



Yavapai County Community Health Services

Our Mission: "Yavapai County Community Health Services will provide leadership, information, and services that contribute to improving the health and well-being of Yavapai County residents."



Yavapai County Community Health Services Proposed Environmental Health Unit - Fee Schedule

The public is hereby notified that the Yavapai County Board of Supervisors will hold public hearing(s) pursuant to A.R.S. §36-187(C)(2-3), A.R.S. §11-251.05 (C), A.R.S. §11-251.13 (B)(2), A.R.S. §11-251.13 (B)(2) to consider an increase to the Environmental Health Unit Fee schedule. On Wednesday, August 3, 2022, at 9:00 a.m. the courtesy hearing will be held at the Yavapai County Administrative Services Building, 1015 Fair Street, Prescott, AZ. On Wednesday, August 17, 2022, at 9:00 a.m. the hearing will be held at the Verde Valley Complex, 10 S. Sixth Street, Cottonwood, AZ. The new fee schedule is necessary due to the increased cost of doing business. In addition, the new fees will more fairly cover the cost of time spent performing inspections. Fees are calculated at the hourly rate that covers the cost of the Environmental Health Inspection program. An in-depth time study was performed to determine the costs the Environmental Health Unit Inspection Program takes to operate. This is delegated to Yavapai County Community Health Services by the State of Arizona. The proposed fee schedule was reviewed and supported by Yavapai County Food Industry Counsel and the Yavapai County Board of Health.

In order to comply with statute, the following guidelines are established for all new fees or fee increases used within Yavapai County:

1. At least 60 days prior to the Board meeting, provide a copy of the proposed fees to ITS for posting on the County's web site
2. At least 20 days prior to the Board meeting, provide a duplicate copy of the proposed fees submitted to the Information Technology Services (ITS) in Word format to the Clerk of the Board in the Board office for publication.
3. Publication will be posted in the Prescott Courier and the Verde Independent at least 15 days prior to the hearing.
4. Upon approval of the Board at the hearing, ITS will post the approved fees on the department's website.
5. Upon receipt of the bill for publication, the charges will be reviewed for accuracy by the Clerk of the Board's office, then forwarded to the appropriate department for payment.

Please contact Cecil Newell with any questions or concerns at 928-442-5492 or by email at cecil.newell@yavapaiaz.gov.

Sincerely,

Cecil F Newell, RS
Public Health Protection Section Manager

YAVAPAI COUNTY COMMUNITY HEALTH SERVICES

PROPOSED ENVIRONMENTAL HEALTH FEE SCHEDULE - PROJECTED EFFECTIVE DATE JANUARY 1, 2023

Type of Service	Current Fee	Proposed Fee
Food Service Establishments/Public Facilities		
Annual Operating Licenses		
Bakery	\$290	\$360
Bottling Plant	\$275	\$345
Camp Grounds - Large (Childrens' Camps 200+ occupancy & all RCC)	\$185	\$220
Camp Grounds - Small (Childrens' Camps under 200 occupancy)	\$150	\$170
Children's Camp Food - Large (Over 6 months or 200+ occupancy)	\$435	\$490
Children's Camp Food - Small (6 months or less & under 200 occupancy)	\$255	\$265
Commisary - NEW		\$360
Day Care Food	\$415	\$530
Drinking	\$290	\$380
Eating-Lrg 100+ seats Type 3	\$540	\$720
Eating-Lrg 100+ seats	\$360	\$455
Eating-Med 31-100 seats Type 3	\$520	\$670
Eating-Med 31-100 seats	\$355	\$450
Eating-Sml 0-30 seats Type 3	\$470	\$605
Eating-Sml 0-30 seats	\$315	\$395
Food Caterer	\$305	\$405
Food Processor	\$290	\$385
Food Processor Type 3 - NEW		\$525
Health Care Facility Food	\$495	\$605
Jobber	\$275	\$335
Meat Market	\$290	\$375
Mobile Food Unit	\$285	\$360
Hotel/Motel	\$210	\$210
Non-Profit Public Health Institution	\$335	\$440
Other Food	\$290	\$370
-- Other Food - Booster Club	\$180	\$215
Peddler	\$265	\$315
Retail Food	\$300	\$380
Retail/Deli Food-NEW		\$390
Rustic Convention Center	\$455	\$525
School Food	\$462	\$580
School Food/Satellite Kitchen	\$402	\$510
School Grounds - Large (with lockers and/or student showers)	\$186	\$186
School Grounds - Small	\$175	\$175
Special Events		
Special Event-Annual Variance*	\$235	\$270
*Unlimited events in one calendar year, provided floor plan, menu, and food preparation remain the same.		
Special Event-Application Administration Fee	\$75	\$75
Special Event-Per Event Fee	\$45	\$45
Administrative/Per Event fees: A one-time annual Administrative fee per calendar year (Jan 1 to Dec 31) of \$75.00 will be charged, provided the floor plan, menu and food preparation remains the same. A \$45.00 Event fee will be charged for each event done during the calendar year.		

YAVAPAI COUNTY COMMUNITY HEALTH SERVICES

PROPOSED ENVIRONMENTAL HEALTH FEE SCHEDULE - PROJECTED EFFECTIVE DATE JANUARY 1, 2023

Type of Service	Current Fee	Proposed Fee
Pools		
Pool-Annual Public	\$880	\$1,100
Pool-Annual Semi-Public	\$720	\$720
Pool-Seasonal Public	\$605	\$755
Pool-Seasonal Semi-Public	\$360	\$360
Provisional Permit - Food Establishments		
Food Establishments-Provisional Permit	\$490	\$640
Discounts - For Current Manager Certification at time of application	\$50	\$50
For Multiple Locations	\$25	\$25
For Risk Type II	\$25	\$25
For Risk Type I	\$50	\$50
Foodworker Certification		
Foodworker Certificate - 2 year	\$15	\$15
Plan Review		
Plan review less than 300 sq.ft.	\$415	\$430
Plan review 301-600 sq.ft.	\$475	\$495
Plan review 601-1000 sq.ft.	\$545	\$570
Plan review 1001-2500 sq.ft.	\$625	\$655
Plan review over 2500 sq.ft.	\$720	\$755
Plan review-Misc Non-Food/Non-Pool	\$470	\$470
Plan review public accommodations	\$470	\$470
Miscellaneous		
Administrative Review Fee	\$125	\$150
Program compliance reinspections	\$300	\$350
Reinspection Fee	\$300	\$350
Food service advisory inspections	\$125	\$195
Investigation Fee	\$125	\$150
Late Fee*	\$30	\$55
Special Event Late Fee** (SE fee received less than 21 days before event)	\$55	\$55
NSF Check Fee	\$25	\$25

* Late Fee - Charged in addition to **annual license** fee for licenses renewed 31 days after the renewal date.

** Late Fee - Charged in addition to **special event** fee **21 days** late fee.

* Late Fee - Charged in addition to **special event** fee **48 hours** late fee.

Proposed: EH Fee Schedule BOS Version Projected Effective date 1/1/23