineer IV	\$	70.00	Hour
Systems Engineer III	\$	64.00	Hour

Systems Engineer II	\$	56.00	Hour
Systems Engineer I	\$	49.00	Hour
Project Manager	\$	70.00	Hour
Customer Service Engineer Senior	\$	44.00	Hour
Customer Service Engineer	\$	38.00	Hour
Accounting Specialist II	\$	45.00	Hour
Administrative Assistant II	\$	45.00	Hour

#### **Public Works**

Director	\$	141.00	Hour
Assistant Public Works Director	\$	117.00	Hour
Roads Manager	\$	97.00	Hour
Assistant County Engineer	\$	102.00	Hour
Senior Engineering Project Manager	\$	97.00	Hour
Operations Manager	\$	85.00	Hour
Civil Engineer	\$	85.00	Hour
Area Roads Superintendent	\$	81.00	Hour
Survey Manager	\$	81.00	Hour
Construction Project Manager	\$	75.00	Hour
Road Construction Supervisor	\$	74.00	Hour
Signs & Markings Project Manager	\$	74.00	Hour
Cultural Resource Manager	\$	74.00	Hour
Survey Party Chief	\$	71.00	Hour
Public Works Inspector Senior	\$	65.00	Hour
Road Improvement District Coordinator	\$	62.00	Hour
Equipment Operator III	\$	62.00	Hour
Geodetic Technician Senior	\$	57.00	Hour
Right-of-Way Specialist	\$	60.00	Hour
Administrative Assistant II	\$	57.00	Hour
Equipment Operator II	\$	57.00	Hour
Accounting Specialist I	\$	53.00	Hour
Administrative Assistant I	\$	53.00	Hour
Geodetic Technician	\$	53.00	Hour
Equipment Operator I	\$	53.00	Hour
Maintenance Worker Entry	\$	49.00	Hour

#### **Board of Supervisors/Special District Administration**

County Manager	\$	346.00	Hour
Deputy County Manager	\$	190.00	Hour
Assistant County Manager	\$	173.00	Hour
Clerk of the Board/Special Districts Coordinator	\$	120.00	Hour
Administrative Assistant II	\$	65.00	Hour

#### **Treasurer**

Treasurer	\$	83.00	Hour
Chief Deputy	\$	70.00	Hour
Fiscal Supervisor	\$	52.00	Hour
Property Tax Supervisor	\$	52.00	Hour
Administrative Assistant I	\$	42.00	Hour
Accounting Specialist III	\$	49.00	Hour
Accounting Specialist II	\$	45.00	Hour

Accounting Specialist I	\$	42.00	Hour
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**General County Fees**

Transfer Ownership Fees	\$	140.00
Computer printout	\$	1.00
Photocopy	\$	0.25
Mileage		67.0 Cents
Non sufficient fund check charge		\$25+Bank Fee

Overtime, if applicable, is 1.5 x the hourly rate.

Other County Departments may have previously established fee schedules or the ability to impose statutory fees. If a Fire District or Special District uses the services of those departments, they will be required to adhere to those fee schedules.