



SPECIAL DISTRICT PUBLIC RECORDS REQUEST VERIFIED STATEMENT OF PURPOSE FOR PROPERTY OWNER/
VOTER REGISTRATION RECORDS & AFFIDAVIT OF INTENDED USE

This form must be completed prior to receiving any statutorily authorized information from the Voter Registration Records/Assessor Office for Special District Purposes:

I, _____, do hereby certify that:
(Name)

- 1 This public records request is being submitted on behalf of the _____ District Board Members as requested through a public meeting. (A copy of the minutes of the meeting may be requested upon submission of this request). **-If you are requesting this information in anticipation of forming a district check here _____**
A bona fide surveyors map and legal description of proposed area must accompany this request.
2. Any information received through this request will be for official District use only and in accordance with A.R.S §16-168. *
3. The list is being received for official use only and does not violate the provision of A.R.S. §16-192 (A).*
4. Please indicate what list(s) the district will need
 - a. List of Registered Voters within _____ District
 - b. List of Property Owners within _____ District

**Verify which Property Owners are Qualified Electors within the above district. Y____N____

Pursuant to A.R.S. §11-251.06 fees may apply. Requestor will be notified of estimated costs prior to service. Payment must be rendered prior to release of records.

*****Pursuant to A.R.S. §16-228 D, if a DWID or DWWID election is not canceled pursuant to A.R.S. 16-410 a notice of election must be mailed to any nonresident qualified elector of the district, no later than 45 days before the election. If the DWID/DWWID has contracted with the Yavapai County Elections Department, the Yavapai County Voter Registration Department will mail out the notice of election to non-resident qualified electors. All applicable fees will apply***

I do hereby swear or affirm that the information I obtain from the Yavapai County Assessor/ Recorder will be used in accordance with Arizona Revised State Statutes. I also understand that further details may be required by the Assessor/ Recorder prior to delivery.

Name of District: _____ Phone _____

Signature: _____ Date _____

Printed Name: _____ Title/Capacity _____

Address to which list should be sent: _____
(The list will be mailed unless designated contact information for pick up is provided)

Important: Requests can take from 30 days to 75 days.

Official Use Only:

Approved by Special District: _____ Date: _____

Approved by Assessor's Office if applicable _____ Date: _____

Approved by Voter Registration _____ Date: _____

VERIFIED STATEMENT OF
PURPOSE VOTER
REGISTRATION RECORDS

A.R.S. §16-168 (E) “...Precinct registers and other lists and information derived from registration forms may be used only for purposes relating to a political or political party activity, a political campaign or an election, for revising election district boundaries or for any other purpose specifically authorized by law and may not be used for a commercial purpose as defined in section 39-121.03. The sale of registers, lists and information derived from registration forms to a candidate or a registered political committee for a use specifically authorized by this subsection does not constitute use for a commercial purpose. The county recorder, on a request for an authorized use and *within thirty days from receipt of the request*, shall prepare additional copies of an official precinct list and furnish them to any person requesting them on payment of a fee equal to five cents for each name appearing on the register for a printed list and one cent for each name for an electronic data medium, plus the cost of the blank computer disk or computer software if furnished by the recorder, for each copy so furnished.

F. Any person in possession of a precinct register or list, in whole or part, or any reproduction of a precinct register or list, shall not permit the register or list to be used, bought, sold or otherwise transferred for any purpose except for uses otherwise authorized by this section. A person in possession of information derived from voter registration forms or precinct registers shall not distribute, post or otherwise provide access to any portion of that information through the internet except as authorized by subsection I of this section. Nothing in this section shall preclude public inspection of voter registration records at the office of the county recorder for the purposes prescribed by this section, except that the month and day of birth date, the social security number or any portion thereof, the driver license number or non-operating identification license number, the unique identifying number prescribed by this section, the Indian census number, the father's name or mother's maiden name, the state or country of birth and the records containing a voter's signature shall not be accessible or reproduced by any person other than the voter, by an authorized government official in the scope of the official's duties, for signature verification on petitions and candidate filings, for election purposes and for news gathering purposes by a person engaged in newspaper, radio, television or reportorial work, or connected with or employed by a newspaper, radio or television station or pursuant to a court order. A person who violates this subsection or subsection E of this section is guilty of a **class 6 felony**.

A.R.S. §16-192 (A) Notwithstanding any other law, this state and special taxing districts and any public agency, department, board, commission, committee, council or authority shall not spend or use public resources to influence an election, including the use or expenditure of monies, accounts, credit, materials, equipment, buildings, facilities, vehicles, postage, telecommunications, computer hardware and software, web pages and personnel and any other thing of value of the public entity.

**For legal advice or specific information regarding statutory references, please consult your district attorney*