



# Yavapai County

## Development Services

**Prescott Office**  
 1120 Commerce Dr.  
 Prescott, AZ. 86305  
 (928) 771-3214

**Cottonwood Office**  
 10 South 6<sup>th</sup> Street  
 Cottonwood, AZ 86326  
 (928) 639-8151

# Special Structural Inspections Certificate

### TO BE COMPLETED BY ENGINEER/ARCHITECT RESPONSIBLE FOR SPECIAL INSPECTIONS

PERMIT #	PROJECT NAME	PROJECT ADDRESS
PARCEL #		
PROJECT OWNER/OWNERS AGENT	MAILING ADDRESS	PHONE #
ENGINEER/ARCHITECT NAME	MAILING ADDRESS	PHONE #
FIRM NAME	EMAIL ADDRESS	FAX #

I hereby affirm that I am familiar with the design of this project and have been designated by the Owner/Owner's Agent as the Engineer/Architect responsible for implementing the Special Structural Inspections Program required by the 2018 International Building Code, Chapter 17. I have determined that the types of work checked below require Special Structural Inspection and the individuals(s) or firm(s) named below are qualified to perform the Special Inspections. I understand and agree to inform the project owner, the contractor(s), and the Special Inspector(s) about all Special Inspection Program requirements and limitations, including that the Special Inspector(s) must be independent third-party individual(s) or firm(s) and shall not be the installing contractor(s).

(Seal, sign and date)

Y E S	N O	TYPES OF WORK REQUIRING SPECIAL STRUCTURAL INSPECTION	QUALIFIED SPECIAL INSPECTOR, INDIVIDUAL(S) OR FIRM(S)
		(ATTACH SUPPLEMENT IF NECESSARY)	(ATTACH SUPPLEMENTAL IF NECESSARY)
		CONCRETE	
		BOLTS INTALLED IN CONCRETE	
		SPECIAL MOMENT-RESISTING CONCRETE FRAME	
		REINFORCING STEEL AND PRE-STRESSING STEEL TENDONS	
		STRUCTURAL WELDING	
		HIGH-STRENGTH BOLTING	
		STRUCTURAL MASONRY	
		EXPANSION/EPOXY ANCHORS	
		SOILS	
		COMPACTION	
		COMPACTION (BOTTOM OF FOOTINGS)	
		OTHER (PLEASE SPECIFY)	

#### BUILDING OFFICIAL'S APPROVAL OF PROPOSAL OF SPECIAL INSPECTION:

**BUILDING OFFICIAL:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

#### OWNER CERTIFICATION:

I hereby certify that I will employ the aforementioned Special Inspector to perform the inspections shown above.

**OWNER/owner applicant:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NOTES:** Special Inspection weekly reports must be submitted to the owner and to the Building Official within 5 working days of the last day of the week being reported to avoid suspension of the building permit and possible Stop Work Order. A monthly summary letter is required for overall status including any outstanding items that require follow-up. The final special inspection approval letter(s) must be submitted before use or occupancy. Any variation to the special inspection proposal requires prior approval of the Building Official.