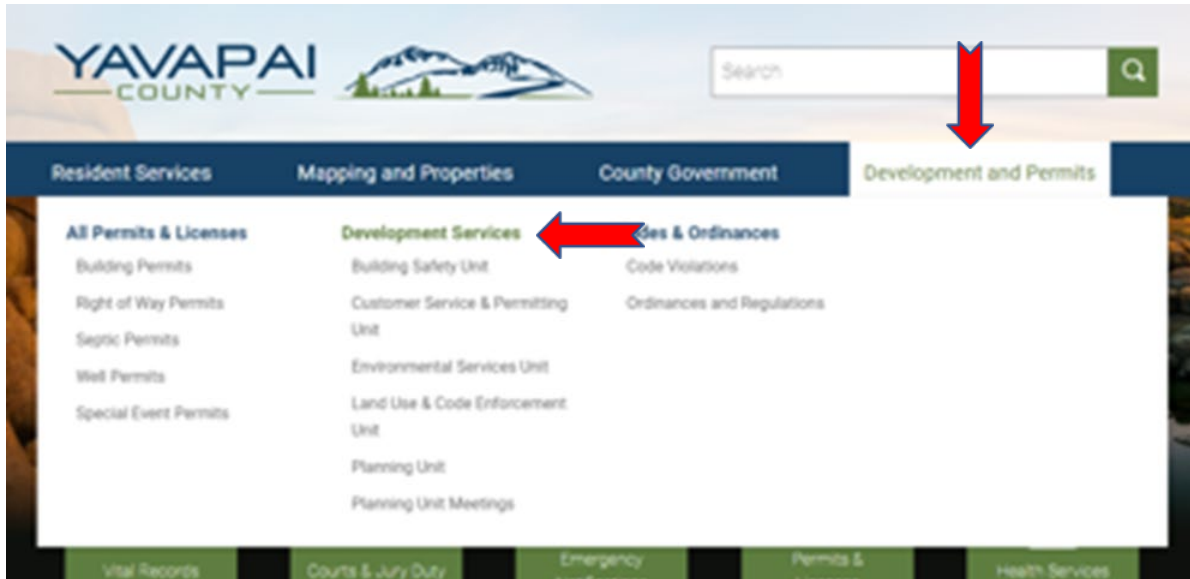


Step 1 – Go to Yavapai County Website www.yavapaiaz.gov, put your cursor on “Development and Permits” then click on “Development Services”.



Step 2 – Scroll down and on the right of the screen click on “Home of My Own Program!”



Step 3 – Read “How do I get started after I pick the plan I want” then click on the plan of your choice.



Step 4 - Download documents one at a time. It is not necessary to download PB-21 and PB-22, they are there only for reference.

1 Bedroom Plan

- Home of My Own Submittal Requirements (Signature Required)
- Construction Plans 1bdrm
- Foxworth Truss Calculations & Layout 1bdrm
- Western Truss Calculations & Layout 1bdrm
- Ballard Truss Calculations & Layout 1bdrm
- 2018 Special Inspections Certificate
- PB-21 Geotechnical Engineering Report
- PB-22 Submittal Requirements for Grading

Download the truss company you want to use. You can submit all three in your permit, if you are undecided.

Step 5 - Downloading to your computer using “Chrome” or “Microsoft Edge”

- right click on document, scroll down to “Save link as”



A Home of My Own! Program

In response to the current workforce housing crisis Developr family home plans that are available for anyone to use as pli County's jurisdiction. The plans are FREE!

How big a
The home

How do I
First thing

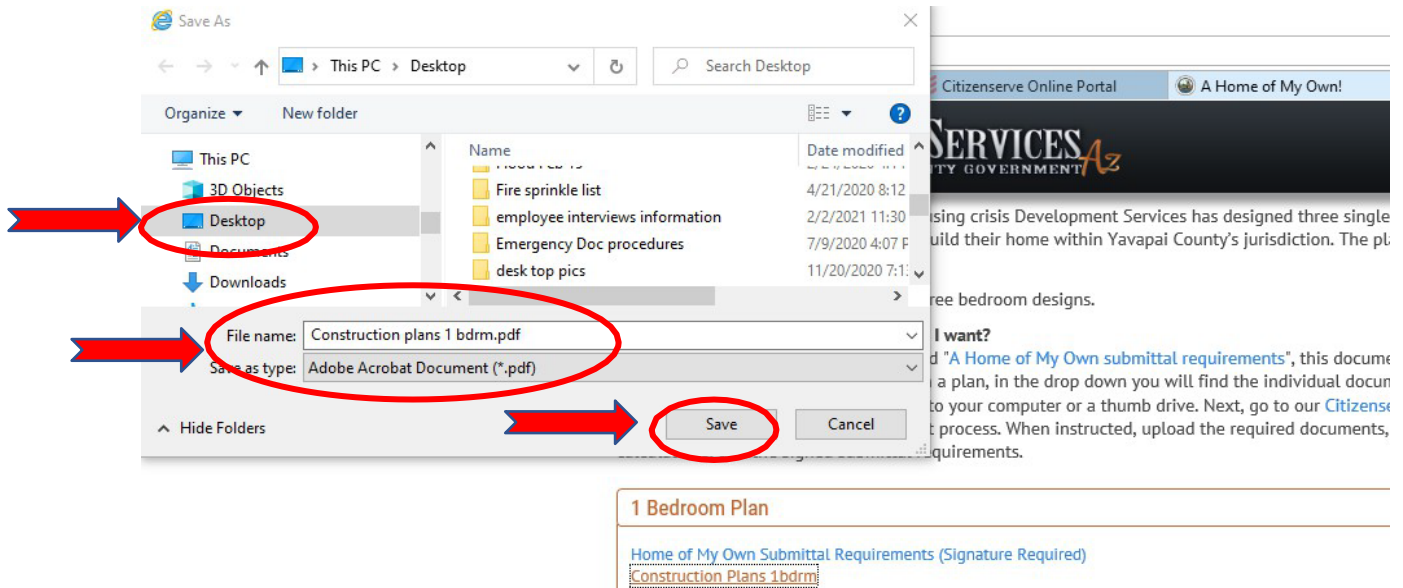
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- Open link in new tab
- Open link in new window
- Open link in InPrivate window
- Save link as
- Copy link
- Add to Collections
- Web capture
- Inspect

1 Bedro

- Home of
- Construction Plans 1bdrm
- Foxworth Truss Calculations & Layout 1bdrm
- Western Truss Calculations & Layout 1bdrm
- Ballard Truss Calculations & Layout 1bdrm
- 2018 Special Inspections Certificate
- PB-21 Geotechnical Engineering Report
- PB-22 Submittal Requirements for Grading

Step 6 – Click on the location where you would like to download documents, in this case the documents will be downloaded on the desktop. Click desktop, file name will automatically fill in with the description. Hit save and the document will appear on the desktop.



Desktop view

Now you are ready to upload documents to the Portal on Citizenserve.

Refer to “Uploading Your Documents to the Portal” instruction guide.

